

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

January 18, 2022  
(Tuesday)

**Call to Order @ 9:01 a.m.**

**Present:**

Chairman Jay R. Weise  
Vice-Chairman Terrance J. Thompson  
Commissioner Dan C. Blankenship

**Committee Updates**

Commissioner Blankenship provided updates on Broadband funding; Sprague Lake Study funding; the Legislative Steering Committee (LSC) meeting; and, various bills awaiting legislative action.

Commissioner Thompson reported on his attendance at the Columbia Basin Development League (CBDL) meeting held in Moses Lake; and, the Adams County Development Council (ACDC) meeting he attended virtually.

**Human Resources**

Human Resource Manager Perez reported on the following:

- employee sick leave use/accrual process
- long term care tax
- Paid Family Medical Leave premium increase
- OSHA vaccine requirements
- employee identification cards – the **Board agreed by consensus that all employees receive an updated identification card**
- new employee orientations
- bargaining unit contracts expiring in 2022
- proposed juvenile department job description modifications of administrative assistant position and half-time secretary position.

**First Amendment to the 2022 Public Defender Contract Addendum**

Commissioner Blankenship moved, Thompson seconded, to *approve the First Amendment to the 2022 Public Defender Contract Addendum.*

**Motion carried.**

The purpose of the Amendment is to substitute counsel and does not alter the total compensation of the underlying contract.

**Board of Health Physician**

The Board provided **consensus authorization for Prosecutor Flyckt to contact Adams County Health Officer Dr. Brzezny to obtain an estimate of costs in the determination of Dr. Brzezny continuing to serve Adams County in the capacity of a contracted position or employee of the county.**

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Consent Agenda**

Commissioner Blankenship moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried.**

**Minutes**

Preliminary minutes of January 11 and 12, 2022

**Resolution No. R-002-2022 Deal Road Project #2 Public Works**

Approve Resolution No. R-002-2022 In the Matter of Establishing Deal Road Project #2 as County Road Project (CRP) #197 with an estimated total project cost of \$1,904,000.00 *(01/12/2022 Minutes)*

**Resolution No. R-003-2022 Funds Transfer Public Works**

Approve Resolution No. R-003-2022 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501

**Agreement WA State Military Department Emergency Management**

Approve Agreement E20-066, Amendment B, in the amount of \$26,422, between Spokane County and Adams County for the contract period September 1, 2019 through May 31, 2022

**Vouchers**

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	21-4147 – 21-4195A	\$ 68,945.04
001	Hand Pays	\$ 1,628.02

104	21-4196 – 21-4202	\$ 4,034.77
106	21-4203	\$ 195.90
122	21-4204	\$ 28.00
123	21-4205	\$ 70.30
166	21-4206 – 21-4210	\$ 661.09
108	2046	\$ 1,664.16
115	2047 – 2052	\$112,608.67
321	2053 – 2054	\$ 9,352.05
401	2055 – 2061	\$ 60,913.30
590	2062 – 2081	\$ 40,534.00
	TOTAL	\$300,635.30

**Permanent Minutes Signed**

January 4 and 5, 2022

**Correspondence Received**

Brandon West, Attorney re: Public Defender Quarterly Report for 4th Quarter, 2021

Kyya Grant, Director, Adams County Pet Rescue re: report of activities, 2021 intake and outcome report

**Adjournment @ 11:59 a.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

Before the Board of County Commissioners of Adams County, Washington

In the matter of (Deal Road Project #2) ...**Resolution No. R-002-2022**

County Road Project  
No.197

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to reconstruct roadway and make improvements to the Deal Road Project #2, Road # 63364 from MP 0.00 to MP 2.80. Work to include drainage, surfacing, and other improvements as needed.

Length of project: **2.80 miles**                      Width of roadbed: **36 feet**                      Surface: **30 feet**  
Type surfacing: **Asphalt Surfacing**  
Estimated date of beginning: **February 1, 2022**  
Estimated date of completion: **December 31, 2027**

BE IT FURTHER RESOLVED that the foregoing proper road is hereby appropriated the sums in the following detail.

	County Road Fund
Preliminary Engineering	\$ 98,000.00
Right-of-way	\$
<u>Items of Work</u>	
County Force	\$
Contract	\$ 1,708,000.00
Construction Engineering	\$ 98,000.00
<b>TOTAL</b>	<b>\$ 1,904,000.00</b>

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

BE IT FURTHER RESOLVED that this purpose by Contract in accordance with Standard Road and Bridge Specifications of the State of Washington as adopted by this Board.

Adopted this 18<sup>th</sup> day of January, 2022.

BOARD OF COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

**RESOLUTION NO. R-003-2022**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND  
#001 TO COURTHOUSE O&M FUND #501**

**WHEREAS**, funds were allocated in the 2022 Current Expense Fund #001 for the operation of Courthouse O&M Fund #501; and

**THEREFORE, BE IT HEREBY RESOLVED** that One hundred fifty thousand and no/100 dollars (\$150,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

**DATED** this 18th day of January, 2022.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice Chairman  
s/Dan C. Blankenship, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board