

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

March 2, 2022 – 9:00 a.m.
(Wednesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Terrance J. Thompson
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the Agenda as presented. **Motion carried.**

Board Workshop

a. Public Works Department – Public Works Director O'Brien and Engineer Yaeger reported on road maintenance activities; solid waste; and, facilities.

Tourism Guide – Commissioner Blankenship moved, Weise seconded, to authorize the Public Works Department to purchase an ad in the Adams County Tourism Guide to advertise the RV rental sites at the Adams County Fairgrounds at a cost of approximately \$500. **Motion carried.**

Fairgrounds – Director O'Brien provided an update on activities at the Adams County Fairgrounds noting the commercial building is being prepared for rentals and the RV stalls are being prepared for rentals during the upcoming crane festival.

Additionally, a letter from Roger Ensz, Othello Fair Board, was reviewed in which approval is being requested for the following proposed improvements at the fairgrounds:

1. Ensz is requesting to pour concrete on the west side of the Exhibit Building – additional discussion is necessary to consider current infrastructure.
2. Ensz noted the poplar trees on the west side of the fairgrounds will be topped by Avista Utilities and would like the county to dispose of the debris – this project is being coordinated with Avista Utilities and the county is researching the best way to handle the debris.
3. Ensz is requesting the removal of two (2) evergreen trees by the exit gate and one (1) evergreen tree by the office – this project will require additional discussion prior to proceeding.
4. Ensz is requesting clean-up of the office as well as painting the building – unused or unnecessary wires will need to be identified prior to being removed; and, the office may be painted in a color consistent with the current scheme of the buildings.

Commissioner Weise will respond to Mr. Ensz with the above findings.

Engineering

Engineer Yaeger provided updates on the Herman Road deck replacement project; Booker Road guardrail repair; Title VI Plan update for 2022; and, 2021 Annual Certification to the County Road Administration Board (CRAB).

Hatton Road Safety Project (CRP-196)

Assistant County Engineer Reynolds reviewed the Local Agency Agreement between Washington State Department of Transportation and Adams County; and, the Local Agency Federal Aid Project Prospectus between Washington State Department of Transportation and Adams County to request federal funding for the Hatton Road Safety project. Action is anticipated March 8, 2022.

Adams County Sheriff's Evidence Building

Public Works Director O'Brien provided an update of the progress of the Adams County Sheriff's Evidence Building project. O'Brien requested and received Board **consensus to authorize the architectural firm to draft a preliminary site plan to identify the area of potential effect for the purpose of geotechnical work as well as cultural work.**

Program Charter – Vegetation Management 2022

Public Works Director O'Brien reviewed the maintenance department's Program Charter – Vegetation Management 2022 plan.

Board Workshop

a. Geographic Information System Department – GIS Director Stolsig provided future objectives and goals within the GIS Department, noting he is working on voter precincts with Auditor Hunt.

b. Emergency Management Department – Director Duffey reported on accomplished goals, noting the CEMP review has been postponed due to staffing issues at the state level; and, the Spokane Homeland Security Audit has been completed with no reported findings. Current projects include the Radiological Emergency Preparedness (REP) Plan update; LEPC meetings; outreach partnership activities; and, Hazard Mitigation contractor selection.

Director Duffey reviewed Grant No. SCEM-2111/E22-124, in the amount of \$22,958, between Spokane County Emergency Management and Adams County in Conjunction with FY 2021 Homeland Security Grant Program. The purpose of the grant is to fund efforts to prevent terrorism and other catastrophic events and to prepare for threats and hazards. Action is anticipated March 8, 2022.

c. Building and Planning Department – Director Wiltse presented a *draft* Adams County Shoreline Master Program – Periodic Review Agreement, SEASMP-2123-AdCoBP-00177 between the State of Washington Department of Ecology and Adams County. Wiltse requested authorization to advertise for proposals for consultants to perform tasks related to the grant. The Board by **consensus denied authorization to advertise for consultants until such time the grant agreement is finalized and approved.**

Additionally, Director Wiltse provided updates on departmental activities as well as Adams County Planning Commission activities.

Commissioner Weise, based on the **consensus of the Board, requested a current fee schedule, as set by resolution, from the Building and Planning Department.**

d. Central Services Department – Director Boness was unavailable.

Other Business – Broadband

Commissioner Blankenship requested and received **consensus authorization to utilize Petrichor Broadband in a consulting capacity, meeting the legal requirements and approved funding through the WSBO grant, to provide engineering services, etc. moving forward.**

Adjournment @ 11:48 a.m.

Submitted:

s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner