

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

March 22, 2022 – 9:00 a.m.  
(Tuesday)

### Call to Order

Chairman Weise called the meeting to order.

### Present:

Chairman Jay R. Weise  
Vice-Chairman Terrance J. Thompson  
Commissioner Dan C. Blankenship

### Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

### Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the agenda, as presented. **Motion carried.**

### Consent Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the consent agenda. **Motion carried.**

### Minutes

Approve Preliminary Minutes of March 8 and 9, 2022

### Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	22-0723 – 22-0760	\$ 33,227.29
001	22-0806 – 22-0830	\$ 55,100.81
104	22-0761 – 00-0767	\$ 2,777.77
106	22-0768	\$ 464.13
109	22-0769	\$ 969.93
112	22-0770 – 22-0771	\$ 185.04

123	22-0772 – 22-0774	\$ 23,310.00
166	22-0775	\$ 30.00
502	22-0776 – 22-0781	\$ 2,991.50
108	352	\$ 752.91
115	353 – 358	\$ 86,147.46
401	359 – 361	\$ 14,077.71
501	362 – 363	\$ 1,274.22
590	364 – 372	\$ 43,038.23
	TOTAL	\$264,347.00

**Resolution No. R-009-2002                      Tax Levies Certification for 2022**

Approval of Resolution No. R-009-2022 In the Matter of Tax Levies Certification for 2022 and County Population Certification as of April 1, 2021

**Director Appointment                      Adams County Noxious Weed Board**

Approval of appointment of Richard Lynn Kulm, Lind, to the Adams County Noxious Weed Board to fill an unexpired vacant term of Director, Section #5, effective March 1, 2022 through March 1, 2026

**Agreement 22ASO2613(1)                      Integrated Health Care Services**

Approval of Agreement 22ASO2613, Amendment #1, with Spokane County, a political subdivision of the State of Washington, by and between Spokane County Regional Behavioral Health (SCRBH), a division of Spokane County Community Services, Housing, and Community Development Department (CSHCD), (hereinafter “CSHCD SCRBH”), and contractor identified as Adams County Integrated Health Care Services for an additional \$264,384 for a total contract award of \$481,026 for the purpose of funding/supporting Recovery Navigator Program. **Motion carried.**

**Resolution No. R-010-2022                      Booker Road Overlay #2 Project**

Approval of Resolution No. R-010-2022 In the Matter of Notice to Contractors for the Booker Road Overlay #2 Project. Bid opening will be held Tuesday, April 26, 2022 at 1:30 p.m. in Room 202 of the Adams County Courthouse, Ritzville.

**Permanent Minutes Signed**

March 1 and 2, 2022

### **Correspondence**

Notice of Marijuana License Application re: Haystack, 1199 W. Cunningham Road, Suite B1, Othello (*Change of Corporate Officers/Stockholders Application*)

Mayor Paula Bell, Town of Lind re: Town's Interest in Parcel #1733120535105 – (Auditor's File Number 302766)

### **Board Updates**

Commissioner Thompson reported on his attendance at the People Against Illegal Drugs (P.A.I.D.) meeting and the Adams County Development Council (ACDC) meeting.

Commissioner Weise reported he will be at the Washington Counties Risk Pool (WCRP) Conference March 24-25<sup>th</sup>, 2022 and requested and received confirmation that Commissioner Blankenship will attend the Martin Hall Meeting on Thursday, March 24, 2022, in his place.

### **Board Discussion/Decision Items**

**Department Update**                      **Amalia Perez**                      **Human Resources**  
Human Resource Manager Perez reported on departmental activities. Language Link, a telephone translation service, was reviewed.

**Department Update**                      **O'Brien/Yaeger**                      **Public Works**  
Public Works Director O'Brien provided the weekly update on road maintenance; fairgrounds maintenance; solid waste; and, staffing. Engineer Yaeger provided engineering updates on Booker Road Overlay #2 Project; Bridge #415-3 (Booker Road) guardrail support repairs; and, Drainage Structure #77-2 (Suko Road) Deck Replacement Project. Additionally, O'Brien reviewed fuel prices and the potential impact rising costs may have on interdepartmental rental rates.

### **Solid Waste**

Director O'Brien reported the special waste handling fee goes into effect on April 1, 2022. Summer hours will begin April 5, 2022 at the Bruce Transfer Station (Tuesday through Saturday). Ritzville days will remain the same (Wednesday and Saturday).

### **Maintenance Department Summer Hours**

Director O'Brien reported the entire maintenance department will begin summer hours consisting of ten-hour days, four days per week, on April 4, 2022 (Monday through Thursday).

### Temporary Summer Help

Public Works Director O'Brien requested and received consensus authorization to begin the process of advertising for temporary, summer help.

### CRABoard Certification

Commissioner Blankenship moved, Thompson seconded, to authorize the Chairman sign the CRABoard 2021 reports which include the Traffic Law Enforcement Certification; Fish Passage Barrier Removal Certification; Annual Certification; Annual Construction Report; County Arterial Preservation Report; and, Maintenance Management Annual Certification.

**Motion carried.**

### Other Business

#### Town of Lind

The Board reviewed a request from Mayor Paula Bell, Town of Lind, regarding a transfer/purchase of property in the Town of Lind, owned by Adams County. No action was taken pending further discussion

### WaTech Service Level Agreement – GIS Department

Commissioner Thompson moved, Blankenship seconded, to authorize the Chairman to electronically sign Service Level Agreement, Number 2022-001 (SLA), between Washington State Consolidated Technology Services (CTS), hereinafter referred to as Washington Technology Solutions (WaTech), and Adams County for renewal of Web based services in an amount not to exceed \$6,000. **Motion carried.**

### Executive Session

At 11:03 a.m. Chairman Weise announced the Board would recess into Executive Session for sixty (60) minutes under RCW 42.30.110(1)(i) – "...to discuss with legal counsel representing the agency litigation or potential litigation...". No action is anticipated. Additionally present were Prosecutor Flyckt; Civil Deputy Prosecutor Barden; and, Sheriff Wagner.

At 12:03 p.m. the Board reconvened from Executive Session. No action taken.

At 12:07 p.m. Chairman Weise announced the Board would recess back into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(i) – "...to discuss with legal counsel representing the agency litigation or potential litigation...". No action is anticipated. Additionally present were Prosecutor Flyckt; Civil Deputy Prosecutor Barden; and, Sheriff Wagner.

At 12:18 p.m. the Board reconvened from Executive Session. No action taken.

At 12:20 p.m. Chairman Weise announced the Board would recess back into Executive Session for thirty (30) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee”; and, RCW 42.30.110(1)(i) – “...to discuss with legal counsel representing the agency litigation or potential litigation...”. No action is anticipated. Additionally present were Prosecutor Flyckt; Civil Deputy Prosecutor Barden; and, Public Works Director O’Brien.

At 12:50 p.m. the Board reconvened from Executive Session. No action taken.

**Adjournment @ 1:17 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

**RESOLUTION NO. R-009-2022**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TAX LEVIES CERTIFICATION FOR 2022 AND COUNTY  
POPULATION CERTIFICATION AS OF APRIL 1, 2021**

**WHEREAS**, the attached document stipulates levy requests provided to the Board of County Commissioners for collection in 2022;

**THEREFORE BE IT HEREBY RESOLVED** that the attached tax levies are certified to the Adams County Assessor; and,

**BE IT FURTHER RESOLVED** that Adams County population is hereby certified at 20,800 as of April 1, 2021 as transmitted by the Office of Financial Management, Olympia, Washington.

**DATED** this 22nd day of March, 2022.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

**RESOLUTION NO. R-010-2022**

**NOTICE TO CONTRACTORS**  
**County of Adams**  
**Department of Public Works**  
**Ritzville, Washington**

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 1:30 p.m., Tuesday, April 26, 2022** and will be opened and publicly read on **April 26, 2022** at 1:30 p.m. for the following construction improvements:

**Booker Road Overlay #2 Project (CRP-195), M.P 8.03 to M.P 12.01 by rehabilitation of the roadway by pavement repair, asphalt surface overlay and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.**

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

“The Adams County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award”.

**DATED** this 22<sup>nd</sup> day of March, 2022.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board