

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

April 6, 2022 – 9:00 a.m.
(Wednesday)

Call to Order

Vice-Chairman Thompson called the meeting to order.

Present:

Vice-Chairman Terrance J. Thompson
Commissioner Dan C. Blankenship

Absent:

Chairman Jay R. Weise (*attended training – “Assessing Courthouse Threats”*)

Pledge of Allegiance

Vice-Chairman Thompson led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the agenda as presented. **Motion carried.**

Board Workshop

a. Public Works Department – Public Works Director O'Brien reported on road maintenance noting activities include grading, rock raking, culvert work and shoulder restoration.

Booker Road Overlay #2 Project

Engineer Yaeger filed, pursuant to RCW 36.77.010, the Contract Plans and Provisions for Construction of Booker Road Overlay #2 Project, CRP-195.

Engineering

Engineer Yaeger provided updates on the Suko Road deck replacement project noting high winds have slowed the progress. Yaeger reported the City of Ritzville has requested the County perform work on two (2) projects, on a reimbursable basis, reviewing the projects and the process the County follows in doing so.

Sheriff's Department Vehicles

Engineer Yaeger requested and received Board **concurrence to purchase three (3) new 2022 Ford Police Interceptor SUV vehicles in the amount of \$166,040.62.** The vehicles were included in the 2022 budget and are being purchased off state bid.

Public Works Equipment

Engineer Yaeger reviewed bids of two (2) power brooms. Based on the recommendation of the Public Works Department, the Board provided **consensus authorization to purchase two (2) Superior DT74, self-propelled power brooms from Pape Machinery, Pasco, Washington, at a cost of \$139,385.75, including a trade-in value of two (2) Superior brooms.** The equipment is a 2022 budgeted item.

Facilities

Public Works Director O'Brien provided the following updates:

- The door has been delivered and is being installed in the juvenile department this week.
- Avista Utilities is continuing to trim trees at the Adams County fairgrounds.
- Garland, through Omni Partners, has put together a base bid and a scope of work for the Ritzville Health Department for roof repair as well as an update to the electrical service going into the building at a cost of approximately \$245,000. The next step is for them to go back with the scope of work and obtain three quotes from roofing contractors and three quotes from electrical contractors. Additionally, a structural analysis of the roof will need to be completed prior to work being performed. O'Brien requested and received **consensus authorization to authorize Garland to obtain quotes and to prepare a final contract to begin the work.**

Adams County Jail HVAC Replacement

Public Works Director O'Brien reviewed the Adams County Jail HVAC Replacement project noting the project is to supply and replace one (1) 20-ton condensing unit, one evaporator coil and piping between the two, as well as supply and replace one (1) existing heating boiler. Action is anticipated April 12, 2022.

Board Workshop

Geographic Information System Department – Director Stolsig reported on objectives and goals noting he has been working with Auditor Hunt on precinct boundaries and has completed that project. Additionally, Stolsig

reported working with the Sheriff's office with E911 boundary data; and, working with the Assessor's office in creating new sales shape files and mapping projects.

Emergency Management Department – Director Duffey provided updates on the outreach partnership and budgetary matters noting additional Emergency Management funding is anticipated for outreach and education for the Adams County area. Duffey reviewed a Consultant Agreement for Professional Services between Perteet, Inc., Everett, Washington and Adams County to provide services relating to the Adams County Multi-Hazard Mitigation Plan in an amount not to exceed \$59,865.00. Action is anticipated April 12, 2022.

Additionally, Duffey requested and received **consensus authorization to reallocate Homeland Security funding, Grant Contract SCEM-2011, E-21-086, ending December 31, 2022**, noting the request is to reallocate \$10,000 from salaries to goods and services, due to her department partnering with the Sheriff's office on communication projects.

Building and Planning Department – Director Wiltse reported on long range planning activities with the Planning Commission on county issues; the Shoreline Master Program contract has been forwarded to Attorney Barden for review; and, enforcement actions through his department. The Building and Planning Department fee schedules were discussed. Assistant Director Lorenz reviewed fire line safety inspection software with additional clarification being sought by Lorenz prior to requesting action. Additionally, Lorenz reported May, 2022 is Building Safety Month and reviewed a proclamation for Board consideration. No action was taken at this time. Updates to the Building and Planning Department website were reviewed.

Central Services Department – Director Boness reported on Central Services operations noting a current issue being worked on is obtaining quotes to expand the county network. Additionally, Boness provided an update on KnowBe4 activities.

Executive Session

At 11:23 a.m. Vice-Chairman Thompson announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.:. Additionally present were Prosecutor Flyckt and Public Works Director O'Brien. No action anticipated.

At 11:34 a.m. the Board reconvened from Executive Session. No action taken.

Other Business

Public Works employee Robert C. Adams, Jr. addressed the Board to discuss concerns he has with his current assignment. Prosecutor Flyckt was present and advised Mr. Adams of the procedure should an employee have concerns regarding assignments or requirements of their job, noting the matter should be taken to the respective union representative. The representative would then address the issue through appointed management of the department.

Additionally, clarification was requested regarding recent correspondence whereby Mr. Adams was requesting certain information. Mr. Adams stated that at this time, he is not requesting any county records, noting he will do additional research and be more specific on details of what he is requesting in the future.

Prosecutor Flyckt, along with the Board, expressed their appreciation for the service Mr. Adams has performed for the county through his years of employment.

Adjournment @ 12:01 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
-absent-
Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner