

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

May 3, 2022 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Terrance J. Thompson
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the agenda as presented. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the consent agenda as presented. **Motion carried.**

Minutes

Approve Preliminary Minutes of March April 19 and 20, 2022

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	22-1165 – 22-1195	\$ 98,350.25
001	Hand Pays	\$ 1,824.56
103A	22-1196	\$ 112.31
112	22-1197 – 22-1198	\$ 988.88

116	22-1199 – 22-1202	\$	28.36
130	22-1203	\$	140.00
131	22-1204	\$	1,637.37
166	22-1205	\$	173.70
502	22-1206 – 22-1211	\$	3,376.59
115	563 – 566	\$	2,613.35
321	567	\$	1,805.00
401	568 – 574	\$	9,376.83
501	575 – 577	\$	707.44
590	578 – 591	\$	27,331.07
	TOTAL		\$148,465.71

Board Updates

Commissioner Thompson reported on the LEOFF Board meeting he attended.

Commissioner Blankenship provided updates on the Broadband process; and, Board of Health, noting documents to update the composition are being prepared.

Commissioner Weise reported on the Martin Hall meeting he attended.

Board Discussion/Decision Items

Kyle Niehenke – Adams County Development Council

Kyle Niehenke, Adams County Development Council Executive Director, reviewed an informational flyer providing data on the Othello and Ritzville communities. Additionally, Niehenke provided a monthly update on ACDC activities, noting he will be attending a trade show in Las Vegas May 22-24; fundraising campaign; and, future events.

Judge Carolyn Benzel – Adam County District Court, Position 2

Judge Benzel requested Board consideration of a request to correct the salary placement of Jessica Melo, District Court Administrator. Ms. Melo's position was modified, removed from the union, and placed on the exempt employee salary schedule. At the time of reclassification in May, 2021, Ms. Melo had been employed with Adams County for twenty-three years, nineteen of those years in district court. Judge Benzel noted that because of Ms. Melo's level of experience, she should have been placed at a higher step when the position was reclassified and is requesting the Board

place Ms. Melo at Range 1, Step 5, of the Adams County Exempt Employee Salary Schedule. No action was taken pending further discussion.

Other Business – None

Permanent Minutes Signed

April 12 and 13, 2022

Correspondence Received

Washington State Liquor and Cannabis Board re: Cougar Mountain Greens, Ritzville (temporary discontinued business issued cannabis license #417064

Executive Session – None

Adjournment @ 12:10 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner