

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

May 17, 2022 – 9:01 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Terrance J. Thompson
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the agenda as presented. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the consent agenda. **Motion carried.**

Minutes

Approve Preliminary Minutes of May 3 and 4, 2022

Payroll

Approve April 16 - 30, 2022 Payroll in the amount of \$505,065.08; and, Benefits in the amount of \$243,992.60 (Warrant # Series 532845-532853; Direct Deposit # Series 71804-71992; Benefit/Deduction # Series 1164151-1164159)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	22-1350 – 22-1396	\$ 25,250.37
103	22-1997	\$ 404.00
104	22-1398	\$ 123.17
106	22-1399	\$ 72.11
502	22-1400	\$ 60.84
108	635 – 637	\$ 2,077.01
115	638 – 651	\$191,327.14
401	652 – 658	\$ 42,222.32
501	659 – 669	\$ 5,406.28
590	670 – 688	\$ 67,597.90
	TOTAL	\$334,541.14

Other Business

Awards and Recognition

Certificate of Good Practice

Chairman Weise presented the County Road Administration Board “Certificate of Good Practice” to Engineer Scott Yaeger. This certificate was transmitted to the State Treasurer on behalf of the county pursuant to RCW 36.78.090 and assures the continued distribution of the county’s monthly state gas tax allotment from the Office of the State Treasurer.

Board Discussion/Decision Items

Human Resources – HR Manager Perez reviewed trainings completed (Labor Relations Institute; Fostering an Inclusive Workplace; and, PRA Basics). Current Human Resource activities include research of Paid Family Medical Leave (PFML) to include new House bills; establishing a consistent process; and, updating necessary policies. Additionally discussed was a proposed process for New Positions/Reclassification of Current Positions.

Martin Hall – Commissioner Thompson moved, Blankenship seconded, to re-appoint Commissioner Jay Weise to the Martin Hall Consortium Board of Directors for a one (1) year term, effective June 1, 2022 through May 31, 2023. **Motion carried.**

COVID-19 Isolation/Quarantine

Commissioner Blankenship moved, Thompson seconded, to terminate the Memorandums of Understanding that provided isolation/quarantine housing during the COVID-19 pandemic between Ritztophat LLC dba Top Hat Motel, Ritzville, Washington and Adams County; and, Empire Motel,

Ritzville, Washington and Adams County, effective June 30, 2022. **Motion carried.**

Shoreline Master Program

Building and Planning Director Wiltse (via email) requested and received **consensus authorization to move forward with the publishing and notification to consultants to request proposals for consulting services to conduct the Shoreline Master Program periodic review.**

Board Updates

Commissioner Blankenship provided a report on the Legislative Steering Committee (LSC) meeting he attended in Tacoma May 11-13, 2022.

Commissioner Thompson provided a report on the “Hidden in Plain Sight” presentation he attended May 11, 2022. Additional meetings included Aging and Adult Care; and, Adams County Development Council.

Permanent Minutes Signed

April 26 and 27, 2022

Correspondence Received

Adams County Noxious Weed Control Board re: Minutes of April 12, 2022 and Agenda for May 10, 2022

Executive Session – None

Adjournment @ 11:43 a.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner