

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

July 26, 2022 – 9:00 a.m.  
(Tuesday)

### **Call to Order**

Chairman Weise called the meeting to order.

### **Present:**

Chairman Jay R. Weise  
Vice-Chairman Terrance J. Thompson  
Commissioner Dan C. Blankenship

### **Pledge of Allegiance**

Chairman Weise led the Pledge of Allegiance.

### **Approval/Addition of Agenda**

Commissioner Weise moved, Blankenship seconded, to add the following items to the agenda; and, approve the agenda as amended.

1. Wireless Emergency Alert (WEA) Memorandum of Understanding
2. Resolution No. R-023-2022

**Motion carried.**

### **Consent Agenda**

Commissioner Blankenship moved, Thompson seconded, to approve the consent agenda as presented. **Motion carried.**

### **Payroll**

Approve July 1 – 15, 2022 Payroll in the amount of \$495,848.78; and, Benefits in the amount of \$90,326.57 (Warrant # Series 532891-532902; Direct Deposit # Series 72741-72928; Benefit/Deduction # Series 1165537-1165543)

### **Vouchers**

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001         | 22-2164 – 22-2225     | \$158,048.51  |
| 106         | 22-2226 – 22-2228     | \$ 4,672.29   |
| 112         | 22-2229               | \$ 781.20     |
| 116         | 22-2230               | \$ 21.85      |
| 108         | 1018 – 1022           | \$ 5,350.01   |
| 115         | 1023 – 1029           | \$209,953.21  |
| 321         | 1030                  | \$ 557.25     |
| 401         | 1031 – 1037           | \$ 76,595.71  |
| 501         | 1038 – 1040           | \$ 2,759.13   |
| 590         | 1041 – 1053           | \$ 22,045.47  |
|             | TOTAL                 | \$480,784.63  |

**Public Comment – None**

**Correspondence**

Washington State Liquor and Cannabis Board License Services re: Othello Rodeo Association Special Occasion License #090793 (9/14/2022; 9/16/2022; and, 9/17/2022) Othello Rodeo Grounds Upper Beer Garden, 1971 Fairgrounds Road, Othello

**Board Updates**

Commissioner Thompson attended the Aging and Adult Care meeting; and, the SkillSource meeting, reporting on each. The Adams County Development Council (ACDC) meeting was cancelled. Additionally reported was a complaint from an Othello citizen regarding Gillis Road.

Commissioner Blankenship reviewed sample Request for Bid documents in preparing to advertise for Broadband Project Professional Services, noting he will request legal approval. Additionally, Blankenship provided updates on the Broadband project and the Sprague Lake research project.

Commissioner Weise reported on the Washington Counties Risk Pool (WCRP) summer conference held last week in Vancouver, Washington.

### **Board Discussion/Decision Items**

Human Resources – Manager Perez reported on various projects that she is in the process of completing prior to leaving employment with Adams County.

### **Wireless Emergency Alerts – Emergency Management**

Commissioner Blankenship moved, Thompson seconded, to approve the Memorandum of Understanding between the Public Safety and Homeland Security Bureau and Adams County Emergency Management to conduct localized, end to end tests of Wireless Emergency Alerts (WEA) system performance. **Motion carried.** (CP20220719)

### **Resolution No. R-023-2022 – Public Works**

Commissioner Blankenship moved, Thompson seconded, to approve Resolution No. R-023-2022 In the Matter of Notice to Contractors for the McKinney Road Project #1 (CRP-192). **Motion carried.** Bid opening is set for August 23, 2022 at 1:30 p.m. in Room 202 of the Adams County Courthouse, Ritzville, Washington.

### **Other Business**

#### **Recognition of County Employee**

Adam Garcia, a legal assistant in the Othello office of the Prosecuting Attorney, has resigned from his position to begin law school in the fall. Prosecutor Flyckt and Chief Deputy Prosecutor Palubicki presented Mr. Garcia with a plaque. The Board joined the Prosecutor's office in expressing appreciation for Mr. Garcia's service to Adams County.

### **Permanent Minutes Signed**

July 5 and 6, 2022

### **Executive Session**

At 10:50 a.m. Chairman Weise announced the Board would recess into Executive Session at 10:55 a.m. for sixty-five (65) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” No action is anticipated. Additionally present were Prosecutor Flyckt and Human Resource Manager Perez.

At 11:47 a.m. the Board reconvened from Executive Session. No action taken.

**Adjournment @ 11:57 a.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

**RESOLUTION NO. R-023-2022**

**NOTICE TO CONTRACTORS  
County of Adams  
Department of Public Works  
Ritzville, Washington**

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 1:30 p.m., Tuesday, August 23, 2022** and will be opened and publicly read on **August 23, 2022 at 1:30 p.m.** for the following construction improvements:

**McKinney Road Project #1 – (CRP-192), M.P 0.00 to M.P 2.01, consists of restoration of the roadway by grading, draining, widening of roadway, culvert replacement, flatten side slopes, cement treated base, crushed surfacing, HMA Surfacing and other work, all in accordance with the attached Contract Plans, these Contract Provisions and the Standard Specifications.**

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

"The Adams County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award".

**DATED** this 26<sup>th</sup> of July, 2022.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board