

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

August 3, 2022 – 9:00 a.m.
(Wednesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Terrance J. Thompson
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Blankenship moved, Thompson seconded, to approve the agenda as amended. **Motion carried.**

Board Workshop

Public Works

Public Works Director O'Brien provided updates on road maintenance on roads utilized during harvest; seal coat operations; solid waste; Adams County fairgrounds; and facilities.

Sheriff's Evidence/Storage Building

Based on the recommendation of the Public Works Department, the Board provided **consensus authorization for the Chairman to sign an Additional Service Agreement between Mackenzie Architects, Seattle, Washington and Adams County in the amount of \$16,000 to perform additional tasks, in three stages, to determine the feasibility of platting the Othello site and continuing with the Evidence/Storage project.**

Adams County Shop and Storage Addition (Lind)

Commissioner Blankenship moved, Thompson seconded, to authorize the Chairman sign AIA Document A104-2017 Standard Abbreviated Form of Agreement Between Adams County and DUG Excavation, Othello, Washington for the Adams County Shop and Storage Addition (Lind).

Motion carried. Public Works Director O'Brien noted the project is expected to be completed by October 10, 2022.

Engineering

Engineer Yaeger provided an update on the Cunningham Road Widening project; the McKinney Road project is out for advertisement with bids to be opened August 23, 2022.

Courthouse Security

Public Works Director O'Brien reviewed a proposal to place a barrier to the sidewalks leading to the front entrance of the courthouse to notify the public of the side entrance. Director O'Brien will research fencing options.

Geographic Information Systems (GIS)

Director Stolsig reviewed accomplished projects and goals, future objectives and goals and trainings he will be taking part in. Additionally, the property lines for the Sheriff's evidence/storage building were reviewed.

Emergency Management

Director Duffey reviewed the Adams County Comprehensive Emergency Management Plan (CEMP), requesting the item be placed on the consent agenda for approval. Duffey reported she is still waiting for telephones to be converted to VoIP, her departmental preliminary budget has been submitted to the Auditor; and, requested Board consideration of a clerk position in the Emergency Management department. Additionally, Director Duffey reviewed notification systems and reported on the cost of an annual subscription, the features of each system and which systems would provide an efficient and effective system for Adams County. The Board provided **consensus authorization for Director Duffey to continue her research and, when complete, bring a recommendation to the Board for consideration.**

Building and Planning
Shoreline Master Program Review

Building and Planning Director Wiltse requested and received **consensus authorization to accept the proposal from the consulting firm of ABHL for project management and coordination for the Shoreline Master Program Review update; and, to move forward with requesting a Scope of Services from ABHL.**

Additionally, Director Wiltse provided an update on compliance actions related to county code violations. County addressing was reviewed.

Central Services

Director Boness reported on the WSU Extension building connection issues. Director Boness requested and received **consensus authorization to purchase two dishes (one for the WSU building and one for the Ritzville Health Department building) and a switch at a cost of under \$1,000.** Additionally, Boness reported the County Intranet is again available to employees; a server has been delivered and is expected to be installed this week; and, AdobePro licensing was reviewed with Boness noting the program is priced individually per user.

Recess @ 11:44 a.m.

Reconvene @ 1:00 p.m.

2023 Commissioner Budget Discussion

The Board reviewed the proposed 2023 Commissioner budget, Fund #005; and, 2023 Board of Equalization budget, Fund #020.

Executive Session

At 3:00 p.m. Chairman Weise announced the Board would recess into Executive Session for sixty (60) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” No action anticipated.

At 4:00 p.m. the Board reconvened from Executive Session. No action taken.

At 4:00 p.m. Chairman Weise announced the Board would recess back into Executive Session for twenty (20) minutes under RCW

42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” No action anticipated.

At 4:18 p.m. the Board reconvened from Executive Session. No action taken.

Blake Decision

Commissioner Blankenship moved, Thompson seconded, to authorize the Chairman to sign Interagency Reimbursement Agreement, Amendment #1 between Washington State Administrative Office of the Courts and Adams County to bring the existing Interagency Reimbursement Agreement in line with the amended budgeted provisos in ESSB 5693. **Motion carried.**

Executive Session

At 4:20 p.m. Chairman Weise announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” No action anticipated.

At 4:35 p.m. the Board reconvened from Executive Session. No action taken.

At 4:35 p.m. Chairman Weise announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.”

At 4:47 p.m. the Board reconvened from Executive Session.

Human Resources

Commissioner Blankenship moved, Thompson seconded, to authorize the Chairman to contact Kathleen A. Campbell with an offer of employment for the position of Human Resource Manager. **Motion carried.**

Adjournment @ 4:50 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Dan C. Blankenship, Commissioner