

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

September 27, 2022 – 9:00 a.m.  
(Tuesday)

### **Call to Order**

Chairman Weise called the meeting to order.

### **Present:**

Chairman Jay R. Weise  
Vice-Chairman Terrance J. Thompson  
Commissioner Dan C. Blankenship

### **Pledge of Allegiance**

Chairman Weise led the Pledge of Allegiance.

### **Public Comment – None**

### **Approval/Addition of Agenda**

Commissioner Blankenship moved, Thompson seconded, to *approve the agenda as presented*. **Motion carried.**

### **Consent Agenda**

Commissioner Blankenship moved, Thompson seconded, to *approve the consent agenda as presented*. **Motion carried.**

### **Minutes**

Approve Preliminary Minutes of September 13 and 14, 2022

### **Payroll**

Approve September 1 – 15, 2022 Payroll in the amount of \$525,597.22; and, Benefits in the amount of \$94,584.59 (Warrant # Series 532930-532939; Direct Deposit # Series 73490-73674; Benefit/Deduction # Series 1166579-1166585)

**Vouchers**

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	22-2955 – 22-2998	\$ 95,612.85
0017	22-2999	\$ 111,395.52
103	22-3000 – 22-3001	\$ 8,565.20
103A	22-3002 – 22-3004	\$ 842.20
112	22-3005	\$ 926.20
114	22-3006	\$ 1,500.00
130	22-3007	\$ 812.05
502	22-3008 – 22-3010	\$ 778.84
108	1221 – 1222	\$ 4,678.27
115	1223 – 1233	\$612,633.62
321	1234	\$ 3,297.25
401	1235 – 1237	\$ 31,049.35
501	1238 – 1243	\$ 4,058.73
590	1244 – 1257	\$ 5,968.57
	TOTAL	\$882,118.65

**Correspondence**

Anne Henning, Community Development Director, City of Othello re:  
Notification of Annexation of City-Owned Properties

Department of Agriculture re: Rule-Making Order CR-103P (December 2017) (Implements RCW 34.05.360)

**Board Updates**

Commissioner Thompson reported on his attendance at the Columbia Basin Development League meeting noting new leaders were voted in; and, the CBDL annual meeting will be held in November in Moses Lake.

Commissioner Blankenship reported on the progress of the Broadband project. Additionally reviewed were topics discussed at the Legislative Steering Committee (LSC) meeting.

Commissioner Weise reviewed topics discussed at the Martin Hall meeting he attended. Additionally, Weise reported negotiations are moving forward.

## **Board Discussion/Decision Items**

### **Adams County District Court**

Judge Russell reported a former employee, Erika Ramos, has been reinstated to her former position in district court. Judge Russell noted Ms. Ramos resigned her position, was away for eleven (11) days, and is now again employed with the county. Judge Russell requested that Ms. Ramos's employment be restored to her prior status with her anniversary date extended eleven (11) days, the length of time she was away from the county. Board **consensus authorized Ms. Ramos's employment be restored to prior status with her anniversary date remaining the same with the addition of eleven (11) days.**

Additionally, Judge Russell and Judge Benzel reviewed the current structure of district court as well as a proposed structure moving forward. Judge Benzel requested reclassification of the district court administrator, noting that one employee is in that position and responsible for the administration of both courts. Salary comparisons of other jurisdictions were provided. Judge Russell requested two, thirty-five (35) hour per week positions in her office be adjusted to forty (40) hour per week positions.

Restructuring of district court clerks was discussed with the Board noting while the Board agrees with consolidation of the court administrator duties, and can act on that issue, the others are represented positions and any modifications must be presented to the Association for approval.

No action was taken pending additional consideration.

Additionally present were Auditor Hunt and Payroll Deputy Bowman.

## **Other Business – None**

### **Permanent Minutes Signed**

September 6 and 7, 2022

### **Closed Session**

At 10:43 a.m. Chairman Weise announced the Board would recess into Closed Session for fifteen (15) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during

the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiation or proceedings while in progress.” Additionally present was Prosecutor Flyckt.

At 10:58 a.m. the Board reconvened from Closed Session.

**Executive Session**

At 10:59 a.m. Chairman Weise announced the Board would recess into Executive Session for thirty (30) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” No action anticipated. Additionally present was Prosecutor Flyckt. Human Resource Manager Campbell joined the session telephonically at 11:06 a.m.

At 11:28 a.m. the Board reconvened from Executive Session. No action taken.

At 11:28 a.m. Chairman Weise announced the Board would recess back into Executive Session for thirty (30) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” No action anticipated. Additionally present was Prosecutor Flyckt. Human Resource Manager Campbell was present telephonically.

At 11:43 a.m. the Board reconvened from Executive Session. No action taken.

**Adjournment @ 11:44 a.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Dan C. Blankenship, Commissioner