

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

January 17, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of January 3 and 4, 2023

Payroll

Approve December 16 - 31, 2022 Payroll in the amount of \$492,569.10; and, Benefits in the amount of \$258,296.92 (Warrant # Series 532977-532982; Direct Deposit # Series 74736-74914; Benefit/Deduction # Series 1168487-1168494)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	22-4382 – 22-4412	\$122,430.34
0018H	22-4413	\$ 2,400.00
103	22-4414	\$113,500.00
104	22-4415 – 22-4424	\$ 8,321.45
106	22-4425	\$ 123.78
116	22-4426	\$ 17.03
122	22-4427	\$ 28.00
123	22-4428	\$ 56.00
166	22-4429 – 22-4432	\$ 44,150.29
502	22-4433	\$ 1,540.00
108	1782	\$ 1,694.76
115	1783 – 1787	\$113,938.57
401	1788 – 1791	\$ 63,647.26
501	1792 – 1796	\$ 2,164.72
590	1797 – 1804	\$ 43,740.80
	TOTAL	\$517,753.00

Resolution No. R-004-2023

Approve Resolution No. R-004-2023 In the Matter of Adopting Salary Schedules for Non-Represented Adams County Employees. (CP01102023)

JDAI Contract No. 2163-24594, Amendment No. 2 **Juvenile**

Approve Contract No. 2163-24594, Amendment No. 2, between State of Washington DCYF and Adams County. (CP01102023)

Adams County Indigent Defense Contract, 2023 Addendum

Approve 2023 Addendum to the 2021-2025 Adams County Indigent Defense Contract. (CP01102023)

Correspondence

Adams County Noxious Weed Control Board re: November 8, 2022 Meeting Minutes and Agenda for January 10, 2023

Board Updates

Commissioner Garza reported attending the Aging and Adult Care meeting in Wenatchee last week.

Commissioner Blankenship reported he attended a Town of Washtucna council meeting to review the Broadband process. Additionally reported were discussions regarding the replacement of bridges due to proposed canal widening; and, difficulties the county is having in filling volunteer citizen boards.

Board Discussion/Decision Items

Public Works

Public Works Director O'Brien reported on road maintenance in all three districts; solid waste; and facilities.

Engineer Yaeger reported the crushing project is out for advertisement with bid opening scheduled for January 31, 2023. Additionally reported on were guardrails; Lee Road railroad crossing; and bridge replacement. Rodeo Lake was discussed.

Building and Planning

Director Lorenz reviewed proposed job descriptions for the positions of Building Inspector and Code Enforcement Officer, noting he would like to see the two positions combined into one position. Lorenz noted he would like to see the Building and Planning Department staffed with a Director position; Assistant Planner position; Building Inspector/Code Enforcement position; and, a Permit Technician with funding sources reviewed.

No action was taken pending further consideration.

Executive Session

At 1:05 p.m. Chairman Weise announced the Board would recess into Executive Session for twenty (20) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.”

At 1:25 p.m. the Board reconvened from Executive Session. No action taken.

Central Services Director

Commissioner Blankenship moved, Garza seconded, to *authorize the Chairman to extend an offer of employment to Alex Igbinoba for the position of Director of Central Services at a salary of M4/S3 on the Adams County Management Level Salary Schedule and, upon acceptance, to begin those duties forthwith.* **Motion carried.**

Executive Session

At 1:30 p.m. Chairman Weise announced the Board would recess into Executive Session for forty (40) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.”

At 2:10 p.m. the Board reconvened from Executive Session. No action taken.

Adjournment @ 2:30 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner

RESOLUTION NO. R-004-2023

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING SALARY SCHEDULES FOR NON-REPRESENTED
ADAMS COUNTY EMPLOYEES**

WHEREAS, salary schedules for non-represented Adams County employees are necessary and appropriate; and

WHEREAS, on December 21, 2022 the Board of County Commissioners adopted the 2023 Adams County Budget for the period from January 1, 2023 to December 31, 2023; and

WHEREAS, the Board approved a three percent (3%) Cost of Living Adjustment (COLA) to all non-represented Adams County Employees; and

WHEREAS, prior salary schedules have been updated to reflect said Cost of Living Adjustment (COLA).

THEREFORE, BE IT HEREBY RESOLVED the salary schedules are approved in the form attached hereto as Exhibit "A" for the following Adams County employees, effective January 1, 2023:

Adams County Non-Represented 7 Hour Employees
Adams County Non-Represented 8 Hour Employees
Adams County Exempt Employees
Adams County Management Employees.

DATED this 17th day of January, 2023.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board