

## COMMISSIONERS' PROCEEDINGS

Regular Meeting  
Adams County Courthouse  
Ritzville, Washington

February 1, 2023 – 9:00 a.m.  
(Wednesday)

### **Call to Order**

Vice-Chairman Blankenship called the meeting to order.

### **Present:**

Vice-Chairman Dan C. Blankenship  
Commissioner Miguel A. Garza

### **Absent:**

Chairman Jay R. Weise

### **Pledge of Allegiance**

Vice-Chairman Blankenship led the Pledge of Allegiance.

### **Approval/Addition of Agenda**

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

### **Board Workshop**

#### **Building and Planning**

Director Lorenz reported on Planning Commission activities; and, the addressing committee has completed final draft of ACC Chapter 12.12. Additionally, Lorenz reported on building permit activity; land use permits; and, code enforcement issues. Lorenz noted he will be purchasing two (2) new cameras for the department for a total of \$1,000; and, stand desks for the office at a cost of approximately \$300.00.

#### **Emergency Management**

Director Duffey reported on current projects such as Lind fire reimbursements; fuel planning; and, the hazard mitigation plan. Additionally, Duffey reported on upcoming grants and trainings scheduled or completed.

## **GIS**

Director Stolsig provided updates on accomplished and ongoing projects and goals, noting on-going maintenance of current datasets. Future objectives include implementing the Arc Enterprise program on the new server noting he will be attending data training in preparation of the new Arc Enterprise software.

Additionally, Stolsig reviewed a quote for ArcGIS Enterprise Jumpstart in the amount of \$16,750.00, noting that amount is currently outside of his budget. In conjunction with that, Stolsig is working on a cost allocation plan with Auditor Hunt. Stolsig noted that he would like a decision from the Board within the next couple of weeks.

The ESRI maintenance agreements are up for renewal in March. The Board provided **consensus authorization for Director Stolsig to renew the ESRI maintenance agreement for a total amount of \$13,401.69, which is a budgeted expense.**

## **Central Services**

Director Igbinoba reported on current activities, noting he is assessing county IT infrastructure; and, contacting departments to discuss IT needs. Current projects include activating the online email archive functionality in Outlook 365; the county computer password policy; and, the computer lease agreement. Additionally, Igbinoba is hoping to fill the vacant position of Technology Services Assistant.

## **Adjournment @ 10:20 a.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON

-absent-

Jay R. Weise, Chairman  
s/Dan C. Blankenship, Vice-Chairman  
s/Miguel A. Garza, Commissioner