

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

February 7, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Garza moved, Blankenship seconded, to *add the following items to the consent agenda; and, to approve the consent agenda as amended*.

1. *Resolution No. R-008-2023 In the Matter of Transferring Funds from Current Expense Fund #001 to Emergency Services Fund #106.*

Motion carried.

Minutes

Approve Preliminary Minutes of January 24 and 25, 2023

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	4642 – 4687	\$ 73,782.35
001	Hand Pays	\$ 1,000.00
103	4688 – 4690	\$ 3,682.97
104	4691 – 4703	\$ 13,093.93
106	4704	\$ 1,780.97
107	4705	\$ 750.00
112	4706 – 4708	\$ 283.23
114	4709	\$ 160.00
123	4710	\$ 2,175.00
131	4711	\$ 3,025.55
502	4712 – 4721	\$ 17,374.13
108	80 – 81	\$ 1,130.33
115	82 – 85	\$ 3,419.63
401	86 – 89	\$ 12,177.88
501	90 – 91	\$ 510.77
590	92 – 104	\$ 38,534.95
	TOTAL	\$172,881.69

Resolution No. R-008-2023 **Emergency Management**
 Approve **Resolution No. R-008-2023 In the Matter of Transferring Funds from Current Expense Fund #001 to Emergency Services Fund #106**

Refunds per RCW 84.69.020

Treasurer Meise, pursuant to RCW 84.69.020, placed on file a report to the county legislative authority a list of all refunds made under this section.

Correspondence

Derek I. Sandison, Director, Washington State Department of Agriculture re: Rule-Making Order CR-103P (Implements RCW 34.05.360)

Susan Sackmann, Treasurer, Adams County Historical Society re: Request for 2023 Adams County Funding Allocation

Board Updates

Commissioner Garza reported he attended a webinar on parliamentary procedures; and, he is researching various county topics.

Commissioner Blankenship reported on Broadband activities; and, meetings have been scheduled for this Friday related to bridge funding. Additionally, Commissioner Blankenship provided an update on legislative issues reviewed during the LSC meeting held last week.

Board Discussion/Decision Items

Human Resources

Manager Campbell reported on various Salary Commission positions and tentative dates for meetings.

Additionally, Prosecutor Flyckt requested guidance on which salary step he will be able to place an employee, currently working in another department, for the vacated administrative assistant position in his office. No action taken.

Public Works

Public Works Director O'Brien provided the weekly update on road maintenance projects in all three districts; facilities; staffing; and, solid waste. Engineer Yaeger reported crews are working on guardrail repairs; the Herman Road bridge will be closed for approximately two weeks; and, Deal Road #2 project design is being finalized. Additionally, Yaeger provided an update on the Lee Road railroad crossing.

Adams County Development Council

Executive Director Niehenke cancelled his scheduled appointment.

New Hatton Zoning Map Amendment

Building and Planning Director Lorenz reviewed the Adams County Planning Commissions' recommendation for the approval of an application to change the current zoning of County Parcel Numbers 2532200222697, 2532200222698, 2532200332699, 2532200332700 and 2532200332701 West of the Town of Hatton western boundary to rezone approximately 99.41 acres currently zoned as Prime Agriculture (PA) to Rural Residential (RR). The Planning Commission, having duly advertised, heard the matter during a public hearing on January 26, 2023.

The Board, by consensus, authorized moving forward in the process to rezone Adams County Parcel Numbers 2532200222697, 2532200222698, 2532200332699, 2532200332700, 2532200332701 located west of the Town of Hatton to the westerly boundary of Township 15 Range 32 Section 20 and southwest of the town of Hatton to the Southwestern

boundary of Township 15 Range 32 Section 20, based on the following findings and conclusions of the Adams County Planning Commission:

- a. The conditions presented for the change in zoning as disclosed does support the change in zoning.
- b. The facts to justify a change in the Zoning Map as disclosed do advance the public welfare.
- c. The effects of this change in the Zoning Map does not have a detrimental effect on the adjacent properties.
- d. The effects of this change in the Zoning Map will not have a detrimental effect on the Comprehensive Development Plan.
- e. The proposal is consistent with and compatible with other existing or permissible uses in the adjacent Rural Residential (RR) Zone.

An ordinance will be prepared for adoption to amend Exhibit "B" Zoning Map.

Executive Session –

At 11:30 a.m. Chairman Weise announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(i) – "To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency." Additionally present were Prosecutor Flyckt and Human Resource Manager Campbell.

At 11:45 a.m. the Board reconvened from Executive Session. No action taken.

Other Business – None

Permanent Minutes Signed

January 17 and 18, 2023

Recess @ 11:46 a.m.

Reconvene @ 1:00 p.m.

Board Discussion/Decision Items

The Board reviewed certain positions and placement of those positions on the Adams County Salary Schedules.

Central Services

Director Igbinoba reviewed a quote from Softchoice, in the amount of \$2,780.46, for Veeam Backup for Microsoft Office 365. Igbinoba noted that three (3) backup programs were researched and he is recommending Softchoice. The Board provided **consensus authorization for the Central Services Department to purchase the backup program from Softchoice in the amount of \$2,780.46.**

Additionally, Igbinoba reviewed a quote for a lease agreement between Dell Financial Services and Adams County in the amount of \$188,656.06. The Board provided **consensus authorization for Central Services to move forward in entering into a lease agreement with Dell Financial Services as this is a budgeted expense.**

Director Igbinoba reviewed the job description for the position of Technology Services Assistant. Igbinoba requested the position be made full time with the salary reviewed as additional responsibilities have been assigned to the position. No action was taken pending further consideration.

E-911

E-911 Coordinator Melissa Shepherd, along with Auditor Hunt and Undersheriff Coronado, reviewed appropriate funding sources for the contracted purchase of products/services in the Sheriff's Department. Coordinator Shepherd and Undersheriff Coronado will review billings to ensure proper funding sources are being used.

Adjournment @ 3:28 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner

RESOLUTION NO. R-008-2023

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO EMERGENCY SERVICES FUND #106**

WHEREAS, funds were allocated in the 2023 Current Expense Fund #001 for support of
Emergency Services Fund #106.

THEREFORE BE IT HEREBY RESOLVED that Seventy thousand and no 100's dollars
(\$70,000) be transferred from Current Expense Fund #001/099 BARS 597.25.00.01 to Emergency
Services Fund #106 BARS 397.25.60.00.

DATED this 7th day of February, 2023.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice Chairman
s/Miguel A. Garza, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board