

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

February 28, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of January 31 and February 1, 2023

Payroll

Approve February 1 - 15, 2023 Payroll in the amount of \$504,739.34; and, Benefits in the amount of \$94,047.06 (Warrant # Series 532993-532997; Direct Deposit # Series 75273-75447; Benefit/Deduction # Series 1169519-1169525)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	4945 – 4976	\$ 70,118.66
001	Hand Pays	\$ 8,575.00
103	4977 – 4979	\$ 7,921.65
104	4980 – 4986	\$ 2,685.70
106	4987	\$ 10,000.00
119	4988	\$ 24,781.05
123	4989 – 4990	\$ 2,225.00
131	4991	\$ 9,430.00
108	204 – 205	\$ 1,108.36
115	206 – 209	\$130,704.08
321	210 – 211	\$ 41,366.66
401	212 – 215	\$ 34,578.05
501	216 – 219	\$ 1,964.20
590	220 – 234	\$ 9,389.56
	TOTAL	\$354,847.97

Correspondence

Washington State Liquor and Cannabis Board re: Notice of Cannabis License Application – Paradise MJ, LLC, 1199 W. Cunningham Road, Suite C, Othello (*Change of Location Application*)

People Against Illegal Drugs (P.A.I.D.) re: February 16, 2023 Meeting Minutes

Correspondence Sent

The Honorable Senator Patty Murray re: Congressionally Directed Spending

District 9 and 15 Legislators re: Evidence Processing and Storage Facility

Board Updates

Commissioner Garza reported on his attendance at the LEOFF Board meeting; the legislative update (virtually); and, he participated in a tour of the county jail facility.

Commissioner Blankenship provided updates on efforts for bridge funding; Broadband; and funding for Schoonover Road. He reported attending the Big Bend Electric Coop meeting. He also participated in a tour of the

county jail facility, noting the entire state is having jail staffing issues. Blankenship reported he would like to draft a letter requesting funding, as well as illustrating the need for a long-term improvements, to Congressman Newhouse.

Commissioner Weise reported attending a Martin Hall meeting via Zoom, noting the connection was not good and he was not able to obtain a lot of information that day. He will follow up with Scott Hutsell for pertinent details. Weise reported he is working on budgeting with consideration of sheriff's office negotiations and reclassification requests pending, noting he is working on a presentation of the position of the budget. Weise reported visiting the Legion building for a review of potential office space in Ritzville for the ACDC Executive Director.

Board Discussion/Decision Items

Human Resources

Director Campbell reported on applications received for the Central Services Assistant position. Advertising costs were reviewed along with the effectiveness of different advertising avenues. Dual language testing was discussed due to the Human Resources Department receiving requests for certification of dual language and the process for certification of employees in Spanish proficiency.

Public Works

Director O'Brien and Engineer Yaeger provided updates on road maintenance; solid waste; and, facility maintenance.

Adams County Jail Roofing

Director O'Brien reviewed a jail roof inspection report of the Adams County Jail. The Garland Company prepared a roofing material and services estimate for roofing to be completed on sections B, C, F & G. Options for restoring the roof were reviewed. Based on the recommendation of the Public Works Department, **consensus authorization was provided to Director O'Brien to work with Garland Company to develop a scope of work for the project based on roofing with a 20-year life expectancy.**

Engineering

Engineer Yaeger provided an update on the Herman Road bridge noting the bridge is reopening today. The department is waiting on parts to finish guardrail repairs. DeAtley Crushing has not advised when they will begin

the crushing project. Yaeger provided updates on the progress of funding applications as well as reports for completed projects from 2022.

Jail Update

Jail Administrator Nick Williams and Sheriff Wagner noted Commissioner Blankenship and Garza participated in a tour of the jail. Sheriff Wagner reported that he has not received applications for jail staff. Several high school seniors, potentially interested in law enforcement careers, will be in Ritzville for a site visit of the jail. Wagner requested consideration of twelve (12) additional correction officer positions in the jail for a total of eighteen (18) positions. Additionally, Wagner reported he is working on a media blitz for hiring.

Recess @ 11:52 a.m.

Reconvene @ 1:00 p.m.

Board Discussion/Decision Items

Voluntary Stewardship Program

Mr. Crose cancelled his scheduled appointment.

First Amendment to the 2023 Addendum to the 2021-2025 Adams County Indigent Defense Contract

Commissioner Blankenship moved, Garza seconded, to *approve First Amendment to the 2023 Addendum to the 2021-2015 Adams County Indigent Defense Contract*. **Motion carried.** The purpose of the amendment is to modify the primary duties, assignment of cases, and compensation for Attorneys Deanna Crull and Carson Van Valkenburg. This amendment of duties and assignments shall not result in any additional costs of fees to Adams County and all other terms and conditions of the 2021-2025 Adams County Indigent Defense Contract and Addendums thereto shall remain in effect.

Other Business – None

Permanent Minutes Signed

January 25 and 25, 2023

Executive Session – None

Adjournment @ 2:06 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner