

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

March 1, 2023 – 9:00 a.m.
(Wednesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Board Workshop

GIS

Director Stolsig reported current activities include maintaining existing datasets – the parcel layer and E911 road centerline data. Stolsig will be attending a continuing education class with ESRI at no charge and will focus on creating better maps for depicting data. Stolsig will continue to work with Auditor Hunt on setting up a revenue source tracking system for his department; and, he is working with Emergency Management on possible funds through a grant for the Jump Start contract with ESRI.

Emergency Management

Director Duffey reported the Hazard Mitigation Plan is scheduled to be presented to the Board on March 15, 2023. Current activities include working with the GIS department for project development of fire district maps that identify state and federal lands in each district for firefighting; working with Central Services on internet connectivity and telephone service at the Othello Sheriff's building; and, LEPC-Tier II planning and meeting participation. Additionally, an application has been submitted for

GIS Jumpstart and will be funded through 21 EMPG reallocation. Additionally, Duffey reported on trainings scheduled or completed.

Sheriff's Department

Sheriff Wagner introduced Sandra Gomez, recently hired to the position of Administrative Assistant in the Sheriff's Office.

Building and Planning

Director Lorenz provided updates on Planning Commission activities; addressing committee activities, building permit activity; land use permitting; and, code enforcement activities. Building and Planning department staffing was reviewed. Additionally, Lorenz reported he will be ordering a large screen interactive monitor for the conference room in Othello.

Central Services

Director Igbinoba reported on current activities in Central Services noting a server is ready to be delivered to GIS Director Stolsig; the online email archive functionality in Office 365 has been activated; the county computer password policy has been updated to meet industry standards and best practices; and, the lease agreement renewal with Dell Financial Services has been signed and approved. Igbinoba reported Central Services is still in the process of interview/selection for the technology service assistant position; and, reviewed his idea of an expansion of staff in the Central Services Department. Additionally, Igbinoba reported the wireless access point devices will be upgraded this month.

Professional Services Agreement – Desimone Consulting, LLC

Commissioner Blankenship reviewed a proposed professional services agreement with Desimone Consulting, LLC to provide consulting services to assist Adams County in identifying and facilitating third party engagement, as appropriate, to support the County's federal funding efforts. The Board provided **consensus authorization for Commissioner Blankenship to forward an edited version of the agreement to Desimone Consulting for approval prior to the Board taking final action.**

Spanish Language Proficiency Testing

The Board discussed the development of a Spanish language proficiency test. The current Collective Bargaining Agreement between Adams County and the Association of Adams County Employees provides a stipend for any bargaining unit member who has been deemed qualified to receive a Spanish language premium by passing a written and oral

Spanish fluency certification exam. The Board will research avenues of testing in order to develop a consistent and fair certification process. The Board will further discuss the matter once additional information is acquired.

County Inventory

The Board certified, pursuant to RCW 36.32.210, the Adams County Fixed Asset and Departmental Inventory for the year ending December 31, 2022.

Executive Session

At 11:49 a.m. Chairman Weise announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.” Additionally present were Prosecutor Flyckt and Civil Attorney Barden.

At 12:00 p.m. the Board reconvened from Executive Session. No action taken.

Adjournment @ 12:00 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner