

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

March 7, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Weise moved, Blankenship seconded, *to add the following items to the agenda under "Board Discussion/Decision Items;" and, approve the agenda as amended:*

1. *Washtucna Town Hall.*
2. *Bureau of Land Management EIS and Resource Management Plan.*

Motion carried.

Consent Agenda

Commissioner Weise moved, Blankenship seconded, *to add the following item to the consent agenda; and, approve the consent agenda as amended:*

1. *Resolution No. R-014-2023 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501.*

Motion carried.

Minutes

Approve Preliminary Minutes of February 7 and 8, 2023
Approve Preliminary Minutes of February 14 and 15, 2023

Resolution No. R-014-2023

Approve Resolution No. R-014-2023 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501

Resolution No. R-015-2023

Approve Resolution No. R-015-2023 In the Matter of Creating Position #307 – Building Inspector and Code Enforcement Within the Building and Planning Department; and, Setting the Salary Classification for Same

Resolution No. R-016-2023

Approve Resolution No. R-016-2023 In the Matter of Amending Position #301 – Assistant Planner/Solid Waste Coordinator to be Titled Planner Within the Building and Planning Department; and, Setting the Salary Classification for Same

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	4996 – 5030	\$28,594.40
104	5031 – 5037	\$ 6,415.94
106	5038	\$ 246.96
112	5039 – 5043	\$ 2,037.24
123	5044 – 5045	\$ 1,035.54
502	5046 – 5058	\$12,861.10
115	235 – 240	\$ 2,671.81
401	241 – 248	\$16,632.34
501	249 – 251	\$ 2,325.59
590	252 – 274	\$13,423.14
	TOTAL	\$86,244.06

Correspondence

Benjamin E. Gruber, Acting Assistant Director, Energy, Minerals and Realty Management, United States Department of the Interior Bureau of Land Management re: Process to prepare a programmatic environmental impact statement (EIS) and resource management plan amendments for updated utility-scale solar energy planning on Federal public lands

Board Updates

Commissioner Garza reported on his activities the previous week.

Commissioner Blankenship reported there have been changes at congressional offices regarding funding requests, noting he will be applying for congressional funding for jail improvements through Congressman Newhouse's office. The request has been submitted to Senator Murray's office for Schoonover Road repairs. Additionally reported were Legislative Steering Committee topics reviewed last week in Olympia. A request for a support letter for a water project in the Town of Washtucna was received with Board concurrence to send a letter of support.

Commissioner Weise reported he is working on budgeting as well as county policy.

Board Discussion/Decision Items

Human Resources

Director Campbell reported she is reviewing materials for the Spanish language certification test. Additionally, Campbell reported she is preparing for the salary commission meeting, noting she has received elected official data from other counties.

Public Works

Public Works Director O'Brien and Engineer Yaeger provided the weekly update on road maintenance in all three districts.

Benge Fire District

Director O'Brien reported the Benge Fire District has requested approximately three hundred cubic yards of material to be used for the foundation of a new fire station in Benge, noting several items will need to be addressed. The Board provided **consensus authorization for the Public Works Department to move forward with an estimate of costs and, if necessary, an interlocal agreement between Adams County and Benge.**

Adams County Tourism Guide

Director O'Brien reviewed the price for advertising the fairground RV rentals in the Adams County Tourism Guide, noting a quarter page ad will cost \$495.00. The Board provided **consensus authorization for the Public Works Department to not advertise in the 2023 Tourism Guide.**

Right-of-Way Clean-up

Commissioner Weise reported citizens have approached him requesting a clean up along Bench Road. Weise noted he will follow up with Juvenile Administrator Garza. The Public Works Department will conduct additional research in the matter.

Solid Waste

Director O'Brien reported two offers have been received from the Washington Counties Risk Pool regarding the trailer that was destroyed by fire in 2022. The first offer would be to settle the claim on a replacement cost basis; the second offer would be to settle on an actual cash value basis. Based on the recommendation of the Public Works Department, the Board provided **consensus authorization to settle the claim on a cash replacement cost basis in the amount of \$131,380 to close out the claim.**

Engineering

Engineer Yaeger provided updates on bridge funding applications; the county wide crushing project; guardrail repairs; minor road repairs and improvements; and, the preparation of documents for CRAB reporting.

Capital Improvement Plan

O'Brien reviewed a *draft* of the 2023 Capital Facilities Capital Improvement Plan, noting facility projects; project costs; and proposed funding sources. O'Brien reported the jail roof is the #1 priority, noting an additional ten projects may be completed in 2023, provided funding other than Fund #321 is available. Several other miscellaneous projects were reviewed. Additionally, O'Brien reviewed a *draft* list of potential heavy maintenance projects.

Adams County Committees – Citizen Appointments

The Board received notice of Adams County Planning Commission members Michael Andersen and John Robertson requesting reappointment to the Planning Commission. Additionally, the Board received notice of Adams County Mosquito Control Board members John Marshall and Dale Wyman requesting reappointment to the Mosquito Control Board. Approval of appointments will be placed on the March 14, 2023 consent agenda. Member requirements of the Adams County Horticulture Pest and Disease Control Board were reviewed.

Washtucna Town Hall

Commissioner Blankenship reported he received an email from Consultant Jody Opheim noting the Town of Washtucna has inadequate heat and electric sources at Town Hall and requested the County assist, should funds be available for that purpose. Commissioner Weise will contact Brian Hille, Mayor of Washtucna, to discuss the matter further.

Bureau of Land Management (BLM) – Environmental Impact Statement

The Board reviewed correspondence from the Bureau of Land Management regarding the initiation of a process to prepare a programmatic environmental impact statement (EIS) and resource management plan amendments for updated utility-scale solar energy planning on Federal public lands.

Agreement for Mutual Use of Juvenile Detention Center Facilities

A proposed Agreement for Mutual Use of Juvenile Detention Center Facilities between Adams County and Benton-Franklin Counties was reviewed. Further consideration was deferred until such time Chairman Weise has the opportunity to consult with Martin Hall consortium members.

Other Business – None

Permanent Minutes Signed

January 31 and February 1, 2023

Recess @ 11:46 a.m.

Reconvene @ 1:00 p.m.

Central Services

Central Services Director Igbinoba introduced Katerina Boyer, recently hired to the position of Central Services Assistant.

Bid Opening – Liquid Asphalt Products 2023

Bids were opened from:

Idaho Asphalt Supply, Inc.	<u>HFE150</u>	<u>Fogseal/CSS-1</u>
16425 W. Prairie Avenue	\$675.00	\$585.36
Hauser, ID 83854	Demurrage Charge	\$125.00

Ergon Asphalt & Emulsions	<u>HFE150</u>	<u>Fogseal/CSS-1</u>
4327 M. Thor Street	\$689.72	\$464.00
Spokane, WA 99217	Demurrage Charge	\$125.00

Bid Opening – Bulk Asphalt Products 2023

Bids were opened from:

Central Washington Asphalt	Hot Mix	Hot Mix		
P. O. Box 939	<u>Virgin Mix</u>	<u>RAP</u>		<u>Cold Mix</u>
Moses Lake, WA 98837	3/8" minus ½ minus	3/8" minus ½ minus		
	no bid	no bid	\$66.00	\$64.00 \$135.00

Shamrock Paving, Inc,	Hot Mix	Hot Mix		
P. O. Box 1926	<u>Virgin Mix</u>	<u>RAP</u>		<u>Cold Mix</u>
Spokane, WA 99219	3/8" minus ½ minus	3/8" minus ½ minus		
	\$84.00	\$81.00	\$75.00	\$72.00 \$135.00

Executive Session –

At 1:50 p.m. Chairman Weise announced the Board would recess into Executive Session for sixty (60) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.” Additionally present was Prosecutor Flyckt.

At 2:50 p.m. the Board reconvened from Executive Session. No action taken.

Adjournment @ 2:50 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner

RESOLUTION NO. R-014-2023

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO COURTHOUSE O&M FUND #501**

WHEREAS, funds were allocated in the 2023 Current Expense Fund #001 for the operation of Courthouse O&M Fund #501.

THEREFORE, BE IT HEREBY RESOLVED that One hundred fifty thousand and no/100 dollars (\$150,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

DATED this 7th day of March, 2023.

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza, Commissioner

RESOLUTION NO. R-015-2023

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF CREATING POSITION #307 – BUILDING INSPECTOR AND
CODE ENFORCEMENT WITHIN THE BUILDING AND PLANNING DEPARTMENT;
AND, SETTING THE SALARY CLASSIFICATION FOR SAME**

WHEREAS, the Adams County Building and Planning Department has performed a review of current departmental staffing needs; and,

WHEREAS, a proposal has been presented for the creation of a Building Inspector and Code Enforcement position.

THEREFORE BE IT HEREBY RESOLVED that Position No. 307 – Building Inspector and Code Enforcement is hereby created.

BE IT FURTHER RESOLVED that classification of Position No. 307 – Building Inspector and Code Enforcement is classified at Range I of the Adams County Courthouse Bargaining Unit Salary Schedule

DATED this 7th day of March, 2023.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice Chairman
s/Miguel A Garza, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-016-2023

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF AMENDING POSITION #301 ASSISTANT PLANNER/SOLID WASTE COORDINATOR TO BE TITLED PLANNER WITHIN THE BUILDING AND PLANNING DEPARTMENT; AND, SETTING THE SALARY CLASSIFICATION FOR SAME

WHEREAS, Resolution No. R-89-02 amended Position No. 301 – Planner to be titled Assistant Planner/Solid Waste Coordinator; and,

WHEREAS, changes were made in the organizational structure within the Adams County Public Works Department; and,

WHEREAS, Position No. 1119 – Solid Waste Operations Supervisor was created and adopted by Resolution No. R-11-2013; and,

WHEREAS, changes made in the organizational structure within the Adams County Building and Planning Department have facilitated the need for a Planner position.

THEREFORE BE IT HEREBY RESOLVED that Position No. 301 – Assistant Planner/Solid Waste Coordinator is hereby amended to be titled Planner.

BE IT FURTHER RESOLVED that classification of Position No. 301 – Planner is classified at Range EE1 of the Adams County Exempt Level Salary Schedule

DATED this 14th day of February, 2023.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice Chairman
s/Miguel A Garza, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board