

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

March 21, 2023 – 9:00 a.m.  
(Tuesday)

### Call to Order

Chairman Weise called the meeting to order.

### Present:

Chairman Jay R. Weise  
Vice-Chairman Dan C. Blankenship  
Commissioner Miguel A. Garza

### Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

### Public Comment – None

### Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

### Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

### Minutes

Approve Preliminary Minutes of March 7 and 8, 2023

### Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	5213 – 5276	\$ 49,741.02
103	5277 – 5278	\$ 1,838.92

104	5280 – 5289	\$ 8,381.70
106	5290 – 5292	\$ 11,683.91
112	5293 – 5295	\$ 2,796.27
114	5296	\$ 21.55
116	5297	\$ 9.56
122	5298	\$ 28.00
123	5299 – 5300	\$ 44.48
130	5279	\$ 353.91
502	5301 – 5307	\$ 7,217.01
108	326	\$ 70.03
115	327 – 331	\$124,665.74
321	332	\$ 1,421.75
401	333 – 338	\$ 44,884.79
501	339 – 343	\$ 8,199.84
590	344 – 358	\$ 13,929.63
	TOTAL	\$275,288.11

**2022 Homeland Security Grant #E23-093      Emergency Management**  
 Approve Agreement between Spokane County Emergency Management and Adams County in Conjunction with the FY 2022 Homeland Security Grant #E23-094 in the amount of \$21,547 for the period September 1, 2022 through March 31, 2024

**Proposal for Land Use Planning Services      Building and Planning**  
 Approve Proposal No. 2230147.30 between AHBL, Inc. and Adams County to provide on-call land use planning services.

**Memorandum of Understanding      Building and Planning**  
 Approve Memorandum of Understanding and Agreement for Professional Services between AHBL, Inc, and Adams County to provide expertise services regarding the review of permits, regulations and other planning services on an on-call basis.

**Adams County Civil Service Commission**  
 Approve the appointment of John Hunt, Ritzville, to the Adams County Civil Service Commission, for a six (6) year term effective March 21, 2023 through December 31, 2028

**Adams County Law and Justice Council**  
 Approve Commissioner Miguel A. Garza to serve on the Adams County Law and Justice Committee

## **Correspondence – None**

### **Board Updates**

Commissioner Garza provided an update on the Spanish language certification testing process. Additionally, topics of the jail improvement meeting held Monday, March 20, 2023 were reviewed.

Commissioner Blankenship provided an update on topics reviewed during the Legislative Steering Committee (LSC) meeting he attended in Olympia last week. Additionally, updates were provided on the status of funding requests recently submitted for road improvements; bridge replacement; and, jail improvements.

Commissioner Weise reported on the MRSC sponsored Open Public Meetings Act webinar he attended. Additionally attended was a Water Coalition for Sustainability meeting.

### **Board Discussion/Decision Items**

#### **Human Resources**

Manager Campbell cancelled her scheduled appointment.

#### **Public Works**

Public Works Director O'Brien and Engineer Yaeger provided the weekly update on road maintenance, noting the department coordinated with volunteers on cleanup along Bench Road prior to the crane festival. Additionally, updates were provided on solid waste activities.

Engineer Yaeger reported on Deal Road #2 and Hatton Road Safety projects.

#### **CRABoard Certification**

Commissioner Blankenship moved, Garza seconded, to *authorize the Chairman to sign the CRABoard 2022 Reports which include the Traffic Law Enforcement Certification; Fish Passage Barrier Removal Certification; Annual Certification; Annual Construction Report; County Arterial Preservation Report; and, Maintenance Management Annual Certification.* **Motion carried.**

#### **Jail Improvements and Repairs**

Proposed jail repairs were reviewed with the Public Works Department as an outcome of the jail improvement meeting Commissioner Garza

attended. A scope of work will be developed to determine the costs as well as contracted repairs vs. in-house repairs.

### **Building and Planning**

Director Lorenz reviewed a *draft* Chapter 16.36 – Boundary Line Adjustment of the Adams County Code. Chapter 16.36 is proposed as a new chapter for the purpose of providing citizens procedures and consistent criteria for the efficient and timely review and approval of a boundary line adjustment.

Director Lorenz reviewed a *draft* amendment to Chapter 12.12 – Addressing and Grid System of the Adams County Code. The purpose of the amendment is to establish and maintain a uniform addressing and location system for the assignment of road names and house numbers to structures to better serve the citizens with emergency services (E911) and allow for United States Postal Service delivery, where available. The scope applies to all structures within the unincorporated areas of Adams County as well as those within the incorporated Town of Hatton.

### **Other Business**

#### **Rescinding Resolution Authorizing Fund #130A Property Litigation Reserve**

The Board reviewed a proposal from Sheriff Wagner to rescind Resolution No. R-024-2019, which established Fund #130A – Seized Property Litigation Reserve. The Board concurred with Sheriff Wagner’s request to close Fund #130A and transfer remaining funds to Fund #130 – Drug Enforcement Fund. A resolution will be prepared for adoption.

### **Permanent Minutes Signed**

February 21 and 22, 2023

February 28, and March 1, 2023

**Recess @ 11:51 a.m.**

**Reconvene @ 1:00 p.m.**

### **Executive Session –**

At 1:15 p.m. Chairman Weise announced the Board would recess into Executive Session for thirty (30) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to

become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.” Additionally present were Prosecutor Flyckt and Civil Attorney Barden.

At 1:45 p.m. the Board reconvened from Executive Session. No action taken.

**Adjournment @ 1:45 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jay R. Weise, Chairman  
s/Dan C. Blankenship, Vice-Chairman  
s/Miguel A. Garza Commissioner