

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

April 25, 2023 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Weise called the meeting to order.

Present:

Chairman Jay R. Weise
Vice-Chairman Dan C. Blankenship
Commissioner Miguel A. Garza

Pledge of Allegiance

Chairman Weise led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Garza moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Garza seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of April 11 and 12, 2023

Payroll

Approve April 1 – 15, 2023 Payroll in the amount of \$497,554.22; and, Benefits in the amount of \$93,214.54 (Warrant # Series 533015-533022; Direct Deposit # Series 75965-76138; Benefit/Deduction # Series 1170498-1170505)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which

was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	23-5674 – 23-5717	\$ 88,947.37
103	23-5718 – 23-5720	\$ 1,385.29
104	23-5721 – 23-5723	\$ 1,128.95
106	23-5724 – 23-5727	\$ 3,890.69
112	23-5728	\$ 314.49
123	23-5729 – 23-5730	\$ 322.40
131	23-5731	\$ 7,062.98
502	23-5732 – 23-5734	\$ 1,439.88
108	481	\$ 2,166.37
115	482 – 485	\$152,460.65
401	486 – 492	\$ 65,089.64
501	493 – 497	\$ 6,762.87
590	498 – 520	\$ 97,270.26
	TOTAL	\$428,241.84

Correspondence – None

Board Updates

Commissioner Garza reported he attended the Waste Management groundbreaking event in Washtucna last week and on Friday, met with Consultant John Culton.

Commissioner Blankenship reported on the Broadband Action Team (BAT) meeting last Thursday. The state legislative session is over with projects located in Adams County being forwarded to the appropriate sub-committees. Additional reports included ARPA funding; veterans' services; and grant applications to assist in funding the hiring of new law enforcement and corrections officers at the county level.

Commissioner Weise reported he also attended the Waste Management groundbreaking noting family members of Syd Sullivan were in attendance as a lane is being named after the former mayor of Washtucna. Additionally, Weise reported policy and budget review are consuming a large portion of his time.

Board Discussion/Decision Items

Human Resources

Manager Campbell reported the language proficiency testing through AVANT has been secured noting May 11, 2023 will be the first testing date. Additionally, Campbell reported she will be attending a labor

relations conference in Yakima; the Citizens' Salary Commission will meet tomorrow in Othello from 4:00 to 6:30 p.m.; and, she is reviewing a proposed job description for the position of Network Analyst in Central Services.

Public Works

Public Works Director O'Brien provided updates on road maintenance; solid waste; and, facilities.

Herman Road #2 Project – RAP Project #0123-01

Commissioner Blankenship moved, Garza seconded, to *authorize the Chairman sign Rural Arterial Program Project Agreement for Construction Proposal for the purpose of authorizing Rural Arterial Trust Account (RATA) in the amount of \$2,453,275 for the reconstruction of the Herman Road #2 Project – RAP Project #0123-01, from Booker Rd. M.P. 4.10 to Irby Rd. M.P. 812.* **Motion carried.**

Engineering

Engineer Yaeger provided updates on the Hatton Road Safety project noting construction funding has been approved; and, the Deal Road project noting the department is waiting for construction funding authorization. Additionally, the Public Works Department will be hosting an engineering director meeting.

Other Business –

Awards and Recognition

Certificate of Good Practice

Chairman Weise presented the County Road Administration Board "Certificate of Good Practice" to Engineer Scott Yaeger. This certificate was transmitted to the State Treasurer on behalf of the county pursuant to RCW 36.78.090 and assures the continued distribution of the county's monthly state gas tax allotment from the Office of the State Treasurer.

Building Safety Month Proclamation

The Board, by **consensus, proclaimed May, 2023 as Building Safety Month.**

Executive Session

At 10:55 a.m. Chairman Weise announced the Board would recess into Executive Session for twenty (20) minutes under RCW 42.30.110(1)(g) – "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee." Additionally present were

Prosecutor Flyckt; Public Works Director O'Brien; and, Human Resource Manager Campbell.

At 11:15 a.m. the Board reconvened from Executive Session. No action taken.

Executive Session

At 11:16 a.m. Chairman Weise announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Additionally present were Prosecutor Flyckt and Human Resource Manager Campbell.

At 11:31 a.m. the Board reconvened from Executive Session. No action taken.

Closed Session

At 11:34 a.m. Chairman Weise announced the Board would recess into Closed Session for twenty (20) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Additionally present were Prosecutor Flyckt and Human Resource Manager Campbell.

At 11:52 a.m. the Board reconvened from Closed Session.

Permanent Minutes Signed

April 4 and 5, 2023

Memorandum of Understanding for Environmental Services

Prosecutor Flyckt reviewed a proposed Memorandum of Understanding for environmental services between Grant County and Adams County. The document will be placed on the Consent Agenda for approval.

Adjournment @ 12:28 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jay R. Weise, Chairman
s/Dan C. Blankenship, Vice-Chairman
s/Miguel A. Garza Commissioner