



6:00 PM Planning Commission (Action to be taken by Commission on the following agenda items)

**Note: Please be courteous and turn cell phones off during the meeting.**

1. **CALL TO ORDER**

2. **ROLL CALL (Excused Absences if Any)**

3. **APPROVAL OF AGENDA**

3A - Approval of the Planning Commission Meeting Agenda for February 21, 2023.

4. **APPROVAL OF MINUTES**

4A – Approval of the Planning Commission Minutes from January 21, 2023

5. **PUBLIC COMMENT (for items not on the agenda)**

6. **NEW BUSINESS**

6A– Discussion Regarding the City of Allegan DRAFT Master Plan Document

6B – Discussion Regarding the Future of the Historic District Commission

7. **REPORTS FROM ZONING ADMINISTRATOR & CITY OFFICERS**

8. **COMMUNICATIONS FROM COMMISSION MEMBERS**

9. **ADJOURNMENT**

**PLEASE NOTE**

**AUDIENCE PARTICIPATION:**

In addition to addressing the Commission during public hearings and under “Public Comment,” members of the audience may address the Commission, on items listed under agenda numbers 6A; please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda numbers 6A- above shall be as follows:

1. Announcement of the agenda item by the Chairperson.
2. Verbal report provided by staff.
3. Chairperson asks commission members if they have any questions for staff to clarify the staff report.
4. Chairperson opens/closes the floor to receive public comment (if a public hearing is required or if the Chairperson determines public comments is warranted).
5. Motion is made by a commission member and seconded by another commission member.
6. Chairperson then calls on councilmembers to discuss the motion if councilmembers wish to

discuss.

7. Chairperson calls for a vote on the item after discussion has occurred.



**City of Allegan  
Planning Commission Meeting  
January 17, 2023  
Allegan City Hall  
231 Trowbridge Street, Allegan, MI 49010**

**MINUTES**

1) Call to Order

The meeting was called to order at 6:00pm.

2) Attendance

Present: Jason Watts, Alyssa Ramirez, Julie Emmons, Roger Bird, and Teresa Galloway

Absent: Patrick Westover, Tom Slocum, Traci Perrigo, and One Vacant Position

Others Present: Jason Derry, PCI; and Joel Dye, City Manager

Motion by Teresa Galloway, supported by Julie Emmons to excuse the absence of Tom Slocum, Traci Perrigo, and Patrick Westover. Motion Carried, 5-0.

3) Approval of Agenda

Motion by Roger Bird, supported by Julie Emmons, to approve the agenda. Motion Carried, 5-0.

4) Approval of Minutes

Motion by Teresa Galloway, supported by Roger Bird to approve the December 19, 2022, Meeting Minutes. Motion carried 5-0.

5) Public Comment

There was no public comment.

6) New Business

6A – Discussion regarding the City of Allegan DRAFT Master Plan Document

The Planning Commission continued their review of the DRAFT Master Plan Document, recommending several text and formatting changes. The Commission agreed to continue their review at the next Planning Commission Meeting.

8) Reports from Zoning Administrator and City Officers

There were no reports.

9) Communication from Commission Members

None

10) Adjournment

Meeting was adjourned at 7:18 p.m.

**Respectfully submitted by  
Joel Dye, City Manager**