



6:00 PM Planning Commission (Action to be taken by Commission on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. **CALL TO ORDER**

2. **ROLL CALL (Excused Absences if Any)**

3. **APPROVAL OF AGENDA**

3A - Approval of the Planning Commission Meeting Agenda for March 20, 2023.

4. **APPROVAL OF MINUTES**

4A – Approval of the Planning Commission Minutes from February 21, 2023

5. **PUBLIC COMMENT (for items not on the agenda)**

6. **NEW BUSINESS**

6A– Discussion Regarding the City of Allegan DRAFT Master Plan Document

7. **REPORTS FROM ZONING ADMINISTRATOR & CITY OFFICERS**

8. **COMMUNICATIONS FROM COMMISSION MEMBERS**

9. **ADJOURNMENT**

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Commission during public hearings and under “Public Comment,” members of the audience may address the Commission, on items listed under agenda numbers 6A; please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda numbers 6A- above shall be as follows:

1. Announcement of the agenda item by the Chairperson.
2. Verbal report provided by staff.
3. Chairperson asks commission members if they have any questions for staff to clarify the staff report.
4. Chairperson opens/closes the floor to receive public comment (if a public hearing is required or if the Chairperson determines public comments is warranted).
5. Motion is made by a commission member and seconded by another commission member.
6. Chairperson then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
7. Chairperson calls for a vote on the item after discussion has occurred.



**City of Allegan
Planning Commission Meeting
February 21, 2023
Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010**

MINUTES

1) Call to Order

The meeting was called to order at 6:00 pm.

2) Attendance

Present: Jason Watts, Patrick Westover, Traci Perrigo, Roger Bird, and Teresa Galloway

Absent: Alyssa Ramirez, Julie Emmons, Tom Slocum, and One Vacant Position

Others Present: Jason Derry, PCI; and Joel Dye, City Manager

Motion by Traci Perrigo, supported by Teresa Galloway to excuse the absence of Tom Slocum, Alyssa Ramirez, and Julie Emmons. Motion Carried, 5-0.

3) Approval of Agenda

Motion by Traci Perrigo, supported by Teresa Galloway to amend the agenda under new business to review discuss the future of the Historic District first and then discuss the Master Plan second. Motion Carried 5-0.

Motion by Traci Perrigo, supported by Roger Bird, to approve the amended agenda. Motion Carried, 5-0.

4) Approval of Minutes

Motion by Teresa Galloway, supported by Roger Bird to approve the January 21, 2023, Meeting Minutes. Motion carried 5-0.

5) Public Comment

There was no public comment.

6) New Business

6A – Discussion regarding the Future of the Historic District Commission

The Planning Commission received an update on the ongoing discussion between the City Council and the Historic District Commission as it relates to the whether the City should continue with its Historic District regulations. As part of the discussion the city is looking at the possibility to do away with most of all the Historic District regulations and only focus on approving demolitions in the district.

6B – Discussion regarding the City of Allegan DRAFT Master Plan Document

The Planning Commission continued their review of the DRAFT Master Plan Document. The Commission recommended a few more formatting changes and directed Staff to send a clean copy via email to the Commission for their final review prior to their next meeting. It is anticipated that at the next Planning Commission Meeting the Commission will tentatively approve the Master Plan and schedule the necessary public meetings regarding the Master Plan.

8) Reports from Zoning Administrator and City Officers

There were no reports.

9) Communication from Commission Members

The Commission discussed the streetscape.

10) Adjournment

Motion by Roger Bird, supported by Teresa Galloway to adjourn the meeting at 6:35 p.m.

**Respectfully submitted by
Joel Dye, City Manager**