

**ANDERSON CITY COUNCIL MINUTES**

**Regular Meeting  
March 16, 2021**

**REGULAR SESSION**

The regular session was called to order at 6:00 p.m.

**ROLL CALL**

Councilmembers present: Councilmember Gallagher  
Councilmember Hunt  
Councilmember Neutze  
Vice-Mayor Browning  
Mayor Baugh

Also present: City Manager Jeff Kiser, Assistant City Manager Liz Cottrell, City Attorney Collin Bogener, Police Chief Michael Johnson, Director of Engineering and Development Russ Wenham and Deputy City Clerk Christy White.

**INVOCATION**

Police Chief Michael Johnson gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Susie Baugh led the Pledge of Allegiance.

**STUDENT REPORTS**

Anderson New Tech High School student representative Eliana Anderson gave an update on school activities.

Anderson Union High School student ASB President Ashley Deedon gave an update on school activities.

Amber Ottal from the Teen Center gave an update on current activities.

**PRESENTATIONS**

Health and Human Services Agency Director Donnell Ewert along with Hill Country Community Clinic CEO Lynn Dorroh gave a presentation on Homekey Funding and the Square 1 Homes project and answered questions form Council.

**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** – None.

**CONSENT AGENDA**

By motion made, second (Hunt/Browning) and carried by a 5-0 vote, Council took the following action.

Approved the minutes of the regular meeting of March 2, 2021.

Received and filed warrant 21122 to 21168 in the amount of \$207,668.31; Received and filed warrant 21169 to 21225 in the amount of \$128,777.90; Received and filed ACH in the amount of \$535.00; Received and filed ACH in the amount of \$41,100.51.

Declaration of Local Emergency pursuant to Government Code section 8630 and Health & Safety Code section 101080 due to COVID-19.

Adopted Resolution No 21-14 authorizing Shasta County Department of Resource Management to submit a regional Waste Tire Amnesty Grant application.

**Vote:** AYES: Councilmembers Hunt, Browning, Neutze, Gallagher and Mayor Baugh.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

### **PUBLIC HEARINGS**

#### **ALL NOTICES WERE GIVEN ACCORDING TO LAW.**

#### **PUBLIC HEARING - DISCUSS THE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION AND POSSIBLE ACTIVITIES AND PROJECTS**

Liz Cottrell, Assistant Manager/Finance Director gave a staff report, answered questions from Council.

**7:06 p.m.:** The Public Hearing was opened.

No public comments were received.

**7:06 p.m.:** The public hearing was closed.

Mayor Baugh indicated that the public hearing will be continued until the next regular Council meeting of April 6, 2021.

### **REGULAR AGENDA**

#### **CITY ATTORNEY**

#### **SHASTA MOSQUITO VECTOR CONTROL BOARD APPOINTMENT**

City Attorney Collin Bogener gave a staff report and answered questions from Council.

By motion made, seconded (Browning/Gallagher) and carried by a 5-0 vote Council voted to appoint Councilmember Hunt to serve on the Shasta Mosquito Vector Control Board until a permanent candidate is placed.

**Vote:** AYES: Councilmembers Browning, Gallagher, Neutze, Hunt and Mayor Baugh.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

#### **CITY MANAGER**

#### **APPOINT COUNCIL MEMBERS TO THE BUDGET COMMITTEE**

City Manager Jeff Kiser gave a staff report and answered questions from Council.

By motion made, seconded (Hunt/Browning) and carried by a 5-0 vote Council voted to appoint Councilmember Neutze and Councilmember Gallagher to serve on the 2021-2023 Budget Committee.

**Vote:** AYES: Councilmembers Hunt, Browning, Gallagher, Neutze, and Mayor Baugh.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

**ASSISTANT CITY MANAGER/FINANCE DIRECTOR/TREASURER****2019-2020 COMPREHENSIVE ANNUAL FINANCIAL REPORT**

Assistant City Manager/Finance Director Liz Cottrell gave a staff report, answered questions from Council and introduced Rob Griffith from AGT CPS's & Advisers to discuss the financial report. No action was taken.

**APPLICATION FOR GRANT TO CONSTRUCT SOCCER COMPLEX**

Assistant City Manager/Finance Director Liz Cottrell gave a staff report and answered questions from Council.

By motion made, seconded (Browning/Hunt) and carried by a 5-0 vote Council adopted Resolution No 21-15 approving an application for Statewide Park Development and Community Revitalization Program Grant Funds.

**Vote:** AYES: Councilmembers Browning, Hunt, Gallagher, Neutze and Mayor Baugh.  
 NOES: None.  
 ABSTAIN: None.  
 ABSENT: None.

**DIRECTOR OF ENGINEERING AND DEVELOPMENT****AUTHORIZATION TO BID THE SOUTH BARNEY SEWER LIFT STATION PROJECT**

Director of Engineering and Development Russ Wenham gave a staff report and answered questions from Council.

By motion made, seconded (Neutze/Hunt) and carried by a 5-0 vote Council voted to approve the Plans, Specifications, Estimates and Contract Documents for the South Barney Sewer Lift Station Project as prepared by PACE Engineering, Inc., and instruct staff to advertise for bids. Authorize the opening of bids at 2:00 p.m. April 14, 2021 in the City Council Chambers. Find that the project is Statutorily Exempt under the California Environmental Quality Act (CEQA), pursuant to Section 15282 (k) of the Public Resources Code.

**Vote:** AYES: Councilmembers Neutze, Hunt, Gallagher, Browning and Mayor Baugh.  
 NOES: None.  
 ABSTAIN: None.  
 ABSENT: None.

**APPROVAL OF THE FINAL MAP AND SUBDIVISION IMPROVEMENT AGREEMENT FOR PLEASANT HILLS SUBDIVISION PHASE 3**

Director of Engineering and Development Russ Wenham gave a staff report and answered questions from Council.

By motion made, seconded (Hunt/Neutze) and carried by a 5-0 vote Council to;

1. Authorize the City Manager to enter into a subdivision agreement with BRIAN A. WALKER AND JENNIFER L. WALKER, TRUSTEES OF THE BRIAN A. AND JENNIFER L. WALKER REVOCABLE TRUST, AS TO AN UNDIVIDED 70% AND JON C. WARREN AND SHANDA M. WARREN, TRUSTEES OF THE WARREN 2006 TRUST DATED JULY 19, 2006, AS TO THE REMAINING 30%, for improvements for Unit 3 of Pleasant Hills Subdivision; and
2. Approve the Final Map for Pleasant Hills Subdivision Unit 3 and direct the City Clerk to file the Final Map with Shasta County.

3. Approve the Engineer's Report for new Landscape Maintenance District 2021-01, Pleasant Hills Subdivision, direct the City Clerk to file the Engineer's Report and associated Assessment Roll with Shasta County, and direct the City Engineer to place the following note on the final map: "The escrow instructions for the sale of each lot shall require that the purchaser and seller sign a statement that they have read and understand that as a condition of sale the property owner(s) shall consent to the formation of and participation in Landscape Maintenance District 2021-01 "Pleasant Hills Subdivision", approved by the Anderson City Council, on March 16, 2021".

**Vote:** AYES: Councilmembers Hunt, Neutze, Gallagher, Browning and Mayor Baugh.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

### **COUNCIL REPORTS/COMMENTS**

Councilmembers used this time to report on meetings and activities they participated in and to announce upcoming events.

**Public Comment on Closed Session Items** – None.

**7:42 p.m.:** ***The City Council convened to Closed Session.***

### **CLOSED SESSION**

#### **C.S.1 CONFERENCE WITH LABOR NEGOTIATORS (54957.6)**

Agency designated representatives: City Attorney Collin Bogener and Assistant City Manager Liz Cottrell.  
Employee organization: Teamsters

#### **C.S.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Gov't. Code Section 54957)  
Title: City Manager

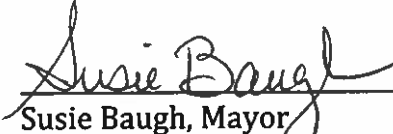
**8:20 p.m.:** ***The City Council reconvened to Open Session.***

### **CLOSED SESSION ANNOUNCEMENT**

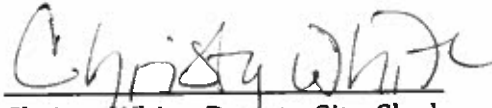
Mayor Baugh announced that the Council sat in Closed Session with no reportable actions taken.

### **ADJOURNMENT**

**8:20 p.m.:** ***The City Council adjourned to April 6, 2021.***

  
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Susie Baugh, Mayor

ATTEST:

  
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Christy White, Deputy City Clerk