



**CITY OF AUBURN HILLS**  
REGULAR CITY COUNCIL MEETING  
MINUTES

MAY 1, 2023

**CALL TO ORDER:** Mayor McDaniel at 7:00 PM.  
**LOCATION:** Council Chamber, 1827 N. Squirrel Road, Auburn Hills MI  
Present: Mayor McDaniel, Council Members Carrier, Hawkins, Knight, Marzolf, and Verbeke  
Absent: Council Member Cionka  
Also Present: City Manager Tanghe, Assistant City Manager Skopek, City Attorney Beckerleg, City Clerk Pierce, Police Chief Gagnon, Fire Chief Massingill, Asst Chief Robinson, Director of Recreation & Senior Services Adcock, Community Development Director Cohen, City Planner Keenan, DPW Director Baldante, Mgr of Fleet & Roads Hefner, Deputy Treasurer Vittone, Management Assistant Hagge

42 Guests

A workshop session was held prior to the regular City Council meeting at 5:30 PM. Workshop Topic: Project Bonding.

**4. APPROVAL OF MINUTES**

4a. City Council Regular Meeting Minutes, April 17, 2023.

**Moved by Carrier, Seconded by Hawkins.**

**RESOLVED: To approve the City Council Regular Meeting Minutes of April 17, 2023.**

**VOTE: Yes: Carrier, Hawkins, Knight, Marzolf, McDaniel, Verbeke**

**No: None**

**Resolution No. 23.05.050**

**Motion Carried (6 - 0)**

4b. City Council Goals & Objectives Workshop Minutes, April 24, 2023.

**Moved by Verbeke, Seconded by Knight.**

**RESOLVED: To approve the City Council Goals & Objectives Workshop Minutes of April 24, 2023.**

**VOTE: Yes: Carrier, Hawkins, Knight, Marzolf, McDaniel, Verbeke**

**No: None**

**Resolution No. 23.05.051**

**Motion Carried (6 - 0)**

**5. APPOINTMENTS AND PRESENTATIONS**

5a. Optimist Club Persons of the Year Awards

The Optimist Club presented awards to the following recipients.

- Police Department Employee of the Year – Brad Brasil
- Fire Department Employee of the Year – Brittany Ebersole
- Citizen of the Year – Karen Adcock

The meeting recessed at 7:10 PM.

The meeting reconvened at 7:28 PM.

**6. PUBLIC COMMENT**

There was no public comment.

**7. CONSENT AGENDA**

7a. Board and Commission Minutes

7a1. Election Commission, April 13, 2023

**RESOLVED: To receive and file the Board and Commission Minutes.**

7b. Motion – To authorize the City Manager to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

**RESOLVED: To adopt the resolution, AUTHORIZING WEST NILE VIRUS FUND EXPENSE REIMBURSEMENT REQUEST, and authorize and to direct the City Manager, as agent for the City of Auburn Hills, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program. (Attachment A)**

7c. Motion – To approve the 2023 Summer Maintenance Agreement for street sweeping.

**RESOLVED: To authorize the City Manager, as Street Administrator, to accept on behalf of the City of Auburn Hills, the 2022 RCOC Summer Maintenance Agreement to provide street sweeping services on Walton Boulevard, Baldwin Road, Joslyn Road, and parts of Brown Road for an annual compensation of \$7,607.25 payable by RCOC to the City of Auburn Hills.**

7d. Motion – To approve MDOT Public Act 51 mapping updates.

**RESOLVED: To approve resolution 23-06 through resolution 23-08 to add College Boulevard, Parkways Boulevard, and Fountain Lane to the MDOT ACT 51 Map. (Attachment B)**

7e. Motion – To approve an Interlocal Agreement for the Regional Youth Police Academy.

**RESOLVED: To approve the Interlocal Agreement for the Regional Youth Police Academy and authorize the Chief of Police to sign said agreement.**

7f. Motion – To approve the ProCare Services EMS Preventative Maintenance agreement.

**RESOLVED: To approve the ProCare Services EMS Preventative Maintenance agreement with Stryker Corporation for a total contracted amount of \$56,901.20 to be paid in three annual installments of \$18,967.07 from line item 101.339.933.000.**

7g. Motion - To approve the contract extension for Mobile Health Resources.

**RESOLVED: To approve the contract extension for Mobile Health Resources (MHR) of Lansing, Michigan, for the purpose of ambulance billing at the rate of 5.00% of collected revenue for an additional two years.**

7h. Motion – To receive the 1<sup>st</sup> Quarter Cash Management Investment Performance Review.

**RESOLVED: To receive and file the AndCo Consulting 1st quarter Cash Management Investment Performance Review.**

7i. Motion - To approve the Resolution for a Charitable Gaming License for the Avondale Football Booster Club.

**RESOLVED: To approve the attached resolution recognizing the Avondale Football Booster Club as a nonprofit organization, operating in the community, for the purpose of obtaining a charitable gaming license. (Attachment C)**

7j. Motion - To amend the 2023 Human Resources budget to complete the Non-Union Compensation Study.

**RESOLVED: To amend the FY2023 General Fund Human Resources budget by increasing appropriations by \$12,300 to complete the Compensation Study for the City of Auburn Hills' Non-Union Personnel.**

**Moved by Knight, Seconded by Verbeke.**

**RESOLVED: To approve the Consent Agenda.**

**VOTE: Yes: Carrier, Hawkins, Knight, Marzolf, McDaniel, Verbeke**

**No: None**

**Resolution No. 23.05.052**

**Motion Carried (6 - 0)**

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

**9a. Motion – To approve the permanent change to the polling location for Precinct 3.**

Ms. Pierce presented the need to move the polling location for Precinct 3. She shared that in the past, the Fire Station has been helpful but has limited parking and the bay is not ideal for a precinct. Ms. Pierce has met with a representative for the Auburn Hills Presbyterian Church to discuss this as a potential voting location and met with the Election Commission for their approval. This change will provide an abundance of parking as well as a nice space for the voting precinct which will be more comfortable for the voters and the election inspectors. Voter ID cards will be mailed to each voter in the precinct notifying them of the change and this change will be posted at the Fire Station on election day reminding voters of the change.

**Moved by Carrier, Seconded by Marzolf.**

**RESOLVED: To approve the permanent change to the polling location for Precinct 3 from Fire Station #1, 3483 Auburn Rd, to Auburn Hills Presbyterian Church, 3456 Primary Street.**

**VOTE: Yes: Carrier, Hawkins, Knight, Marzolf, McDaniel, Verbeke**

**No: None**

**Resolution No. 23.05.053**

**Motion Carried (6 - 0)**

**10. COMMENTS AND MOTIONS FROM COUNCIL**

Mr. Marzolf – He congratulated the Optimist Award winners and he thanked the staff at Borg Warner and US Farathane for the great work that was completed on Earth Day.

Mr. Knight – He questioned the timeframe for the completion of the Brunswick. Mr. Tanghe commented that portions of this building should be completed by the middle of summer.

Ms. Verbeke – She asked for clarification regarding the street sweeping project. Mr. Hefner shared that the City streets have been swept and they will continue with the County streets next week. DPW will be back out to sweep mid-summer and again in the Fall. She also asked for follow-up regarding the concerns on Collier Road that were presented at the last meeting by a resident. Chief Gagnon reported that they have been handing out tickets due to it being a zero-tolerance zone. A speed study will be conducted in the future.

Mr. Hawkins – He appreciated the Volunteer Dinner hosted by the Recreation and Senior Services Department. He thanked the volunteers for all their work.

Mayor McDaniel – He commented that he appreciated the support from the Police Department on Collier Road.

**11. CITY ATTORNEY REPORT**

**12. CITY MANAGER REPORT**

Mr. Tanghe – He shared about the Grand Opening in the downtown area for Oakland Hills Dermatology and MedSpa. He thanked the volunteers that help the City.

**13. ADJOURNMENT**

Hearing no objections, the Mayor adjourned the meeting at 7:42 PM.

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Kevin R. McDaniel, Mayor

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Laura M. Pierce, City Clerk

**ATTACHMENT A**

**CITY OF AUBURN HILLS  
RESOLUTION**

**AUTHORIZING WEST NILE VIRUS  
FUND EXPENSE REIMBURSEMENT REQUEST**

At a regular meeting of the City Council of the City of Auburn Hills, Oakland County, Michigan, held in City Council Chambers at 1827 N. Squirrel Road, Auburn Hills, MI 48326 at 7:00 p.m., on the 1<sup>st</sup> day of May, 2023.

The following resolution was offered by Council Member Knight and supported by Council Member Verbeke:

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County’s West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, and mosquito larvicide applications; and

WHEREAS, the City of Auburn Hills, Oakland County, Michigan will incur expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County’s West Nile Virus Fund Program.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Auburn Hills City Council authorizes and directs the City Manager, as agent for the City of Auburn Hills, to request reimbursement of eligible mosquito control activity under Oakland County’s West Nile Virus Fund Program

AYES: 6 (Carrier, Hawkins, Knight, Marzolf, McDaniel, Verbeke)  
NAYES: None  
ABSENT: 1 (Cionka)  
ABSTENTIONS: None

RESOLUTION ADOPTED

STATE OF MICHIGAN)  
COUNTY OF OAKLAND)

I, the undersigned, the duly appointed City Clerk for the City of Auburn Hills, Oakland County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Auburn Hills City Council held on the 1<sup>st</sup> day of May 2023.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this \_\_\_\_ day of May, 2023.

Laura M. Pierce, City Clerk

## ATTACHMENT B

### RESOLUTION NO. 23-06

#### ACCEPTANCE OF COLLEGE BOULEVARD FROM AUBURN ROAD TO PARKWAYS BOULEVARD

At a regular meeting of the City Council of the City of Auburn Hills, Michigan, held at the City Hall on May 1, 2023, the following resolution was offered by Council Member Knight, and supported by Council Member Verbeke.

Whereas the City of Auburn Hills did acquire title to College Boulevard.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the centerline of said street as described:

#### CENTERLINE OF COLLEGE BOULEVARD (VARIABLE WIDTH)

A centerline of road being situated in the SE 1/4 of Section 25, Town 3 North, Range 10 East, City of Auburn Hills, Oakland County, Michigan, described as follows:

Commencing at the SE corner of Lot 1, "Supervisor's Plat No. 8", as recorded in Liber 52 of Plats, Page 33, Oakland County Records; thence S 00°46'18" E 65.82 feet; thence N 89°39'45" E 19.37 feet; thence S 00°20'15" E 8.53 feet; thence N 89°16'30" E 21.89 feet to the centerline of College Boulevard (variable width), also being the Point of Beginning; thence the following Five (5) courses along said centerline: 1) S 03°02'55" E 36.69 feet, 2) 44.59 feet along a curve to the right, radius 269.0 feet, delta 09°24'49", chord bears S 01°41'59" W 44.54 feet, 3) S 01°22'34" W 124.42 feet, 4) 26.77 feet along a curve to the left, radius 226.0 feet, delta 06°47'11", chord bears S 03°03'20" W 26.75 feet, 5) S 00°20'15" E 39.40 feet to the Point of Ending.

2. That said street is located within a City right-of-way and under the control of the City of Auburn Hills.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the municipal street system and is open to the public for public use on or before December 31, 2022.

AYES: 6 (Carrier, Hawkins, Knight, Marzolf, McDaniel, Verbeke)  
NAYES: None  
ABSENT: 1 (Cionka)  
ABSTENTIONS: None

RESOLUTION ADOPTED

STATE OF MICHIGAN )  
COUNTY OF OAKLAND )

I, Laura M. Pierce, the duly qualified and appointed City Clerk of the City of Auburn Hills, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the Auburn Hills City Council held on the 1<sup>st</sup> day of May, 2023, the original of which is on file in my office.

In witness whereof, I have hereunto affixed my official signature on this \_\_\_ day of May, 2023.

Laura M. Pierce, City Clerk

## ATTACHMENT B

### RESOLUTION NO. 23-07

#### ACCEPTANCE OF PARKWAYS BOULEVARD FROM TEBEAU COURT TO EASTERN CONNECTION

At a regular meeting of the City Council of the City of Auburn Hills, Michigan, held at the City Hall on May 1, 2023, the following resolution was offered by Council Member Knight, and supported by Council Member Verbeke.

Whereas the City of Auburn Hills did acquire title to Parkways Boulevard.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the centerline of said street as described:

#### CENTERLINE OF PARKWAYS BOULEVARD (VARIABLE WIDTH)

A centerline of road being situated in the SE 1/4 of Section 25, Town 3 North, Range 10 East, City of Auburn Hills, Oakland County, Michigan, described as follows:

Commencing at the SE corner of Lot 1, "Supervisor's Plat No. 8", as recorded in Liber 52 of Plats, Page 33, Oakland County Records; thence S 00°46'18" E 44.49 feet to the centerline of Parkways Boulevard (variable width), also being the Point of Beginning; thence the following Twelve (12) courses along said centerline: 1) N 89°16'30" E 353.95 feet, 2) N 89°16'30" E 6.03 feet, 3) N 00°43'30" W 5.44 feet, 4) N 77°39'34" E 90.30 feet, 5) N 65°02'00" E 256.77, 6) N 60°37'55" E 31.19 feet, 7) N 24°48'45" W 10.61 feet, 8) N 64°08'50" E 155.39 feet, 9) N 49°52'57" E 84.90 feet, 10) N 45°18'15" E 61.04 feet, 11) N 52°04'59" E 171.72 feet, 12) N 57°57'44" E 81.46 feet to the Point of Ending.

2. That said street is located within a City right-of-way and under the control of the City of Auburn Hills.

3. That said street is a public street and is for public street purposes.

4. That said street is accepted into the municipal street system and is open to the public for public use on or before December 31, 2022.

AYES: 6 (Carrier, Hawkins, Knight, Marzolf, McDaniel, Verbeke)

NAYES: None

ABSENT: 1 (Cionka)

ABSTENTIONS: None

RESOLUTION ADOPTED

STATE OF MICHIGAN )  
COUNTY OF OAKLAND )

I, Laura M. Pierce, the duly qualified and appointed City Clerk of the City of Auburn Hills, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the Auburn Hills City Council held on the 1<sup>st</sup> day of May, 2023, the original of which is on file in my office.

In witness whereof, I have hereunto affixed my official signature on this \_\_\_ day of May, 2023.

Laura M. Pierce, City Clerk

## ATTACHMENT B

### RESOLUTION NO. 23-08

#### ACCEPTANCE OF FOUNTAIN LANE FROM AUBURN ROAD TO PARKWAYS BOULEVARD

At a regular meeting of the City Council of the City of Auburn Hills, Michigan, held at the City Hall on May 1, 2023, the following resolution was offered by Council Member Knight, and supported by Council Member Verbeke.

Whereas the City of Auburn Hills did acquire title to Fountain Lane.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the centerline of said street as described:

#### CENTERLINE OF FOUNTAIN LANE (60 FT. WIDE)

A centerline of road being situated in the SE 1/4 of Section 25, Town 3 North, Range 10 East, City of Auburn Hills, Oakland County, Michigan, described as follows:

Commencing at the SE corner of Lot 1, "Supervisor's Plat No. 8", as recorded in Liber 52 of Plats, Page 33, Oakland County Records; thence S 00°46'18" E 44.49 feet to the centerline of Parkways Boulevard (variable width), thence N 89°16'30" E 353.95 feet to the centerline of Fountain Lane (60 ft. wide), also being the Point of Beginning; thence along said centerline of Fountain Lane S 00°43'30" E 241.76 feet to the Point of Ending.

2. That said street is located within a City right-of-way and under the control of the City of Auburn Hills.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the municipal street system and is open to the public for public use on or before December 31, 2022.

AYES: 6 (Carrier, Hawkins, Knight, Marzolf, McDaniel, Verbeke)  
NAYES: None  
ABSENT: 1 (Cionka)  
ABSTENTIONS: None

RESOLUTION ADOPTED

STATE OF MICHIGAN )  
COUNTY OF OAKLAND )

I, Laura M. Pierce, the duly qualified and appointed City Clerk of the City of Auburn Hills, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the Auburn Hills City Council held on the 1<sup>st</sup> day of May, 2023, the original of which is on file in my office.

In witness whereof, I have hereunto affixed my official signature on this \_\_\_ day of May, 2023.

Laura M. Pierce, City Clerk



### ATTACHMENT C



#### LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES (Required by MCL 432.103(k)(ii))

At a REGULAR meeting of the AUBURN HILLS CITY COUNCIL  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD  
 called to order by MAYOR MCDANIEL on MAY 1, 2023  
DATE  
 at 7:00 PM ~~a.m./p.m.~~ the following resolution was offered:  
TIME  
 Moved by MR. KNIGHT and supported by MS. VERBEKE  
 that the request from AVONDALE FOOTBALL BOOSTER CLUB of AUBURN HILLS,  
NAME OF ORGANIZATION CITY  
 county of OAKLAND, asking that they be recognized as a  
COUNTY NAME  
 nonprofit organization operating in the community for the purpose of obtaining charitable  
 gaming licenses, be considered for APPROVAL.  
APPROVAL/DISAPPROVAL

	APPROVAL		DISAPPROVAL
Yeas:	<u>6</u>	Yeas:	_____
Nays:	<u>NONE</u>	Nays:	_____
Absent:	<u>1</u>	Absent:	_____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
 adopted by the AUBURN HILLS CITY COUNCIL at a REGULAR  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL  
 meeting held on MAY 1, 2023.  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

LAURA M. PIERCE, CITY CLERK  
PRINTED NAME AND TITLE

1827 NORTH SQUIRREL ROAD, AUBURN HILLS, MI 48326  
ADDRESS

COMPLETION: Required.  
 PENALTY: Possible denial of application.  
 BSL-CG-1153(R6/09)