New Address Request Form

1) THIS FORM MUST BE COMPLETED TO RECEIVE A BUILDING PERMIT

2) THE DRIVEWAY MUST BE IN OR CLEARLY MARKED BEFORE ADDRESS CAN BE ASSIGNED.

3) IF THREE OR MORE ADDRESSED STRUCTURES EXIST ON THE SAME ROAD, THAT ROAD MUST BE ASSIGNED A NAME. ALL ROAD NAMES MUST BE APPROVED BY AVERY COUNTY MAPPING AND ADDRESSING PRIOR TO ASSIGNING THE NAME.

CONTACT INFO: __________________________________________________________________________

NAME OF PROPERTY OWNER: ______________________________________________________________

MAILING ADDRESS: _______________________________________________________________________

_______________________________________________________________________________________

LOCATION: ______________________________________________________________________________

_______________________________________________________________________________________

PIN: ___________________________________ OVER OR UNDER 100 FEET FROM ROAD: _____________

STRUCTURE INFORMATION: __________________________________________________________________

OFFICE USE ONLY

PERMIT #: ____________________ DATE: ___________________ MAPPED: ____________________________

NEW ADDRESS: __________________________________________________________________________

KEYED DATE: _______________ NOTIFIED POST OFFICE: ________________________________

NOTIFIED MOUNTAIN ELECTRIC: ____________________ NOTIFIED TAX OFFICE: ________________

NEW ROAD NAME (IF REQUIRED): __________________________________________________________

KEYED IN INTRADO: ___________________ LAND LINE?: _________________________________

CELL: _______________________________ NOTIFIED LAND OWNER: ___________________________

ADDRESS NOTIFICATION FORM SENT: ______________________________________________________