

OFFICIAL MINUTES

December 4, 2018

The Carroll County Electoral Board met on December 4, 2018 at 4:00 P.M. Chairman Shockley called the meeting to order.

Present were Dennie Shockley, Chairman, Brenda Lindsey, Vice Chairman, Brenda Diamond, Secretary and Kimberly Cloud, General Registrar.

The first topic of discussion was voter address requirements. Members talked about emphasizing address requirements to election officials during training.

The next topic concerned developing job descriptions for the Woodlawn precincts. The group felt creating a description for each position would aid officials in processing voters and completing election materials at the close of polls.

Members discussed their concerns relating to the locks on the voting machines. For better security, a lock will be placed on each scanner door before the Maintenance Department picks up the equipment for delivery. There was discussion about securing ballots.

Discussion was held concerning moving some election officials to alternate status.

Members talked over stressing the importance of repeating voter names when checking in at the pollbooks on Election Day.

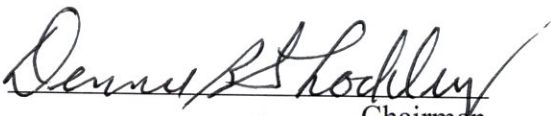
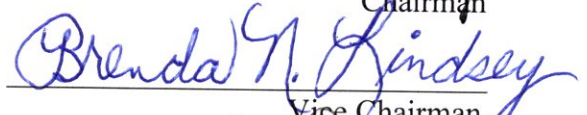
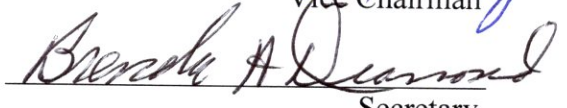
Training of election officials was the next topic discussed. Members want to have separate trainings for the Woodlawn precincts, conduct a review of voting equipment operations with all officials, have two pollbook training classes, and discuss in depth the handling of blank ballots and over voted ballots.

The next meeting was scheduled for February 7, 2019 at 4:00 P.M. to select election officials.

The board scheduled a meeting on April 8 at 5:00 P.M. for training Woodlawn officials.

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With no further business to come before the Board, the meeting was adjourned at 5:15 P.M.


Chairman

Vice Chairman

Secretary

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