

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, APRIL 4, 2022**

I. CALL TO ORDER

Clerk Clark called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Clerk Mary R. Clark, Treasurer Dennis R. Fedewa, Trustee Andrea M. Cascarilla, Trustee Karen J. Mojica, Trustee Elizabeth S. Bowen

Members Absent: Trustee Fonda J Brewer, and Supervisor Kenneth R. Fletcher (Fletcher arrived at 6:20 PM)

Others Present: Manager Brian T. Reed, Assistant Manager Alannah Doak, Fire Chief Gregg Ginebaugh, Assistant Fire Chief John Kahler, Utilities Director Rick Kane, Finance Director Courtney Nicholls, Planning Director Gary Bozek, Deputy Planning Director Dave Waligora, Planner Matt McKernan, Township Engineer Ernie West, and Building Director Matt Leach

TRUSTEE CASCARILLA MOVED TO EXCUSE TRUSTEE FONDA J BREWER, AND KENNETH R. FLETCHER FROM THE APRIL 4, 2022, BOARD MEETING.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 5-0.

IV. PRESENTATIONS AND PROCLAMATIONS

V. SET/ADJUST AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDED AS PRESENTED.

TRUSTEE MOJICA SUPPORTED THE MOTION. MOTION PASSED 5-0.

VI. PUBLIC HEARINGS

1. St. Gerard Festival Noise Waiver

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TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE REQUEST BY ST. GERARD CHURCH FOR A WAIVER OF THE NOISE ORDINANCE BETWEEN THE HOURS OF 12:00 P.M. AND 11:30 P.M. ON MAY 7, 2022.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

Clerk Clark stated that it has always been disclosed that she, Trustee Cascarilla, and Supervisor Fletcher are members of St. Gerard Church, and this request does not pose a conflict of interest.

2. Oldsmobile Homecoming Car Show Noise Waiver

Randy Pratt stated that he is one of the organizers of the car show, spoke to the Board regarding the noise waiver.

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE REQUEST BY THE OLDSMOBILE HOMECOMING CAR SHOW FOR A WAIVER OF THE NOISE ORDINANCE BETWEEN THE HOURS OF 8:00 A.M. AND 4:00 P.M. ON JUNE 18, 2022.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

VII. COMMUNICATIONS

VIII. PUBLIC COMMENTS

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: CLERK CLARK, TREASURER FEDEWA, TRUSTEE CASCARILLA, TRUSTEE MOJICA, AND TRUSTEE BOWEN

NAYS: NONE

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ABSENT: TRUSTEE BREWER AND SUPERVISOR FLETCHER

THE MOTION PASSED 5-0.

3. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	395,784.60
Refunds	\$	3,561.42
Tax Distributions	\$	-
Vendor Claims	\$	1,371,807.30
Total	\$	1,771,153.32

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 5-0.

4. Minutes

a. March 21, 2022

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 5-0.

5. Final Preliminary Plat Approval for the Wind Trace No. 3

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE PROPOSAL FROM LAFONTAINE AUTOMOTIVE GROUP, THROUGH THE GENERAL MOTORS NATIONAL FLEET #840496, FOR THE PURCHASE OF A 2022 GMC SIERRA 2500 AT A COST OF \$38,406.00.

IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

6. St. Gerard Amusement and Entertainment License Application

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TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD AUTHORIZE THE APPLICATION FROM THE PARKS, RECREATION & CEMETERIES DEPARTMENT FOR A SPECIAL LICENSE TO SERVE ALCOHOL ON AUGUST 6, 2022, TO BE LOCATED AT MOUNT HOPE PARK, 7419 EAST MOUNT HOPE HIGHWAY, GRAND LEDGE, MI 48837.

IT WAS FURTHER MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN ALL RELATED DOCUMENTS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. OLD ITEMS OF BUSINESS

XV. ITEMS OF BUSINESS

**7. 2022 Water Resource Recovery Facility Major Capital Improvements
Phase 1 Recommendations for Award of Construction Phase Contracts**

- a. Approval of the Proposed Deduct Change Order No. 1**
- b. Approval of Proposed Contracts and Contract Amendments**
- c. Approval of the Bond Authorizing Ordinance**

TREASURER FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM COMMERCIAL CONTRACTING CORPORATION AND ADOPT THE SRF RESOLUTION TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT FOR PHASE 1 OF THE WATER RESOURCE RECOVERY FACILITY MAJOR CAPITAL IMPROVEMENTS PROJECT, INCLUDING IN THE AMOUNT OF \$73,776,000, CONTINGENT UPON MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE) ORDER OF APPROVAL;

IT WAS FURTHER MOVED, THAT THE DELTA TOWNSHIP BOARD APPROVE THE PROPOSED DEDUCT CHANGE ORDER NO. 1 WITH COMMERCIAL CONTRACTING CORPORATION, REDUCING THE CONTRACT AMOUNT BY \$699,318 TO \$73,076,682, AND DIRECT THE TOWNSHIP MANAGER TO SIGN AND EXECUTE THE CHANGE ORDER CONTINGENT UPON EGLE ORDER OF APPROVAL;

IT WAS FURTHER MOVED, THAT THE DELTA TOWNSHIP BOARD APPROVE THE FOLLOWING PROPOSED CONTRACTS AND CONTRACT AMENDMENTS FOR PROFESSIONAL SERVICES FOR THE PROJECT, AND AUTHORIZE THE TOWNSHIP MANAGER TO SIGN AND EXECUTE

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THE NECESSARY DOCUMENTS ON BEHALF OF DELTA TOWNSHIP,
CONTINGENT UPON EGLE ORDER OF APPROVAL:

AMENDMENT NO. 2 TO THE AGREEMENT WITH TETRA TECH TO
PROVIDE PROFESSIONAL ENGINEERING SERVICES AT A COST
NOT TO EXCEED \$2,265,500;

PROPOSAL FROM SME FOR GEOTECHNICAL ENGINEERING
SERVICES FOR SOIL AND MATERIALS TESTING IN THE AMOUNT OF
\$178,750; PROPOSAL FROM BENDZINSKI & CO FOR FINANCIAL
ADVISOR SERVICES IN THE AMOUNT OF \$57,000;

PROPOSAL FROM MILLER CANFIELD FOR LEGAL SERVICES IN THE
AMOUNT OF \$64,500;

IT WAS FURTHER MOVED, THAT THE DELTA TOWNSHIP BOARD
APPROVE THE BOND AUTHORIZING ORDINANCE AND DIRECT THE
TOWNSHIP CLERK TO PUBLISH SAID ORDINANCE AS REQUIRED BY
STATE LAW;

AND, IT WAS FURTHER MOVED, THAT THE TOWNSHIP MANAGER BE
AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY
DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECTS AT THE
APPROPRIATE TIMES.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-
0.

(Supervisor Fletcher arrived at 6:20pm)

8. Fireworks Permit & Agreement

TRUSTEE CASCARILLA MOVED THAT THE REQUEST FOR A
FIREWORKS DISPLAY ON JULY 3, 2022, WITH AN AGREED UPON RAIN
DATE (IF NEEDED), BY PARKS, RECREATION AND CEMETERIES
COMMISSION BE GRANTED, SUBJECT TO ACCEPTABLE WEATHER
CONDITIONS AND AN ON-SITE INSPECTION ON THE DAY OF THE
DISPLAY BY THE FIRE CHIEF OR HIS DESIGNEE.

IT WAS FURTHER MOVED THAT THE TOWNSHIP MANAGER BE
AUTHORIZED TO SIGN THE ATTACHED PERMIT & AGREEMENT WITH
NIGHT MAGIC DISPLAYS.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 6-
0.

XVI. MANAGER'S REPORT – Brian Reed, Township Manager

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Manager Reed presented his updates to the Township Board:

- The Eaton County Road Commission submitted their bridge application for the Webster Road bridge. We will receive an update on funding in the fall. In the meantime, staff has met with the TAP Program and the DNR to begin the process in figuring out funding for a nonmotorized component for the bridge when it gets rebuilt.
- Finance 101 event is on Thursday starting at 6:00 PM at the Community Center.
- Friday at 3:00 PM is the Tour of the Xavier Degroat Autism Foundation Museum.
- Final interviews for the Human Resource Director position are tomorrow.
- Fire Department completed the agility and written testing of candidates. Still have many candidates to choose from and will work with the chiefs over the next few weeks to hopefully get back up to full staffing soon. Currently have 8 open positions.
- Finance Director Courtney Nicholls received her CPA certification this week.

XVII. COMMITTEE OF THE WHOLE

9. Planning Annual Report

Planning Director Gary Bozek presented the Planning Departments 2021 Annual Report to the Board.

XVIII. PUBLIC COMMENTS

XIX. CLOSED SESSION

XX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 6:40 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK