

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, JULY 18, 2022**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark,
Treasurer Dennis R. Fedewa, Trustee Andrea M. Cascarilla,
Trustee Karen J. Mojica, and Trustee Elizabeth S. Bowen

Members Absent: Trustee Fonda J Brewer

Others Present: Manager Brian T. Reed, Managers Office-Department
Assistant Mary Worland, Assistant Manager Alannah Doak,
Township Engineer Ernie West, Utilities Director Rick Kane,
Finance Director Courtney Nicholls, Planning Director Gary
Bozek, Human Resource Director Kyla Moore, Lt. Ross Tyrell,
and Captain Rob Block

TRUSTEE MOJICA MOVED TO EXCUSE TRUSTEE BREWER FROM THE
JULY 18, 2022, BOARD MEETING.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 6-0.

IV. PRESENTATIONS AND PROCLAMATIONS

V. SET/ADJUST AGENDA

TRUSTEE MOJICA MOVED TO APPROVE THE AGENDED AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 6-0.

VI. PUBLIC HEARING

VII. COMMUNICATIONS

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1. Water Resource Recovery Facility Update

VIII. PUBLIC COMMENTS

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TRESURER FEDEWA, TRUSTEE CASCARILLA, TRUSTEE MOJICA, AND TRUSTEE BOWEN

NAYS: NONE

ABSENT: TRUSTEE BREWER

THE MOTION PASSED 6-0.

2. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	404,663.94
Refunds	\$	2,130.50
Tax Distributions	\$	-
Vendor Claims	\$	673,890.58
Total	\$	1,080,685.02

TRUSTEE CASCARILLA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 6-0.

3. Minutes

a. July 11, 2022

TRUSTEE CASCARILLA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

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TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 6-0.

4. WRRF Maintenance Agreement with Eaton County Drain Commissioner

TRUSTEE CASCARILLA MOVED THAT THE TOWNSHIP BOARD APPROVE THE PROPOSED MAINTENANCE AGREEMENT WITH THE EATON COUNTY DRAIN COMMISSIONER FOR THE WATER RESOURCE RECOVERY FACILITY PHASE 1 PROJECT FOR THE PURPOSES OF STORM WATER MANAGEMENT; AND FURTHER THAT THE TOWNSHIP SUPERVISOR AND TOWNSHIP CLERK ARE AUTHORIZED AND DIRECTED TO EXECUTE SAID AGREEMENT.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

5. Payment of Voucher

TRUSTEE CASCARILLA MOVED THAT THE TOWNSHIP BOARD GIVE THE FINANCE DIRECTOR THE AUTHORITY TO RELEASE PAYMENT OF VENDOR INVOICES APPROVED BY THE TOWNSHIP MANAGER AND CLERK BETWEEN JULY 18TH AND AUGUST 8TH, 2022 AND OCTOBER 17TH AND NOVEMBER 14TH, 2022.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. OLD ITEMS OF BUSINESS

XV. ITEMS OF BUSINESS

6. Introduction of Rezoning Request for 6250 West Michigan Avenue in Case No. 6-22-5

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD INTRODUCE THE PAUL EYDE REQUEST TO REZONE 1.09 ACRES AT 6250 WEST MICHIGAN AVENUE FROM O, OFFICE, TO RM, MULTIPLE FAMILY RESIDENTIAL, AS DESCRIBED IN CASE NO. 6-22-5. IT WAS FURTHER MOVED THAT THE REZONING REQUEST BE CONSIDERED FOR FINAL ACTION BY THE TOWNSHIP BOARD AT THE AUGUST 8, 2022 REGULAR MEETING. THE CLERK IS HEREBY DIRECTED TO PUBLISH NOTICE OF SAID MEETING IN THE LOCAL NEWSPAPERS AS IS REQUIRED.

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TREASURER FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

7. Mason Lot Split Request – Lot 72 in the Shenandoah #3 Subdivision and Parcel No. 040-010-200-055-00 – Case No. LS-22-3

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE LOT SPLIT DESCRIBED IN CASE NO. LS-22-3, INVOLVING LOT 72 IN THE SHENANDOAH #3 SUBDIVISION AND PARCEL NO. 040-010-200-055-00, SUBJECT TO THE FOLLOWING STIPULATION:

THE LOT SPLIT SHALL NOT BECOME EFFECTIVE UNTIL THE NEW LEGAL DESCRIPTIONS RESULTING FROM THE LOT SPLIT ARE RECORDED WITH THE EATON COUNTY REGISTER OF DEEDS OFFICE; TO ENSURE THAT THE RESULTANT LOT DIVISIONS ARE PROPERLY INCLUDED IN THE TOWNSHIP'S PROPERTY ASSESSMENT RECORDS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

8. Pohl Lot Split Request – Lot 51 & 52 of the Canyon Hills Subdivision – Case No. LS-22-4

TREASURER FEDEWA THE DELTA TOWNSHIP BOARD APPROVE THE LOT SPLIT DESCRIBED IN CASE NO. LS-22-4, INVOLVING LOTS 51 & 52 OF THE CANYON HILLS SUBDIVISION, SUBJECT TO THE FOLLOWING STIPULATION:

THE LOT SPLIT SHALL NOT BECOME EFFECTIVE UNTIL THE NEW LEGAL DESCRIPTIONS RESULTING FROM THE LOT SPLIT ARE RECORDED WITH THE EATON COUNTY REGISTER OF DEEDS OFFICE; TO ENSURE THAT THE RESULTANT LOT DIVISIONS ARE PROPERLY INCLUDED IN THE TOWNSHIP'S PROPERTY ASSESSMENT RECORDS.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XVI. MANAGER'S REPORT – Brian Reed, Township Manager

Manager Reed presented his updates to the Township Board:

- Music in The Park
- Drone Operator – Utility department staff is now certified

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- Alanna Doak leaving the township this week. She is joining the State of Michigan.

XVII. COMMITTEE OF THE WHOLE

9. Millage Discussion and Proposal - Continued

The staff presented additional information that was requested at the last board meeting. Discussion took place among Board members and staff. Consensus of the Board was to discuss further action at the August 8, 2022 Board meeting. The August 8 meeting is the last opportunity to vote to place a proposal on the November 8th ballot.

XVIII. PUBLIC COMMENTS

XIX. CLOSED SESSION

XX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 7:02 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK