

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR  
MONDAY, MAY 16, 2022**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark,  
Trustee Andrea M. Cascarilla, Trustee Karen J. Mojica,  
Trustee Fonda J Brewer, and Trustee Elizabeth S. Bowen

Members Absent: Treasurer Dennis R. Fedewa

Others Present: Manager Brian T. Reed, Assistant Manager Alannah Doak,  
Fire Chief Gregg Ginebaugh, Assistant Fire Chief John  
Kahler, Utilities Director Rick Kane, Finance Director  
Courtney Nicholls, Planning Director Gary Bozek, Planner  
Matt McKernan, and Human Resource Director Kyla Moore

TRUSTEE CASCARILLA MOVED TO EXCUSE TREASURER FEDEWA FROM  
THE MAY 16, 2022, BOARD MEETING.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 6-0.

**IV. PRESENTATIONS AND PROCLAMATIONS**

**V. SET/ADJUST AGENDA**

TRUSTEE MOJICA MOVED TO APPROVE THE AGENDED AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 6-0.

**VI. PUBLIC HEARING**

**VII. COMMUNICATIONS**

**VIII. PUBLIC COMMENTS**

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**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**XI. CONSENT AGENDA**

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TRUSTEE CASCARILLA, TRUSTEE MOJICA, TRUSTEE BREWER, AND TRUSTEE BOWEN

NAYS: NONE

ABSENT: TREASURER FEDEWA

THE MOTION PASSED 6-0.

**1. Bills and Financial Transactions**

Bonds/Debt Payments	\$	
Payroll & Related	\$	389,135.97
Refunds	\$	562.72
Tax Distributions	\$	-
Vendor Claims	\$	517,253.26
Total	\$	906,951.95

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 6-0.

**2. Minutes**

**a. May 2, 2022**

**b. May 9, 2022**

TRUSTEE BREWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

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TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 6-0.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**XIV. OLD ITEMS OF BUSINESS**

**XV. ITEMS OF BUSINESS**

**3. Case No. 1-21-1: Special Land Use Permit Request**

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE SPECIAL LAND USE PERMIT FOR A MINOR VEHICLE REPAIR BUSINESS AS REQUESTED BY RNR TIRE AS DESCRIBED IN CASE NO. 1-22-1 FOR THE FOLLOWING REASONS:

1. THE SPECIFIC USE STANDARDS IN SECTION 8.61 HAVE BEEN MET.
2. THE SPECIAL LAND USE STANDARDS SET FORTH IN SECTION 7.03 OF THE DELTA TOWNSHIP ZONING ORDINANCE HAVE BEEN MET.

WITH THE FOLLOWING CONDITIONS OF APPROVAL:

1. THERE SHALL BE NO STORAGE OF TIRES OUTSIDE OF AN ENCLOSED BUILDING PERMITTED ON THIS PROPERTY.
2. FAILURE OF THE APPLICANT TO COMPLY WITH ANY OF THE PROVISIONS REQUIRED BY THE ZONING ORDINANCE, OR ANY STIPULATIONS REQUIRED BY THE DELTA TOWNSHIP BOARD, SHALL CONSTITUTE GROUNDS FOR TERMINATION OF THIS PERMIT BY THE DELTA TOWNSHIP BOARD.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**4. Case No. 4-22-3: Special Land Use Permit Request**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE OF THE SPECIAL LAND USE PERMIT, FOR SELF-STORAGE FACILITY IN CASE NO. 4-22-3, FOR THE FOLLOWING REASONS:

1. THE USE MEETS ALL APPLICABLE GENERAL (SECTION 7.03) AND SPECIFIC USE STANDARDS (SECTION 8.55) FOR A SELFSTORAGE FACILITY.
2. A SITE PLAN SHALL BE SUBMITTED FOR REVIEW BY THE PLANNING COMMISSION IN ACCORDANCE WITH THE PROVISION OF CHAPTER 6 OF THE DELTA TOWNSHIP ZONING ORDINANCE

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ILLUSTRATING COMPLIANCE WITH ALL THE TOWNSHIP'S  
APPLICABLE DEVELOPMENT REGULATIONS.

WITH THE FOLLOWING STIPULATION:

1. OUTDOOR STORAGE OF RECREATIONAL VEHICLES IS PERMITTED SO LONG AS THE STANDARDS OF SECTION 8.55 AND OTHER PERTINENT REGULATIONS OF THE ZONING ORDINANCE ARE ADHERED TO.
2. FAILURE OF THE APPLICANT TO COMPLY WITH ANY OF THE PROVISIONS REQUIRED BY THE ZONING ORDINANCE, OR ANY STIPULATIONS REQUIRED BY THE DELTA TOWNSHIP BOARD, SHALL CONSTITUTE GROUNDS FOR TERMINATION OF THIS PERMIT BY THE DELTA TOWNSHIP BOARD.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**5. Annual Evaluation of Manager Brian T. Reed**

SUPERVISOR FLETCHER MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE SATISFACTORY ANNUAL EVALUATION OF MANAGER BRIAN T. REED AND PER TERMS OF THE MANAGER'S CONTRACT, EXTEND TERM OF EMPLOYMENT UNDER SECTION 2.01 BY ONE YEAR TO REMAIN A THREE (3) YEAR CONTRACT (JUNE 1, 2022 THROUGH JUNE 1, 2025).

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

**XVI. MANAGER'S REPORT – Brian Reed, Township Manager**

Manager Reed presented his updates to the Township Board:

- June 7th at 10am is the Water Resource Recovery Facility groundbreaking.
- The Township just received order of approval from EGLE for the WRRF project. Everything is falling into place to begin construction.
- Tomorrow is Music in the Park at Sharp Park.

**XVII. COMMITTEE OF THE WHOLE**

**6. EATRAN Update**

Clerk Mary Clark provided the Board with an update on EATRAN.

**XVIII. PUBLIC COMMENTS**

**XIX. CLOSED SESSION**

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**XX. ADJOURNMENT –**

Supervisor Fletcher adjourned the meeting at 6:36 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK