

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, OCTOBER 17, 2022**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark, Treasurer Dennis R. Fedewa, Trustee Elizabeth S. Bowen, Trustee Andrea M. Cascarilla, and Trustee Karen J. Mojica

Members Absent: Trustee Fonda J. Brewer

Others Present: Manager Brian T. Reed, Managers Office-Department Assistant Mary Worland, Utilities Director Rick Kane, Township Engineer Ernie West, Planning Director Gary Bozek, Human Resource Director Kyla Moore, Lt. Ross Tyrell, Parks, Recreation and Cemeteries Director Marcus Kirkpatrick, Fire Chief Gregg Ginebaugh, Building Director Matt Leach, and Planner Matthew McKernan

TRUSTEE BOWEN MOVED TO EXCUSE TRUSTEE BREWER FROM THE OCTOBER 17, 2022, BOARD MEETING.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

IV. PRESENTATIONS AND PROCLAMATIONS

1. Superintendent Bill Barnes of Grand Ledge School District

- **Strategic Plan**
 - Mission – Growing learners and preparing students
 - Vision – Provide every student with a high-quality education, critical thinking skills, and social development to reach their highest potential in a safe and inclusive environment
 - Five areas of focus – Academics and programing, learning environment and culture, communication and community engagement, personnel and leadership, and operations.
 - Bond project updates were presented.

2. Small Business Saturday Resolution

SUPERVISOR FLETCHER MOVED TO APPROVE THE FOLLOWING
PROCLAMATION:

CHARTER TOWNSHIP OF DELTA PROCLAMATION RECOGNIZING SMALL BUSINESS SATURDAY

WHEREAS, the Delta Township celebrates local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, in 2021, there were 32.5 million small businesses in the United States which accounted for 99.9% of all U.S. Businesses; and

WHEREAS, small businesses employ 46.8% of the employees in the private sector and have accounted for 62% of net new job creation since 1995; and

WHEREAS, in 2021, U.S. consumers reported spending a record high total of an estimated \$23.3 billion at independent retailers and restaurants on Small Business Saturday; and

WHEREAS, 79% of consumers understood the importance of supporting the small businesses in their community on Small Business Saturday in 2021 and 66% reported that the day makes them want to Shop Small all year long; and

WHEREAS, 92% of companies planning promotions on Small Business Saturday said the day helps their business stand out during the busy holiday shopping season and 59% say it contributes significantly to their holiday sales each year; and

WHEREAS, the Delta Township Board supports our local small businesses that create jobs, boost our local economy, creates a diversified workforce, and preserves our community; and

WHEREAS, Delta Township joins advocacy groups, as well as public and private organizations across the country to endorse the Saturday following the Thanksgiving Holiday as Small Business Saturday.

NOW THEREFORE, BE IT HEREBY RESOLVED that on this seventeenth day of October two-thousand twenty-two the Delta Township Board does hereby proclaim and recognized November 26, 2022, as Small Business Saturday and encourages the residents of our community to support small businesses and merchants on this day and throughout the year.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

MONDAY, OCTOBER 17, 2022 TOWNSHIP BOARD MINUTES – REGULAR MEETING CHARTER TOWNSHIP OF DELTA

V. SET/ADJUST AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

VI. PUBLIC HEARING

3. FY 2023 Budget

a. Public Hearing was held with no public comments.

VII. COMMUNICATIONS

4. WRRF Update

VIII. PUBLIC COMMENTS

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA

TRUSTEE MOJICA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER FEDEWA, TRUSTEE CASCARILLA, TRUSTEE MOJICA, AND TRUSTEE BOWEN

NAYS: NONE

ABSENT: TRUSTEE BREWER

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

MONDAY, OCTOBER 17, 2022 TOWNSHIP BOARD MINUTES – REGULAR MEETING CHARTER TOWNSHIP OF DELTA

5. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	395,184.04
Refunds	\$	12,276.55
Tax Distributions	\$	961,520.81
Vendor Claims	\$	4,764,581.69
Total	\$	6,133,563.09

TRUSTEE MOJICA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

6. Minutes

- **October 3, 2022**
- **October 10, 2022**

TRUSTEE MOJICA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

7. Distribution Operations Asphalt

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE PROPOSAL FROM MCKEARNEY ASPHALT & SEALING FOR THE NECESSARY ASPHALT REPAIRS AT THE UTILITY DEPARTMENT DISTRIBUTION OPERATIONS SITE IN THE AMOUNT OF \$30,000.00.

I FURTHER MOVE THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE AUTHORIZATION FORMS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

8. Hidrostal Pump Purchase

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE SOLE SOURCE PURCHASE OF TWO (2) HIDROSTAL PUMPS FROM DUBOIS-COOPER IN THE AMOUNT OF \$53,390.00.

I FURTHER MOVE THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO SIGN THE PURCHASE AUTHORIZATION FORMS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

9. Professional Engineering Services Contract Award for Millet Water Tower

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE PROPOSAL FROM NELSON TANK ENGINEERING & CONSULTING, WITH TERAT TECH AS A SUB-CONSULTANT, FOR PROFESSIONAL SERVICES FOR MILLETT TOWER IN THE AMOUNT OF \$29,550.00.

I FURTHER MOVE THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE AUTHORIZATION FORMS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

10. Referral of Rezoning Request for Davis Highway in Case No. 10-22-7

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD REFER TED HARKINS'S REQUEST TO REZONE THE PROPERTY DESCRIBED IN CASE NO. 10-22-7 FROM AG2- AGRICULTURAL/RESIDENTIAL TO I-INDUSTRIAL, TO THE PLANNING COMMISSION FOR THE PURPOSES OF HOLDING A PUBLIC HEARING ON THE MATTER AND SUBMITTING A RECOMMENDATION TO THE TOWNSHIP BOARD.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

11. Proposed 2023 Holiday

TRUSTEE MOJICA MOVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELTA APPROVE THE 2023 HOLIDAY SCHEDULE.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

12. Renewal of Contract with Looking Glass Regional Fire Authority, Township of Eagle and Charter Township of Watertown

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD RENEW THE FIRE AND AMBULANCE SHARED SERVICES AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF DELTA AND LOOKING GLASS REGIONAL FIRE AUTHORITY, TOWNSHIP OF EAGLE AND CHARTER TOWNSHIP OF WATERTOWN AND AUTHORIZE AND DIRECT THE TOWNSHIP MANAGER TO EXECUTE THE NECESSARY DOCUMENTS.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. OLD ITEMS OF BUSINESS

XV. ITEMS OF BUSINESS

13. Case No. 9-22-6: Special Land Use Permit request for a Low-Density Residential Planned Unit Development for Echo Valley East

TREASURER FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE OF THE SPECIAL LAND USE PERMIT, FOR AN RB-LOW DENSITY RESIDENTIAL PLANNED UNIT DEVELOPMENT (PUD) IN CASE NO. 9-22-6, FOR THE FOLLOWING REASONS.

1. THE SPECIFIC USE STANDARDS FOR PUDS IN CHAPTER 5 HAVE BEEN MET.
2. THE SPECIAL LAND USE STANDARDS SET FORTH IN SECTION 7.03 OF THE DELTA TOWNSHIP ZONING ORDINANCE HAVE BEEN MET.

WITH THE FOLLOWING STIPULATIONS:

1. CONTINUED COMPLIANCE WITH THE PLANNED UNIT DEVELOPMENT STANDARDS SET FORTH IN CHAPTER 5 OF THE 2017 DELTA TOWNSHIP ZONING ORDINANCE, AS AMENDED.

MONDAY, OCTOBER 17, 2022 TOWNSHIP BOARD MINUTES – REGULAR
MEETING CHARTER TOWNSHIP OF DELTA

2. FAILURE OF THE APPLICANT TO COMPLY WITH ANY OF THE PROVISIONS REQUIRED BY THE ZONING ORDINANCE, OR ANY STIPULATIONS REQUIRED BY THE DELTA TOWNSHIP BOARD, SHALL CONSTITUTE GROUNDS FOR TERMINATION OF THIS PERMIT BY THE DELTA TOWNSHIP BOARD.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

14. Transmittal of the 2023-2028 Capital Improvement Plan

TREASURER FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD ACKNOWLEDGE RECEIPT OF THE 2023-2028 CAPITAL IMPROVEMENTS PROGRAM AS PREPARED AND ADOPTED BY THE DELTA TOWNSHIP PLANNING COMMISSION.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XVI. MANAGER’S REPORT – Brian Reed, Township Manager

- Community Awards are October 27th
- Manager Reed and Treasurer Fedewa will be at the Michigan Municipal League conference this week
- Staff member news – Linda Wells retiring in February

XVII. COMMITTEE OF THE WHOLE

XVIII. CLOSED SESSION

15. Closed Session for Collective Bargaining

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD ADJOURN TO CLOSED SESSION AT THE REQUEST OF THE TOWNSHIP MANAGER UNDER THE OPEN MEETINGS ACT (ACT 267 OF 1976), SECTION 15.268, SEC. 8 (C) FOR STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT WITH THE DELTA TOWNSHIP PROFESSIONAL FIREFIGHTER’S UNION.

TRUSTEE MOJICA SUPPORTED THE MOTION AT 6:24PM. THE MOTION PASSED 6-0.

SUPERVISOR FLETCHER MOVED TO END THE CLOSED SESSION AT 7:03PM.

MONDAY, OCTOBER 17, 2022 TOWNSHIP BOARD MINUTES – REGULAR
MEETING CHARTER TOWNSHIP OF DELTA

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XIX. PUBLIC COMMENTS

XX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 7:04 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK