

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, AUGUST 15, 2022**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark, Treasurer Dennis R. Fedewa, Trustee Andrea M. Cascarilla, Trustee Karen J. Mojica, Trustee Fonda J Brewer and Trustee Elizabeth S. Bowen

Members Absent:

Others Present: Managers Office-Department Assistant Mary Worland, Utilities Director Rick Kane, Finance Director Courtney Nicholls, Planning Director Gary Bozek, Human Resource Director Kyla Moore, Parks, Recreation, Cemeteries Director Marcus Kirkpatrick, Deputy Assessing Director Brian Thelen, and Lt. Ross Tyrell

IV. PRESENTATIONS AND PROCLAMATIONS

1. Eaton County Drain Office Update Presentation on Bank/Briggs and Clements/Underhill Drains

Chris Mateson engineer with Spicer group gave a presentation and an update on the Bank & Briggs Drains.

V. SET/ADJUST AGENDA

TRUSTEE BREWER MOVED TO APPROVE THE AGENDED AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 7-0.

VI. PUBLIC HEARING

VII. COMMUNICATIONS

2. Water Resource Recovery Facility Update

VIII. PUBLIC COMMENTS

Berl Schwarts editor publisher of the weekly newspaper for City Pulse spoke about the League of Women voters guide ad for importance of voting. For the first time all 3 counties will do one big guide of about 64 pages 9-26-22 issue. Would like to solicit the Delta Township public notice business.

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TRESURER FEDEWA, TRUSTEE CASCARILLA, TRUSTEE MOJICA, TRUSTEE BREWER, AND TRUSTEE BOWEN

NAYS: NONE

ABSENT: NONE

THE MOTION PASSED 7-0.

3. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	407,292.26
Refunds	\$	1,112.62
Tax Distributions	\$	
Vendor Claims	\$	2,217,593.90
Total	\$	2,625,998.78

TRUSTEE CASCARILLA MOVED TO APPROVE THE BILLS AND FINANCIAL TRANSACTIONS IN THE AMOUNT OF \$2,625,998.78

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

4. Approval of the Operating and Paramedic/Firefighter 2022 Tax Rates for form L-4029 for the Delta Township Winter Tax Roll and the City of Lansing Winter Tax Roll

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ADOPT THE FOLLOWING MILLAGE RATES TO BE USED ON THE 2022 TAX RATE REQUEST FORM L-4029 AND TO LEVY SAID TAX RATES ON THE 2022 DELTA TOWNSHIP WINTER TAX ROLL AND LEVY THE PARAMEDIC/FIREFIGHTER TAX RATE ON THE 2022 CITY OF LANSING 425 AREA WINTER TAX ROLL:

- 4.9287 MILLS FOR THE CHARTER TAX LEVY
- 0.9896 MILLS FOR THE PARAMEDIC/FIREFIGHTER TAX LEVY

I FURTHER MOVE THAT THE TOWNSHIP SUPERVISOR AND CLERK ARE AUTHORIZED TO SIGN THE 2022 TAX RATE REQUEST FORM L-4029 TO BE FILED WITH EATON COUNTY CLERK.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

5. Request for Purchase Approval – Self Contained Breathing Apparatus (SCBA) Decontamination Unit

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE PURCHASE OF A SOLO RESCUE DECON WASHER FROM SOLO RESCUE SPECIALIST/COLE PAPERS, 1300 38TH ST N, FARGO, ND 58102, FOR A TOTAL PRICE, INCLUDING DELIVERY AND SETUP, OF \$28,997.00. FUNDS FOR THIS PURCHASE WILL BE FROM THE APPROVED 2022 BUDGET. I FURTHER MOVE THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE ANY CORRESPONDING PAPERWORK FOR THIS PURCHASE.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

6. Delta Township Sheriff Substation Project Design-Builder Contract Modification Design Development Phase

TRUSTEE CASCARILLA MOVED THAT THE TOWNSHIP BOARD APPROVE THE PROPOSED CONTRACT MODIFICATION WITH CHRISTMAN FOR THE PURPOSE OF PROVIDING DESIGN DEVELOPMENT ARCHITECTURAL, ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE DELTA TOWNSHIP SHERIFF SUBSTATION PROJECT AT A COST NOT TO EXCEED \$357,350. FURTHER, THE TOWNSHIP MANAGER IS HEREBY AUTHORIZED TO SIGN AND EXECUTE AN AGREEMENT FOR SAID SERVICES ON BEHALF OF DELTA TOWNSHIP.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. OLD ITEMS OF BUSINESS

XV. ITEMS OF BUSINESS

7. Case No. LS-22-6: Lot Split Request, Lots 34,35 & 36, Verndale Lake Subdivision

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE LOT SPLIT DESCRIBED IN CASE NO. LS-22-6, INVOLVING LOTS 34, 35, AND 36 IN THE VERNDALE LAKES SUBDIVISION, SUBJECT TO THE FOLLOWING STIPULATION:

THE LOT SPLIT SHALL NOT BECOME EFFECTIVE UNTIL THE NEW LEGAL DESCRIPTIONS RESULTING FROM THE LOT SPLIT ARE RECORDED WITH THE EATON COUNTY REGISTER OF DEEDS OFFICE; TO ENSURE THAT THE RESULTANT LOT DIVISIONS ARE PROPERLY INCLUDED IN THE TOWNSHIP'S PROPERTY ASSESSMENT RECORDS.

TREASURER FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XVI. MANAGER'S REPORT – Brian Reed, Township Manager

Manager Reed presented his updates to the Township Board via zoom:

- Amazon re: construction delayed due to supply chain issues: completion 1/23, Amazon open for operations early 2024

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- Working on talking points – legal for millage agreements

Questions for Manager Brian Reed:

Treasurer Fedewa: BWL franchise fee agreement – status

Manager Reed: Will get with legal to provide a legal opinion.

Trustee Cascarilla: ZBA residents requesting ADA accommodation to have wider space- garage expansion staff establish process to avoid ZBA process.

Manager Reed: Will look in to the last 2 cases.

XVII. COMMITTEE OF THE WHOLE

XVIII. CLOSED SESSION

XIX. PUBLIC COMMENTS

Denise Almas resident of Verndale Lakes condominiums has question re:
A.O lot split.

XX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 6:42 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK