

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR  
MONDAY, NOVEMBER 14, 2022**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark, Treasurer Dennis R. Fedewa, Trustee Elizabeth S. Bowen, Trustee Fonda J. Brewer, Trustee Karen J. Mojica (arrived at 6:01pm), and Trustee Andrea M. Cascarilla (arrived at 6:02pm)

Members Absent:

Others Present: Manager Brian T. Reed, Managers Office-Department Assistant Mary Worland, Township Engineer Ernie West, Utilities Director Rick Kane, Finance Director Courtney Nicholls, Assistant Fire Chief John Kahler, and Lt. Ross Tyrell

TRUSTEE BOWEN MOVED TO EXCUSE TRUSTEE CASCARILLA AND TRUSTEE MOJICA FROM THE NOVEMBER 14, 2022, BOARD MEETING.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**IV. PRESENTATIONS AND PROCLAMATIONS**

**V. SET/ADJUST AGENDA**

TRUSTEE BREWER MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**VI. PUBLIC HEARING**

**VII. COMMUNICATIONS**

**VIII. PUBLIC COMMENTS**

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- Shannon Simon, 815 Trenton Pl. – Spoke regarding concerns about the Delta Enrichment Center leaking roof and water damage to the wall.

**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**XI. CONSENT AGENDA**

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

**ROLL CALL:**

**AYES:** SUPERVISOR FLETCHER, CLERK CLARK, TREASURER FEDEWA, TRUSTEE BOWEN, TRUSTEE BREWER, TRUSTEE CASCARILLA, AND TRUSTEE MOJICA

**NAYS:** NONE

**ABSENT:**

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**1. Bills and Financial Transactions**

Bonds/Debt Payments	\$	
Payroll & Related	\$	407,884.11
Refunds	\$	4,611.27
Tax Distributions	\$	246,733.44
Vendor Claims	\$	1,444,508.01
Total	\$	2,103,736.83

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**2. Adoption of the 2023 Fee Schedule**

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

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TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**3. Agreement between Delta Charter Township and Delta Township Fire Fighters Local 2846 International Association of Fire Fighters**

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD RATIFY THE COLLECTIVE BARGAINING AGREEMENT WITH THE DELTA TOWNSHIP PROFESSIONAL FIREFIGHTERS ASSOCIATION LOCAL 2846 BY PASSAGE OF THE FOLLOWING RESOLUTION.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**XIV. OLD ITEMS OF BUSINESS**

**XV. ITEMS OF BUSINESS**

**4. Carrier Creek Sewer Interceptor Repair Contract**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BASE BID FROM KAMMINGA & ROODVOETS, INC. FOR THE 2022 CARRIER CREEK INTERCEPTOR IMPROVEMENTS PROJECT, IN AN AMOUNT NOT-TO-EXCEED \$2,142,054.00.

I FURTHER MOVE THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**5. Ultium 3, LLC Bid Packages Contract Awards**

**a. Acceptance of Bid Package 1 Bid from Dunigan Brothers**

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM DUNIGAN BROTHERS FOR BID PACKAGE 1 AND AWARD A CONSTRUCTION CONTRACT FOR THE ULTIUM 3 BATTERY PLANT BID PACKAGE 1 – WATER AND SANITARY SEWER IMPROVEMENTS PROJECT IN THE AMOUNT OF \$8,121,732.50, CONTINGENT ON RECEIPT OF EXECUTED

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EASEMENT DOCUMENTS, AND THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF DELTA TOWNSHIP AT THE APPROPRIATE TIME.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**b. Acceptance of Bid Package 2 Bid from Dunigan Brothers**

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM DUNIGAN BROTHERS FOR BID PACKAGE 2 AND AWARD A CONSTRUCTION CONTRACT FOR THE ULTIUM 3 BATTERY PLANT BID PACKAGE 2 – WATER AND SANITARY SEWER IMPROVEMENTS PROJECT IN THE AMOUNT OF \$2,756,000.00, CONTINGENT ON RECEIPT OF EXECUTED EASEMENT DOCUMENTS, AND THAT THE TOWNSHIP MANGER BE AUTHORIZED AND DIRECTED TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF DELTA TOWNSHIP AT THE APPROPRIATE TIME.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**c. Authorization to Negotiate a Change Order with Dunigan Brothers for Bid Package – 3**

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO NEGOTIATE A CHANGE ORDER WITH DUNIGAN BROTHERS FOR THE SCHEDULE CRITICAL ITEMS OF WORK IN BID PACKAGE 3 AND ADD THIS WORK TO THEIR CONTRACT FOR BID PACKAGE 2 DUE TO NO BIDS HAVING BEEN RECEIVED FOR THIS WORK.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

**d. Acceptance of Engineering Services Amendment from Tetra Tech**

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE PROPOSED ENGINEERING SERVICES CONTRACT AMENDMENT NO. 3 TO THE AGREEMENT WITH TETRA TECH FOR CONSTRUCTION ENGINEERING SERVICES AT A COST NOT TO EXCEED \$555,905.00, AND THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE ALL NECESSARY DOCUMENTS ON BEHALF OF DELTA TOWNSHIP AT THE APPROPRIATE TIME.

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TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION  
PASSED 7-0.

**e. Acceptance of Engineering Services Amendments from OHM  
Advisors**

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD  
APPROVE THE PROPOSED ENGINEERING SERVICES  
CONTRACT AMENDMENT NO. 3 AND NO. 4 TO THE AGREEMENT  
WITH OHM ADVISORS FOR DESIGN AND CONSTRUCTION  
ENGINEERING SERVICES AT A COST NOT TO EXCEED  
\$688,720.00, AND THAT THE TOWNSHIP MANAGER BE  
AUTHORIZED AND DIRECTED TO EXECUTE ALL NECESSARY  
DOCUMENTS ON BEHALF OF DELTA TOWNSHIP AT THE  
APPROPRIATE TIME.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION  
PASSED 7-0.

**6. Adoption of Fiscal Year 2023 Recommended Budget**

TREASURER FEDEWA MOVED THAT THE DELTA TOWNSHIP BOARD  
ADOPT THE BUDGET FOR 2023 BY APPROPRIATING FUNDS AS  
FOLLOWS:

\$23,295,300 for the General Fund;  
\$3,587,800 for the Ambulance Fund;  
\$124,000 for the Brownfield Redevelopment Fund  
\$25,500 for the Economic Development Corporation Fund;  
\$78,700 for the Corridor Improvement Authority  
\$361,000 for the Debt Service Fund;  
\$1,389,800 for the Capital Projects Fund;  
\$5,906,800 for the Sewer Enterprise Fund;  
\$6,748,500 for the Water Enterprise Fund.

Estimated Revenues to support the appropriations above are:

\$21,272,600 for the General Fund;  
\$3,561,500 for the Ambulance Fund;  
\$127,000 for the Brownfield Redevelopment Fund  
\$184,500 for the Corridor Improvement Authority  
\$361,000 for the Debt Service Fund;  
\$6,271,000 for the Sewer Fund,  
\$5,613,000 for the Water Fund.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION  
PASSED 7-0.

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**XVI. MANAGER’S REPORT – Brian Reed, Township Manager**

- Thank you to staff working on Ultium bid package - appreciate the care staff is exercising.
- Asked to provide a letter of support for CATA and EATRAN – they are applying for a federal micro transit grant
- Delta received a Distinguished Budget Presentation Award for the 2022 budget
- Delta Awards – thank you to all who put on the event
- Amazon pathways – still working on issues at the BWL substation

**XVII. COMMITTEE OF THE WHOLE**

**7. Debrief Election Results**

- Manager Reed provided a recap of the election and the passage of the public safety millage and the defeat of the substation bond issue. The board discussed options moving forward for the Sheriff substation and potential next opportunities to place on upcoming ballot in 2023 or 2024. Consensus to bring back information at a future meeting to help decision making for future options.

**a. Passage of Public Safety Millage**

**b. Defeat of Bond Proposal**

**XVIII. CLOSED SESSION**

**XIX. PUBLIC COMMENTS**

- Board members asked for status update on CIA
- Receipt of letter from Tri-County Bicycle Association was acknowledged

**XX. ADJOURNMENT –**

Supervisor Fletcher adjourned the meeting at 7:32 PM.

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KENNETH R. FLETCHER, SUPERVISOR

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MARY R. CLARK, TOWNSHIP CLERK