

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing, MI 48917

**TOWNSHIP BOARD COMMITTEE OF THE WHOLE MINUTES**  
**MONDAY, SEPTEMBER 12, 2022**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 PM.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark,  
Trustee Andrea M. Cascarilla, Trustee Fonda J. Brewer, and  
Trustee Elizabeth S. Bowen

Members Absent: Treasurer Dennis R. Fedewa, Trustee Karen J. Mojica

Others Present: Manager Brian T. Reed, Human Resource Director Kyla  
Moore, Township Engineer Ernie West, Finance Director  
Courtney Nicholls, Utilities Director Rick Kane, Parks,  
Recreation, & Cemeteries Director Marcus Kirkpatrick, and  
Managers Office-Department Assistant Mary Worland

TRUSTEE CASCARILLA MOVED TO EXCUSE TREASURER FEDEWA AND  
TRUSTEE MOJICA FROM THE SEPTEMBER 12, 2022, BOARD MEETING.

TRUSTEE BREWER SUPPORTED THE MOTION. MOTION PASSED 5-0.

**IV. SET/ADJUST AGENDA**

TRUSTEE BREWER MOVED TO APPROVE THE AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 5-0.

**V. PUBLIC COMMENTS**

**VI. MANAGER'S REPORT**

Manager Reed presented his updates to the Township Board:

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- Sludge hauling began today for remainder of week.
- Millage public information session is set for 9/29 10:00 AM & 5:00 PM.
- Delta Fire Open House will be 10/13 at Station #1 6:00 pm.
- Delta Community Awards will be 10/27 starting at 5:30 PM at the Crowne Plaza.
- Board Member tour of the WRRF will be 2/19 at 4:40 PM
- Delta employee appreciation event will be at Sharp Park on 9/23 beginning at 3:00 PM. The Township offices will be closed starting at 3:00 PM.
- The CIA meeting was held today, and the budget was approved. It will be presented to the Delta Township Board for final approval.
- Standard & Poor Bond rating AA+
  - Strong economy
  - Strong management
  - Strong budget
  - Strong liquidity
  - Strong institutional framework

**VII. ITEMS ADDED TO AGENDA UNDER SECTION IV. SET/ADJUST AGENDA**

**VIII. COMMITTEE OF THE WHOLE**

**1. 2023 Fiscal Year Budget Presentation**

Finance Director Courtney Nicholls provided an overview of the 2023 Fiscal Year Budget to the Board.

- Recommended Budget
- 2023 Budget Goals & Priorities
- Operating Budget v. Capital Budget.
- Employee Related Long Term Liability
- Impact of Recession and Proposal
- Taxable Value Change by Proposal Classification
- Local Operating Millage
- General revenue summary
- Expenditures summary
- 2023 General fund balance
- Future projects
- Sewer and water fund

**IX. CLOSED SESSION**

**X. ANNOUNCEMENTS**

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- Clerk Clark gave the Board a brief update regarding the continuing conversation between CATA and Eatran. It is anticipated there will be a vote to enter into a management agreement between CATA and Eatran. The State approved a grant for 3 years, to help fund a study of transportation needs transportation in the tri-county region and assist with a transition plan.
- 1.

**XI. ADJOURNMENT**

Supervisor Fletcher adjourned the meeting at 6:50 PM.

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KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK