

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, APRIL 18, 2022**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Treasurer Dennis R. Fedewa, Trustee Andrea M. Cascarilla, Trustee Karen J. Mojica, Trustee Elizabeth S. Bowen, and Trustee Fonda J Brewer

Members Absent: Clerk Mary R. Clark

Others Present: Manager Brian T. Reed, Assistant Manager Alannah Doak, Fire Chief Gregg Ginebaugh, Assistant Fire Chief John Kahler, Lt. Ross Tyrrell, Utilities Director Rick Kane, Finance Director Courtney Nicholls, and Township Engineer Ernie West

TRUSTEE BREWER MOVED TO EXCUSE CLERK MARY R. CLARK FROM THE APRIL 18, 2022, BOARD MEETING.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 6-0.

IV. PRESENTATIONS AND PROCLAMATIONS

1. Audit Report Presentation – Maner Costerisan

Finance Director Courtney Nicholls introduced Jeff Staley from Maner Costerisan, who provided a presentation on the Townships fiscal year 2021 audit report.

V. SET/ADJUST AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDED AS PRESENTED.

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TRUSTEE MOJICA SUPPORTED THE MOTION. MOTION PASSED 6-0.

VI. PUBLIC HEARING

2. New Covenant Christian School Noise Waiver

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE REQUEST BY NEW COVENANT CHRISTIAN SCHOOL FOR A WAIVER OF THE NOISE ORDINANCE BETWEEN THE HOURS OF 10:30 A.M. AND 5:00 P.M. ON APRIL 30, 2022.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

VII. COMMUNICATIONS

VIII. PUBLIC COMMENTS

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA

TRUSTEE MOJICA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, TREASURER FEDEWA, TRUSTEE CASCARILLA, TRUSTEE MOJICA, TRUSTEE BREWER, AND TRUSTEE BOWEN

NAYS: NONE

ABSENT: CLERK CLARK

THE MOTION PASSED 6-0.

3. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	394,208.06
Refunds	\$	1,575.54
Tax Distributions	\$	-

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Vendor Claims	\$	492,545.94
Total	\$	888,329.54

TRUSTEE MOJICA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 6-0.

4. Minutes

a. April 4, 2022

TRUSTEE MOJICA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 6-0.

5. MDOT 2207B Form Update – MDOT Right of Way Permits Governmental Resolutions

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE MDOT PERFORMANCE RESOLUTION AS PRESENTED.

IT WAS FURTHER MOVED THAT THE TOWNSHIP CLERK AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

6. Acceptance of Wind Trace – Phase III Utility Agreement Development of Wind Trace Subdivision

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE MUNICIPAL UTILITY AGREEMENT SUBMITTED BY NIXON ROAD HOLDING COMPANY, LLC FOR THE EXTENSION OF THE PUBLIC WATER AND SANITARY SEWER MAINS TO SERVE THE PROPOSED WIND TRACE – PHASE III SUBDIVISION.

IT WAS FURTHER MOVED THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

7. 2022 Sidewalk Raising Program Bid Results and Recommendation for Award

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM CONCRETE RAISING AND LEVELING CO. FOR THE 2022 SIDEWALK RAISING PROGRAM PROJECT IN THE AMOUNT OF \$9,460.00.

IT WAS FURTHER MOVED THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

8. 2022 Sidewalk Replacement Program Bid Results and Recommendation for Award

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID FROM LOPEZ CONCRETE CONSTRUCTION FOR THE 2022 SIDEWALK REPLACEMENT PROGRAM PROJECT IN THE AMOUNT OF \$39,222.00.

IT WAS FURTHER MOVED THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS RELATED TO THE AFOREMENTIONED PROJECT.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. OLD ITEMS OF BUSINESS

XV. ITEMS OF BUSINESS

9. Board & Commission Appointments

SUPERVISOR FLETCHER MOVED THAT THE AFOREMENTIONED PERSONS BE APPOINTED TO THE TOWNSHIP BOARDS/COMMISSIONS; AND THAT THE CLERK IS HEREBY DIRECTED TO SEND NOTIFICATION TO ALL OF THOSE SELECTED INFORMING THEM OF THEIR APPOINTMENT.

Zoning and Sign Board of Appeals

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- **Jeff Hicks** is reappointed to a full three-year term expiring March 31, 2025.

Parks, Recreation and Cemeteries Commission

- **Lonnie Lee** is reappointed to a full three-year term expiring March 31, 2025.

Delta Township Saginaw Highway Corridor Improvement Authority

- **Bryan Torok** is appointed to a partial term expiring June 30, 2023, replacing John Daher, who passed away in February 2022.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 5-1 (FEDEWA NAY).

10. Resolution of Support of the WRRF Project for Congressionally Directed Funding

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE RESOLUTION OF SUPPORT FOR THE WATER RESOURCE RECOVERY FACILITY MAJOR CAPITAL IMPROVEMENTS PROJECT FOR CONSIDERATION OF ADDITIONAL CONGRESSIONALLY DIRECTED FUNDING.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 6-0.

XVI. MANAGER’S REPORT – Brian Reed, Township Manager

Manager Reed presented his updates to the Township Board:

- Two weeks ago, the Township took bids for the Delta Mills restroom. Received one bid that was extremely high and about double what was anticipated and almost quadruple for the parking lot. Would like to cancel the bid and rebid the project.
- The Township received notice of the Drainage Board Meeting for Determination of Practicability for the Banks/Briggs Intercounty Drain scheduled for Monday, April 25 at 6pm at the Waverly Auditorium. It is also offered via zoom.
- The WRRF construction kick-off meeting took place today. Since the loan has not closed yet we can't begin tangible construction yet, but we can begin planning things such as parking and planning the groundbreaking ceremony.
- We continue to meet weekly with GM. The project is moving extremely fast.
- Today we received our 5 Star Ecities scorecard. A press release will go out now that we have the official certification.
- We made an offer, and it was accepted by Kyla Moore for the HR Director position. She starts next Monday and will be in attendance at the next meeting.

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XVII. COMMITTEE OF THE WHOLE

11. Accounting Department Annual Report

Finance Director Courtney Nicholls presented the Accounting Departments 2021 Annual Report to the Board.

XVIII. PUBLIC COMMENTS

XIX. CLOSED SESSION

XX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 7:02 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK