

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, FEBRUARY 21, 2022**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:01 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark,
Treasurer Dennis R. Fedewa, Trustee Andrea M. Cascarilla,
Trustee Karen J. Mojica, Trustee Fonda J Brewer, and
Trustee Elizabeth S. Bowen

Members Absent:

Others Present: Manager Brian T. Reed, Assistant Manager Alannah Doak,
Fire Chief Gregg Ginebaugh, Assistant Fire Chief John
Kahler, Parks, Recreation, and Cemeteries Director Marcus
Kirkpatrick, Utilities Director Rick Kane, Finance Director
Courtney Nicholls, Community & Economic Development
Director Collin Mays, Township Engineer Ernie West,
Engineering – Department Assistant Jennifer Bernardin, and
Lt. Ross Tyrell

IV. PRESENTATIONS AND PROCLAMATIONS

V. SET/ADJUST AGENDA

TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDED AS
PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION. MOTION PASSED 7-0.

VI. PUBLIC HEARINGS

VII. COMMUNICATIONS

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VIII. PUBLIC COMMENTS

Alana Chriest, 6221 Delta River Dr., voiced her displeasure with the Board of Trustees decision to continue leasing Hawk Meadow Park for farming.

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TREASURER FEDEWA, TRUSTEE CASCARILLA, TRUSTEE MOJICA, TRUSTEE BREWER, AND TRUSTEE BOWEN

NAYS: NONE

ABSENT:

THE MOTION PASSED 7-0.

1. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	388,189.88
Refunds	\$	23,785.52
Tax Distributions	\$	
Vendor Claims	\$	764,822.19
Total	\$	1,176,797.59

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION. MOTION PASSED 7-0.

2. Minutes

a. February 7, 2022

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b. February 14, 2022

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE BREWER SUPPORTED THE MOTION. MOTION PASSED 7-0.

3. Set the Public Hearing for 2022 Michigan Department of Natural Resources (DNR) Grants

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD SET A PUBLIC HEARING FOR MONDAY, MARCH 21, 2022, FOR THE PURPOSE OF PRESENTING AND DISCUSSING THE PROPOSED 2022 DELTA TOWNSHIP GRANT APPLICATION FOR THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT PROGRAM.

IT WAS FURTHER MOVED, THAT THE CLERK BE HEREBY DIRECTED TO PUBLISH NOTICE OF THE PUBLIC HEARING IN THE NEWSPAPER.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

4. Purchase Approval Request – Replacement Toughbook Computers

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD DIRECT THE TOWNSHIP MANAGER TO WAIVE THE FORMAL BIDDING PROCESS AND AUTHORIZE THE PURCHASE OF SEVEN TOUGHBOOK COMPUTERS WITH ACCIDENTAL DAMAGE COVERAGE IN THE AMOUNT OF \$26,128.48 FROM CDW-G.

TRUSTEE BREWER SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. OLD ITEMS OF BUSINESS

XV. ITEMS OF BUSINESS

5. Request for Purchase Approval – Self Contained Breathing Apparatus (SCBA)

TRUSTEE BREWER MOVED THAT THE DELTA TOWNSHIP BOARD DIRECT THE TOWNSHIP MANAGER TO WAIVE THE FORMAL BIDDING

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PROCESS AND JOIN MUSKEGON CHARTER TOWNSHIP FIRE DEPARTMENT RFP PROCESS TO OBTAIN FAVORABLE PRICES, AND PURCHASE SELF CONTAINED BREATHING APPARATUS FROM PHOENIX SAFETY OUTFITTERS, FOR A TOTAL COST OF \$399,114.75, OF WHICH \$58,374.54 BE REIMBURSED TO DELTA TOWNSHIP FROM THE LOOKING GLASS REGIONAL FIRE AUTHORITY.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

6. Fire Department Memorandum of Understanding for Retention and Recruitment

TRUSTEE CASCARILLA MOVED THAT THE DELTA TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO ENTER INTO THE ATTACHED MEMORANDUM OF UNDERSTANDING WITH THE DELTA TOWNSHIP PROFESSIONAL FIREFIGHTERS UNION I.A.F.F. LOCAL 2846 FOR RETENTION AND RECRUITMENT EFFORTS IN THE DELTA TOWNSHIP FIRE DEPARTMENT.

TREASURER FEDEWA SUPPORTED THE MOTION. THE MOTION PASSED 7-0.

XVI. MANAGER’S REPORT – Brian Reed, Township Manager

Manager Reed presented his updates to the Township Board:

- Thanked the board for their support in approving the Fire MOU item.
- Water Resource Recovery Facility bids are due on Thursday.
- The Township submitted a grant request for the Michigan Department of Treasury First Responder Grant program. The State allocated \$5 million for the grant program, however they received close to 500 applications.
- The annual audit is complete. The auditors will be back in April to present their findings.
- A new Full Time Mechanical Inspector started today.
- A township ambulance was involved in an accident today. No injuries were reported.
- Meeting with LEAP on Wednesday to learn more about funds from MEDC regarding the GM Infrastructure grant. Staff have met with GM in regarding site plan layout.
- The MML Finance Committee met last week.
 - Chris Hackbarth is leaving MML.
 - State budget has a 10% increase in statutory revenue sharing.
 - The state hopes to have the budget done by July 4.
 - Keeping an eye on the infrastructure and investment jobs act.

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- Some formula dollars will go to the metropolitan transportation organization specifically relating to bridge replacement.
- A hearing took place on the disabled veterans' property tax exemption. This exemption costs the township roughly \$50,000 each year. Looks like it is gaining traction to turn into more of a state income tax credit.

XVII. COMMITTEE OF THE WHOLE

7. Engineering Annual Report

Township Engineer Ernie West presented the Engineering Department 2021 Annual Report to the Board.

XVIII. PUBLIC COMMENTS

Alana Chriest, 6221 Delta River Dr., spoke regarding Delta Board of Trustees meetings and restated her plans to voice her displeasure with the Board of Trustees decision to continue leasing Hawk Meadow Park for farming.

XIX. CLOSED SESSION

XX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 7:01 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK