

CHARTER TOWNSHIP OF DELTA
Public Meeting Room A
Delta Township Administration Building
7710 West Saginaw Highway
Lansing, MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR
MONDAY, JUNE 6, 2022**

I. CALL TO ORDER

Supervisor Fletcher called the meeting to order at 6:00 PM.

II. OPENING CEREMONIES – Pledge of Allegiance

III. ROLL CALL

Members Present: Supervisor Kenneth R. Fletcher, Clerk Mary R. Clark,
Trustee Andrea M. Cascarilla, Trustee Karen J. Mojica, and
Trustee Elizabeth S. Bowen

Members Absent: Treasurer Dennis R. Fedewa & Trustee Fonda J. Brewer

Others Present: Manager Brian T. Reed, Assistant Manager Alannah Doak,
Utilities Director Rick Kane, Finance Director Courtney
Nicholls, Building Director Matt Leach, Township Engineer
Ernie West, Engineering Project Coordinator Jennifer
Bernardin, Senior Engineering Technician Erik Dehring,
Senior Engineer Jacob Kleinhenz, and Human Resource
Director Kyla Moore

TRUSTEE CASCARILLA MOVED TO EXCUSE TREASURER FEDEWA AND
TRUSTEE BREWER FROM THE JUNE 6, 2022, BOARD MEETING.

TRUSTEE MOJICA SUPPORTED THE MOTION. MOTION PASSED 5-0.

IV. PRESENTATIONS AND PROCLAMATIONS

1. Retirement Recognitions

a. Tim Hogg

SUPERVISOR FLETCHER MOVED TO APPROVE THE FOLLOWING
RESOLUTION.

**CHARTER TOWNSHIP OF DELTA
RESOLUTION OF RECOGNITION OF RETIREMENT
OF TIMOTHY S. HOGG**

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WHEREAS, TIMOTHY (TIM) S. HOGG RETIRED ON MAY 13, 2022 AFTER HAVING FAITHFULLY SERVED THE CITIZENS OF DELTA TOWNSHIP FOR 37 YEARS AS AN EMPLOYEE SINCE SEPTEMBER 9, 1985; AND

WHEREAS, TIM WAS ESSENTIAL IN DEVELOPING MAPPING OF THE TOWNSHIP AND THE CREATION OF THE GIS SYSTEM WHICH DRIVES MANY OF THE TOWNSHIP'S SERVICES AND IS INTEGRAL TO MAINTAINING ACCURATE RECORDS; AND

WHEREAS, TIM WAS INSTRUMENTAL IN TRANSITIONING THE TOWNSHIP TO THE COMPUTER AGE AS AN EARLY AND AVID ADOPTER OF TECHNOLOGY; AND

WHEREAS, THROUGHOUT HIS CAREER, TIM HAS PROVIDED EXCELLENT CUSTOMER SERVICE TO RESIDENTS AND BUSINESS OWNERS RELATED TO UTILITY SERVICE AND RIGHT-OF-WAY INFORMATION; AND

WHEREAS, THROUGH THE USE OF THE GIS SYSTEM, TIM HAS ASSISTED WITH CONSTRUCTION AND MAINTENANCE OF THE TOWNSHIP SIDEWALK SYSTEM, HELPING TO EXPAND THE TOWNSHIP'S MULTI-MODEL NETWORK; AND

WHEREAS, IN HIS SPARE TIME, TIM IS AN AVID CHEESE MAKER AND GARDENER, AND ENJOYS THE TOPIC OF HISTORY, AND WORKING ON ENGINES; AND

WHEREAS, ADDITIONALLY, TIM PLAYS DRUMS IN A REGIONAL BAGPIPE BAND, FREQUENTING PARADES THROUGHOUT MID-MICHIGAN; AND

WHEREAS, TIM IS DEVOTED TO HIS FAMILY AND WILL NOW HAVE MORE TIME TO DEVOTE TO THEM AND HIS HOBBIES.

NOW THEREFORE, BE IT HEREBY RESOLVED THAT THE DELTA TOWNSHIP BOARD HERBY COMMENDS THE DEDICATED SERVICE OF TIM HOGG TO THE RESIDENTS OF DELTA TOWNSHIP, CONGRATULATES HIM ON HIS RETIREMENT AND WISHES HIM JOY AND PROSPERITY IN THE YEARS AHEAD.

CLERK CLARK SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

b. Walt Kulasa

SUPERVISOR FLETCHER MOVED TO APPROVE THE FOLLOWING RESOLUTION.

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WALTER KULASA ADDRESSED THE BOARD WITH A FEW WORDS OF GRATITUDE.

**CHARTER TOWNSHIP OF DELTA
RESOLUTION OF RECOGNITION OF RETIREMENT
OF WALTER C. KULASA**

WHEREAS, WALTER (WALT) C. KULASA RETIRED ON MAY 13, 2022 AFTER HAVING FAITHFULLY SERVED THE CITIZENS OF DELTA TOWNSHIP FOR 36 YEARS AS AN EMPLOYEE DELTA TOWNSHIP SINCE JUNE 16, 1986;
AND

WHEREAS, WALT PROVIDED EXPERTISE AND GUIDANCE THROUGH STORMWATER ISSUES AND OVERSAW SIGNIFICANT EXPANSION TO THE TOWNSHIP'S WATER AND SANITARY SEWER SYSTEMS; AND

WHEREAS, WALT WAS INVOLVED WITH A TREMENDOUS AMOUNT OF PRIVATE DEVELOPMENT IN THE TOWNSHIP; AND

WHEREAS, THROUGHOUT HIS CAREER, WALT HAS SERVED IN THE CAPACITY OF NOXIOUS WEEDS COMMISSIONER, STORMWATER SPECIALIST, CONSTRUCTION INSPECTOR, SOIL EROSION AND SEDIMENTATION CONTROL INSPECTOR, AND OTHER IMPORTANT ROLES FOR THE TOWNSHIP; AND

WHEREAS, WALT IS GENEROUS WITH HIS TIME AND OFTEN HAS BEEN SEEN HELPING DIFFERENT DELTA TOWNSHIP EMPLOYEES WITH PROJECTS AT THEIR HOUSE ON HIS OWN TIME, INCLUDING BUILDING SHEDS, INSTALLING AIR CONDITIONERS, PUTTING UP FENCES, AND MOVING FURNITURE; AND

WHEREAS, IN HIS SPARE TIME, WALT ENJOYS WORKING ON HOME IMPROVEMENT PROJECTS AND TRAVELING TO NEW LOCATIONS; AND

WHEREAS, WALT IS DEVOTED TO HIS FAMILY AND IS AN ACTIVE GRANDFATHER WHO WILL NOW HAVE MORE TIME TO SPEND WITH FAMILY AND HIS PURSUE HIS HOBBIES.

NOW THEREFORE, BE IT HEREBY RESOLVED THAT THE DELTA TOWNSHIP BOARD HERBY COMMENDS THE DEDICATED SERVICE OF WALT KULASA TO THE RESIDENTS OF DELTA TOWNSHIP, CONGRATULATES HIM ON HIS RETIREMENT AND WISHES HIM JOY AND PROSPERITY IN THE YEARS AHEAD.

TRUSTEE MOJICA SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

V. SET/ADJUST AGENDA

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TRUSTEE CASCARILLA MOVED TO APPROVE THE AGENDED AS PRESENTED.

TRUSTEE BOWEN SUPPORTED THE MOTION. MOTION PASSED 5-0.

VI. PUBLIC HEARING

2. Noise Waiver Request for Baker Graduation Open House

TRUSTEE MOJICA MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE REQUEST BY JIM BAKER FOR A WAIVER OF THE NOISE ORDINANCE BETWEEN THE HOURS OF 6:00 P.M. AND 11:00 P.M. ON JUNE 18, 2022.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TRUSTEE BOWEN, TRUSTEE MOJICA, AND TRUSTEE CASCARILLA

NAYS: NONE

ABSENT: TREASURER FEDEWA AND TRUSTEE BREWER

THE MOTION PASSED 5-0.

VII. COMMUNICATIONS

VIII. PUBLIC COMMENTS

IX. INTRODUCTION OF ORDINANCES

X. PASSAGE OF ORDINANCES

XI. CONSENT AGENDA

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION.

ROLL CALL:

AYES: SUPERVISOR FLETCHER, CLERK CLARK, TRUSTEE CASCARILLA, TRUSTEE MOJICA, AND TRUSTEE BOWEN

NAYS: NONE

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ABSENT: TREASURER FEDEWA AND TRUSTEE BREWER

THE MOTION PASSED 5-0.

3. Bills and Financial Transactions

Bonds/Debt Payments	\$	
Payroll & Related	\$	447,335.54
Refunds	\$	9,404.77
Tax Distributions	\$	33,047.70
Vendor Claims	\$	1,676,253.86
Total	\$	2,166,041.87

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 5-0.

4. Minutes

a. May 16, 2022

TRUSTEE BOWEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 5-0.

5. Acceptance of Village Place Condominiums Phase 6 and 7 Utility Agreement

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE MUNICIPAL UTILITY AGREEMENT SUBMITTED BY NIXON ROAD HOLDING COMPANY, LLC FOR THE EXTENSION OF THE PUBLIC WATER AND SANITARY SEWER MAINS TO SERVE THE PROPOSED VILLAGE PLACE CONDOMINIUMS PHASE 6 AND 7.

IT WAS FURTHER MOVED THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED AND DIRECTED TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 5-0.

6. Willow Highway Ground Storage Tank

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TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BASE BID FROM FEDEWA, INC. TO PERFORM EXTERIOR TANK REPAINTING, AND MINOR REPAIRS TO THE WILLOW HIGHWAY GROUND STORAGE TANK AS OUTLINED IN THEIR BID DOCUMENT DATED MAY 25, 2022, IN THE AMOUNT OF \$35,150.00.

IT WAS FURTHER MOVED THAT THE DELTA TOWNSHIP BOARD ACCEPT THE BID ALTERNATE TO ADD THE PLACEMAKING LOGO “I AM DELTA” AND STRIPES TO BE AWARDED TO FEDEWA, INC. IN THE AMOUNT OF \$8,000.00.

IT WAS FURTHER MOVED THAT THE TOWNSHIP MANAGER BE AUTHORIZED AND DIRECTED TO SIGN THE NECESSARY DOCUMENTS RELATED TO THIS PROJECT.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 5-0.

7. Surplus Property

TRUSTEE BOWEN MOVED THAT THE DELTA TOWNSHIP BOARD AUTHORIZE THE DISPOSAL OF THE SURPLUS ITEMS LISTED IN THE MEMO THROUGH ONLINE AUCTION.

TRUSTEE CASCARILLA SUPPORTED THE MOTION. MOTION PASSED 5-0.

XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION

XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA

XIV. OLD ITEMS OF BUSINESS

XV. ITEMS OF BUSINESS

8. Request for Purchase Approval, One 2023-2024 Braun Chief XL Type I Ambulance

TRUSTEE CASCARILLA MOVED THAT THE BOARD DIRECT THE TOWNSHIP MANAGER TO WAIVE THE FORMAL BIDDING PROCESS AND JOIN THE HOUSTON-GALVESTON AREA COUNCIL (HGAC) GOVERNMENT PROCESS TO OBTAIN FAVORABLE PRICING AND PURCHASE ONE 2023/2024 BRAUN CHIEF XL TYPE I AMBULANCE FROM KODIAK EMERGENCY VEHICLES, FOR A TOTAL COST OF \$275,623.

TRUSTEE BOWEN SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

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XVI. MANAGER’S REPORT – Brian Reed, Township Manager

Manager Reed presented his updates to the Township Board:

- Manager Reed voiced his appreciation for the moment of silence for Firefighter/Paramedic Gordon. Manager Reed reminded the board of the funeral scheduled for tomorrow.
- The Township welcomed seven new Firefighters today.
- The Township was not selected for the state’s First Responder grant.
- The SRF loan for the WRRF project closed today.
- Groundbreaking for the WRRF project is tomorrow. The time has been moved up to 9:30 AM to accommodate those attending the funeral.
- Pickleball courts are under construction and should be done soon.
- East-West pathway has reopened.
- The Township received the MI Green Communities Gold award.
- Next Monday is the next CIA Board meeting and they will be hosting a discussion on public and non-motorized transportation in the Saginaw highway Corridor.
- The Parks & Recreations survey is available. This is part of the Parks Master Plan review.

XVII. COMMITTEE OF THE WHOLE

XVIII. PUBLIC COMMENTS

XIX. CLOSED SESSION

XX. ADJOURNMENT –

Supervisor Fletcher adjourned the meeting at 6:24 PM.

CHARTER TOWNSHIP OF DELTA

KENNETH R. FLETCHER, SUPERVISOR

MARY R. CLARK, TOWNSHIP CLERK