

# FRANKFORT BOARD OF POLICE & FIRE COMMISSIONERS

## MINUTES of the NOVEMBER 17, 2020 MEETING

Date/Time: Tuesday, November 17, 2020  
8:00 AM

Location: Frankfort Village Hall  
432 W. Nebraska  
Frankfort, IL 60423

### 1. Call to Order & Roll Call

The meeting was called to order at 8:05. Commissioners Sunderland and Kelley were present. A quorum was present. Chief Burica, Deputy Chief Dowding and Sergeant Jackamo represented the Police Department.

### 2. Approval of the Minutes

The minutes from 10/7/2020 meeting were unanimously approved.

### 3. Chairman's Report

The chairman wished to thank the Village for making the large Board Room available for the meeting so it could be conducted with proper COVID protocols.

### 4. Chief's Report

The Chief reported that there had been some officers who had been exposed to COVID and had periods of isolation but that the department was functioning well and had not experienced a critical shortage of officers.

The Chief also reported that there were 2 spots open for hire.

### 5. New Business

Review of candidates for potential conditional offers of employment. Fourteen candidates were reviewed (#10-23). Four candidates withdrew from consideration and were not discussed in detail (#10, 12, 17, and 20). The background investigations and polygraph examinations had not progressed enough on last 3 candidates to make an informed decision so no action was taken on these (#21-23). The background investigations and/or polygraph investigations of 4 candidates (#13, 15, 16, and 19) raised concerns about their appropriateness for the Frankfort Police Department. These candidates were removed from further consideration. The Board chairperson will send letters to them informing them that they will no longer be considered for employment at the Frankfort PD. The remaining 3 candidates (#11, 14, and 18) were felt to be strong candidates for hiring. The top 2 candidates will be given conditional offers of employment. The Board determined the third candidate could be granted a conditional

offer of employment without further Board action if any additional slots opened. This candidate will be informed of their status.

6. Old Business

Status of new hiring (open vacancies): See the Chief's report.

Status of newly hired officers (at the Academy, in field training or on probation): All officers are progressing well. Much of the Academy is being done via distance learning. It is not clear at this time if this will add time to the process to complete activities that much be done in person.

Review of candidates for potential conditional offers of employment: See new business.

Consider changes to operating procedures (adding fitness requirement to hiring)  
Item will remain open but is not expected to be discussed at this meeting:  
This item was not discussed

7. Correspondence

None

8. Other Business

None

9. New Meeting Date

None determined. Will be scheduled as needed

10. Adjournment

The meeting was adjourned at 8:55

Respectfully submitted by Commissioner Kelley.