

Historic Preservation Commission Minutes

3/25/21

Historic Preservation Chair, Marcia Steward, called the Historic Preservation Commission meeting to order at 5:30pm on Thursday, March 25, 2021 at the Village of Frankfort Administration Building, located at 432 W. Nebraska Street, Frankfort, Illinois.

Roll Call – Historic Preservation Commissioners present included Chair Marcia Steward, Secretary Stephanie Kush, Commissioner Pat Tutko, and Commissioner Chester Szmurlo; also present were Trustee John Clavio, Utilities Director Zachary Brown, Building Director Adam Nielsen, Senior Planner Chris Gruba, Ed Thelen of The Wine Thief, and Planning Commission Chair Maura Rigoni.

Historic Preservation Commissioner Don Olivieri was not present.

Approval of Minutes – Meeting minutes from February 10, 2020

Chair Steward made a motion (#1), seconded by Commissioner Tutko to approve the Historic Preservation Commission meeting minutes of February 10, 2021 with the following amendment:

Chair Steward wanted to clarify that past parking studies indicated parking was a concern during major events. Parking issues are still a topic of discussion within the Village.

The Wine Thief: 6 Elwood – Proposed North Patio Update

HPC members discussed the revised plans as presented by Adam Nielsen which included ADA compliance, installation of a concrete surface flush with the existing walk and eastern patio, continuation of the existing fencing material, continuation of the existing concrete planter boxes, combining of the two spaces via the existing landscaped planter (existing tree to remain), and removal of the pergola and entrance from the northern elevation thus eliminating immediate patron exposure to vehicular traffic. The revision decreased the length from 600 in to 324 in utilizing three parking spaces instead of six.

No revisions were recommended by the HPC. All agreed that The Wine Thief proposal can move forward with the Planning Commission.

Village of Frankfort Seal – Discussion

Commissioner Tutko volunteered her current design students as possible creators of the new seal. However, we are on a time crunch with their current project load and Tutko's impending retirement. It was requested that a list of visual representations of Frankfort be sent to Tutko for her students to look over.

Other Business –

None

Public Comments –

None

Adjournment –

Hearing no further business, Commissioner Szmurlo made a motion (#2), seconded by Commissioner Tutko to adjourn the Historic Preservation Commission meeting of March 25, 2021 at 5:52pm. The motion was unanimously approved.