

Historic Preservation Commission Minutes

7/24/19

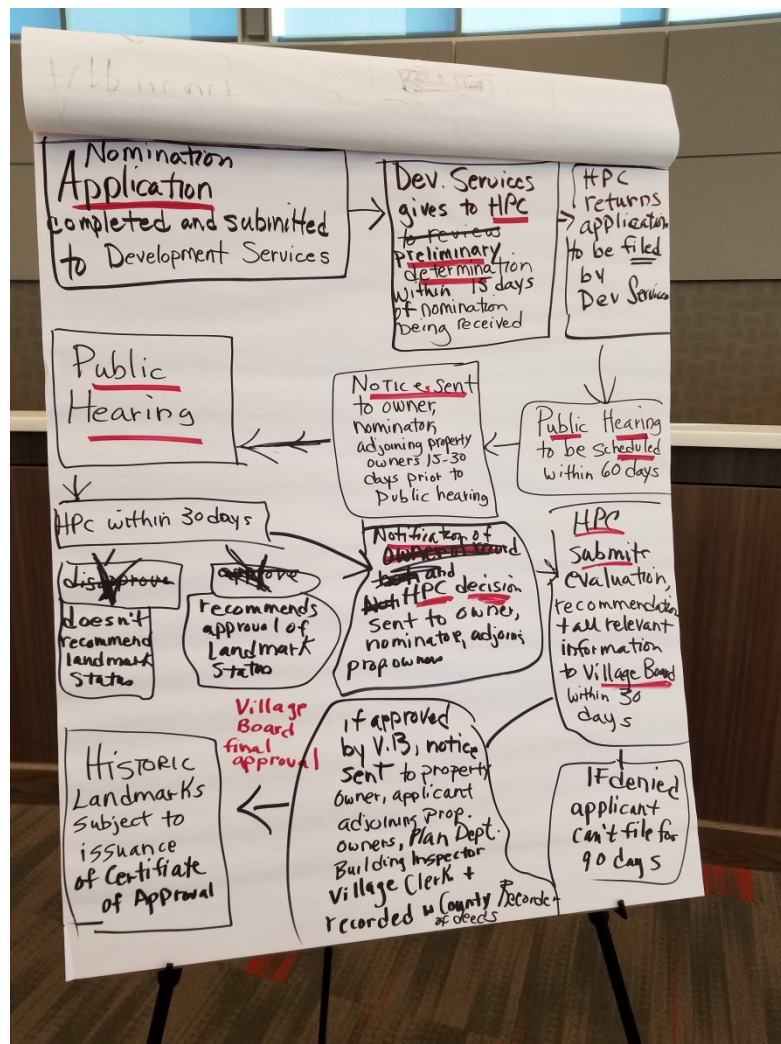
Historic Preservation Chair, Marcia Steward, called the Historic Preservation Commission meeting to order at 5:01pm on Monday, July 24, 2019 at the Village of Frankfort Administration Building, located at 432 W. Nebraska Street, Frankfort, Illinois.

Roll Call – Historic Preservation Commissioners present included Chair Marcia Steward, Vice-Chair Don Olivieri, Secretary Stephanie Kush, and Bette Bulmer and Village Board Member Trustee Adam Borrelli.

Approval of Minutes – Historic Preservation Chair, Marcia Steward, made a motion (#1), seconded by Commissioner Bulmer, to approve the minutes of The Historic Preservation Commission meeting of July 10, 2019. The motion was unanimously approved.

Historic Preservation Flow Chart – Discussion

Discussion of a flow chart to illustrate the Historic Landmark designation procedures was had. Chair Steward and Vice-Chair Olivieri offered their rough drafts to work off of. Pictured below is the Rough Draft Flow Chart that is currently being worked on by the Historic Preservation Commission. This is still a rough draft.



Landmark Nomination Form – Discussion

Chair Steward offered her 1st Rough Draft of the Historic Preservation Commission Historic Landmark Nomination Form for discussion. Chair Steward mentioned that she has already received inquiries about the process from the public who are seeking information from the Frankfort Area History Museum. The form discussed was included in the meeting packet of the Historic Preservation Commission as part of the agenda for the meeting of July 24, 2019. This is still a rough draft.

Other Business –

Historic Preservation Commission is seeking a standing date every month to have meetings, as necessary. The third Wednesday of every month at 5:30pm was agreed with Chair Steward reaching out to Trustee Petrow (who is the Village Board liaison to the Commission) to see if that day of the week and time would work for her.

Next Historic Preservation Committee meeting will be on August 21, 2019

Public Comments – None

Adjournment – Hearing no further business, Historic Preservation Commissioner Bette Bulmer made a motion (Motion #2), seconded by Historic Preservation Commissioner Marcia Steward , to adjourn the Historic Preservation Commission Workshop Meeting of Wednesday, July 24, 2019 at 6:18pm. The motion was unanimously approved.