



32325 Franklin Road, Franklin, Michigan 48025
F: (248) 626-0538 T: (248) 626-9666
www.franklin.mi.us

FRANKLIN COMMUNITY (KREGER) HOUSE RENTAL REQUEST
 26225 Carol Street, Franklin, MI 48025

Event Name: _____

Organization (if applicable): _____

Organization Contact: _____

Organization Address: _____

Organization Phone # and Email: _____

Is the Organization a registered 501 (c) (3)? _____

Applicant Name: _____

Applicant Street Address: _____

Applicant City, State, Zip Code: _____

Applicant Cell Phone: _____

Applicant Email: _____

Applicant Driver's License # (Attach a photocopy with submitted Application): _____

Purpose for Rental: _____

Date(s) Requested: _____

Start Time/End Time (Include Set-up and Clean-Up Time): _____

Anticipated number of Attendees (Max 49 inside Kreger House): _____

I will comply with the current Michigan Department of Health & Human Services Regulations and or Restrictions as listed on their website, www.michigan.gov/mdhhs, at the time of my event? _____

Will food or beverages be served? _____

If yes, will the event be catered? _____ Name of Caterer(s)/Vendor(s) _____

Insurance will be required of Caterer(s)/Vendor(s) as set forth in the Franklin Community House Policies and Regulations under 7.b. Have you submitted Caterer(s) Insurance requirements? _____

Will alcohol be served? _____

If yes, have you attached a completed Alcohol Permit Form? _____

Will the outside grounds be used? _____

If yes, will you be using a tent? _____

Will there be inflatables/bounce house/other amusement items? _____

Contact information for Vendor(s) _____

Insurance will be required of Vendor(s) as set forth in the Franklin Community House Policies and Regulations under 7.b. Have you submitted Vendor(s) Insurance requirement? _____

Please indicate (circle) which of the available space(s) you will be using:

- Kitchen Includes: Gas Stove with Oven, Full Sized Refrigerator with Freezer, Microwave.
- Green-Hampson room: Large meeting table that seats ten-twelve (10 -12)
- Dining room: Medium meeting table that seats six (6)
- Franklin Foundation Room: Classroom seating up to fifteen (15)
- Outside Grounds

- The Barn (**Please note there is an additional rental cost for the Barn.*)

RENTAL RATES

FRANKLIN RESIDENT: **proof of residency required at time of application.*

Franklin Community (Kreger) House Rental

Hourly rate (minimum 2 hours): **\$40/hour**

Daily rate (8-hour period): **\$200/day**

***Barn Rental:** Daily rate: **\$150/day**

**The Barn may only be rented in conjunction with the Kreger House rental and in the same timeframe. The Barn may not be rented separately.*

NON-FRANKLIN RESIDENT:

Franklin Community (Kreger) House Rental

Hourly rate (minimum 2hours): **\$50/hour**

Daily rate (8-hour period): **\$300/day**

***Barn Rental:** Daily rate: **\$150/day**

**The Barn may only be rented in conjunction with the Kreger House rental and in the same timeframe. The Barn may not be rented separately.*

Please be advised that the entire balance of Franklin Community (Kreger) House and or Barn Rental is due at time of the application request. If an application is denied, the monies will be refunded to the applicant in their entirety.

A \$100.00 cleaning fee will be invoiced to the applicant if the Franklin Community (Kreger) House and or Barn is found in violation of the General Policy listed in the Franklin Community (Kreger House) Policies and Regulations.

TOTAL AMOUNT OF RENTAL DUE WITH APPLICATION SUBMISSION: \$ _____

By signing this application, I agree that I will be responsible for use of the Kreger Farmhouse property by my group and for damages which might occur. I will arrive and remain with my group for the entire time we use the facilities. In accordance with Kreger Policies and Regulations, I am 25 years of age and agree to the terms of this rental.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, I and the organization I represent agree to defend, pay on behalf of, indemnify, and hold harmless the Village of Franklin, its elected and appointed officials, employees , volunteers and others working on behalf of the Village of Franklin against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Franklin, it’s elected and appointed officials, employees, volunteers and others working on behalf of the Village of Franklin, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use of thereof, which arises out of or is in any way connected or associated with the use of the Franklin Village Kreger Farmhouse facilities.

Applicant's Signature: _____

Applicant's Printed Name: _____

Applicant has received a copy of the Village of Franklin (Kreger) House Polices and Regulations. Please Initial : _____

Date: _____

FOR VILLAGE USE ONLY:

Approved by: _____

Date: _____

1. Applicant Liability Insurance Requirements are Met and Submitted with Application? _____
2. Vendor Liability Insurance Requirements are Met and Submitted with Application? _____
3. Alcohol Permit Submitted with Application? _____
4. Tent Placement Form submitted with Application? _____
5. Driver License# of Applicant photocopied and Submitted with Application? _____
6. Received Rental Payment? _____

Village of Franklin - Attn: Village Clerk

32325 Franklin Road, Franklin, MI 48025 | Phone: (248) 626-9666 | Fax: (248) 626-0538

clerk@franklin.mi.us | www.franklin.mi.us