



# DEMOLITION APPLICATION

PERMIT # **D** - \_\_\_\_\_

DATE STAMP

32325 Franklin Rd • Franklin MI 48025-1199 • Phone (248) 626-9666 • Fax (248) 626-0538

Current market value of project \$ \_\_\_\_\_

**SUBMIT CHECKLIST WITH APPLICATION**

<b>I. LOCATION OF EVENT</b>			
Address:			
City/Village:	Township:	County:	Zip Code:
Between		And	
<b>II. PARCEL IDENTIFICATION #</b>			
<b>A. OWNER OR LESSEE</b>			
Name:		Telephone No:	
Address:	City:	State:	Zip Code:
<b>B. ARCHITECT OR ENGINEER</b>			
Name:		Telephone No:	
Address:	City:	State:	Zip Code:
License No:		Expiration Date:	
<b>C. CONTRACTOR</b>			
Name:		Telephone No:	
Address:	City:	State:	Zip Code:
License No:		Expiration Date:	
Federal Employer Number or Reason for Exemption:			
Worker's Comp Insurance Carrier or Reason for Exemption:			
MESC Employer Number or Reason for Exemption: <span style="float:right">EMAIL:</span>			
<b>III. TYPE OF IMPROVEMENT AND PLAN REVIEW</b>			
<b>A. TYPE OF IMPROVEMENT</b>			
<input type="checkbox"/> New Building	<input type="checkbox"/> Addition / Remodel	<input type="checkbox"/> Demolition	<input type="checkbox"/> Property <input type="checkbox"/> Other
<b>B. REVIEW(s) TO BE PERFORMED</b>			
<input type="checkbox"/> Building / Trades	<input type="checkbox"/> Engineering	<input type="checkbox"/> Arborist	<input type="checkbox"/> Legal <input type="checkbox"/> Other

**VI. APPLICANT INFORMATION:**

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:

Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Federal ID no. (if applicable)

**I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.**

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Applicant \_\_\_\_\_ Print Name \_\_\_\_\_ Application Date \_\_\_\_\_

**VII. FOR INTERNAL USE ONLY**

	REQUIRED	APP / REJ	DATE	BY
A ~ BUILDING PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
B ~ CULVERT PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
C ~ FENCE PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
D ~ FLOODPLAIN PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
E ~ LANDFILL PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
F ~ SOIL EROSION PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
G ~ TREE REMOVAL PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
H ~ WETLANDS PERMIT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
I ~ HISTORIC DISTRICT	<input type="checkbox"/> Yes <input type="checkbox"/> No			
J ~ ZONING BOARD **	<input type="checkbox"/> Yes <input type="checkbox"/> No			

\*\* Zoning District \_\_\_\_\_ Required Setback \_\_\_\_\_ Front \_\_\_\_\_ / \_\_\_\_\_ Side \_\_\_\_\_ Back \_\_\_\_\_  
 Proposed Setback \_\_\_\_\_ Front \_\_\_\_\_ / \_\_\_\_\_ Side \_\_\_\_\_ Back \_\_\_\_\_

**VIII. VALIDATION**

**DATE STAMP**

Approved by:

(signature)

VILLAGE OF FRANKLIN BUILDING OFFICIAL

### DEMOLITION APPLICATION CHECKLIST

- \_\_\_ Completed Permit Application
- \_\_\_ \$250 Application Fee (non-refundable)
- \_\_\_ \$5,000 Deposit/Bond
- \_\_\_ Proof of Ownership (ex: Copy of current Title Insurance Policy or commitment showing all parties in the subject parcel)
- \_\_\_ Signature of all parties in interest, including mortgagee(s), indicating approval of the proposed demolition or removal
- \_\_\_ Letter from current Mortgage company(s) approving request for proposed demolition or removal
- \_\_\_ 25 copies of exact description of proposed demolition or removal – to include:
  - \_\_\_ Site plan or Survey of Property indicating location of structure(s) to be demolished or removed
  - \_\_\_ Photographs showing front, rear and side views of all existing structures located on the property to be affected by the demolition or removal
  - \_\_\_ Map depicting any historical or natural resources which may be disturbed, including the location of all trees to be removed or requiring protection
  - \_\_\_ Names, addresses and copy of current licenses of all Contractors
  - \_\_\_ List of vehicles and all other equipment to be utilized during the demolition and removal
  - \_\_\_ Traffic Routes for vehicles and equipment
  - \_\_\_ Minutes of Historic District Commission  
[ a separate study and \$400 fee may be required by the Commission ]
- \_\_\_ Completed Tree Removal / Replacement Plan or Signed Tree Waiver
- \_\_\_ Review by Village Attorney for accuracy and completeness
- \_\_\_ Such further information as the Building Official or Council may require
- \_\_\_ \$1,000,000 Insurance Certificate listing Village of Franklin as additional insured

- \_\_\_ Notice of Retirement of Services from all utilities
  - \_\_\_ Detroit Edison / electric
  - \_\_\_ Consumers Energy
  - \_\_\_ SBC Ameritech / telephone services
  - \_\_\_ Comcast Cable Services
  - \_\_\_ Well abandonment – Oakland County Health Department Environmental Services
  - \_\_\_ Septic abandonment – Oakland County Health Department Environmental Services (tank pumped, crushed and filled with sand) **OR**
  - \_\_\_ Pressure Sewer abandoned per Oakland County Drain Commission

Permit fee shall be determined by the following formula:

1. Per structure, up to 1,000 square feet of floor area .....\$150
2. Each additional 1,000 square feet of floor area .....\$25

**Where documents are reviewed or inspections are performed by outside consultants, the applicant shall be responsible for 100% of fees PLUS a 10% administrative fee.**

## RULES AND REGULATIONS GOVERNING DEMOLITIONS IN THE VILLAGE OF FRANKLIN

1. Completed demolition application, including \$250 application fee.
2. Review of demolition application by Historic District Commission and Village Building Official, with recommendation to Village Council.
3. Notice of Retirement of Services must be on file with Building Department:
  - DTE Energy OR other electrical service
  - Consumers Energy OR receipt for pump and removal of oil tank
  - SBC Ameritech OR other land-based phone system
  - Comcast Cable Services
  - Tree Removal / Replacement Permit OR Waiver
  - Oakland County Health Department – cap / abandon well
  - Sanitary System
    - cap OCDC pressure system OR
    - pump and crush septic
4. A bond shall be posted in the amount of five thousand dollars (\$5,000). The permit fee shall be determined by the lineal feet in width and depth of the project.
5. Contractor is required to carry adequate insurance coverage and name the Village of Franklin as Additional Insured. Certificate of Insurance must indicate whether contractor has Worker's Compensation for his employees. Contractor is required to indemnify the Village and hold it harmless from any possible liability.
6. Valid State Builder's License is required for all demolitions.
7. Demolition permit must be issued within ten (10) days of Council approval.
8. Demolition shall be completed within thirty (30) days from the date of the issuance of the demolition permit.
9. The contractor shall be responsible for maintaining the Village public right-of-way in an acceptable condition. If the public right-of-way is damaged during demolition, the contractor is responsible for the repair or replacement. Adequate protection to pedestrian and vehicular traffic is required during demolition.
10. Buildings and foundations shall be removed completely. Fill shall be kept free of wood, debris and any combustibles. Top six (6) inches of fill shall be a good grade of black topsoil.
11. Final grade to be as level as possible, proper means being provided to prevent run-off of surface water from flowing onto the adjacent properties. Demolition site will be seeded with grass seed after topsoil has been graded. A mild "starter" fertilizer will be applied no sooner than one week after seeding.