

February 20, 2023

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was held in person at Gladwin City Hall located at 1000 W. Cedar Ave. in Gladwin Michigan. The meeting was called to order by Mayor Sarah Kile at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gutierrez, Smith, Winarski

Absent: Esiline

Staff Present: Marietta Andrist, Angela Bigham, Eric Killian, Karen SeKrenes, Christopher Shannon

Others Present: Mayor Sarah Kile, Pastor Joe Dorias and spouse, Carrie Will, Lori Stout, Anna McNeil, Angel Craft

Mayor Kile led the Pledge of Allegiance and Pastor Joe Dorias gave the invocation.

Approval of Minutes: Motion by Council Member Gutierrez, supported by Council Member Caffrey to approve the Committee of the Whole (COW) minutes from January 19, 2023, and February 16, 2023, along with the regular council meeting minutes held on February 6, 2023, as presented. All Ayes. Motion carried.

Approval of Warrants: Council Motion by Council Member Caffrey, supported by Council Member Gutierrez to approve warrant #23-023 in the amount of six hundred forty-three thousand five hundred sixteen dollars and ninety-two cents (\$643,516.92), payroll ending 02/05/2023 in the amount of thirty-two thousand seven hundred eighty-four dollars seven-two cents. (\$32,784.72). All ayes. Motion carried.

Hearing of Delegations: County Commissioner Rick Grove introduced himself to the Council and stated due to the redistricting in Gladwin County, part of his area, which is district five (5) he now as a part of the City of Gladwin south of M-61.

Establish Agenda: Motion by Council Member Winarski, supported by Council Member Crawford to approve the agenda as presented. All ayes. Motion carried.

Consent Agenda: Motion by Council Member Crawford, supported by Council Member Bodnar to approve the consent agenda as follows:

Communications: Consumers Energy Case No. U-21344
Charter Communications-Upcoming Changes
Norm Gage, Prosecuting Attorney OMA Violation

Meetings
Gladwin County Fair Board Meeting Minutes-November 10, 2022
Gladwin City Housing Commission Meeting Minutes-January 10, 2023
Gladwin County Trail Authority Meeting Minutes-February 9, 2023
Gladwin Airport Commission Meeting Minutes-February 9, 2023

All ayes. Motion carried.

Public Comment: None

Old Business: Approval-Purchase of BS&A Software Fixed Asset Program. City Administrator Christopher Shannon reviewed the BS & A proposal for the Fixed Asset Program and referred to the initial cost and then the yearly fees. Once setup up is completed the annual cost will be five

hundred and ten dollars (\$510.00). Motion by Council Member Gutierrez, supported by Council Member Winarski to approve the purchase of the BS&A Software for the Fixed Asset Program. All ayes. Motion carried.

New Business:

- a. Proclamation-March of Meals. Lori Stout from the Housing Commission and Council on the Aging was presented with a proclamation for 21st Annual March For Meals Month. Lori Stout introduced Anna McNeill, Program Director for in home services and Angel Kraft, Case Coordinator and stated they were in attendance to promote March on Meals and show people what we do. The past year, there was an increase of twenty-three thousand (23,000) meals, over the previous year. The need is great and asking for volunteers for the month of March. People can ride along with home deliveries, work in the kitchen or service. There are four site, Beaverton, Billings, Maple and Antler. Mayor Kile read the proclamation and spoke highly of the program.

A PROCLAMATION PROCLAIMING MARCH 2023 AS THE 21st ANNUAL MARCH FOR MEALS MONTH

WHEREAS, on March 22, 1972, President Nixon signed into law a measure that amended the Older Americans Act of 1965 to include a national nutrition program for individuals 60 years and older.

WHEREAS, for more than five decades, this landmark law has helped to fund community-based organizations – like Meals on Wheels – and it is still the only federal program designed specifically to meet the nutritional and social needs of older adults.

WHEREAS, this year, Meals on Wheels programs from across the country are joining together for the March for Meals awareness campaign to celebrate its success and garner the support needed to ensure these critical programs can continue to address food insecurity and malnutrition, combat social isolation, enable independence, and improve health for years to come.

WHEREAS Meals on Wheels programs – both congregate and home-delivered, in Gladwin, Michigan have served our communities admirably for 51 years Michigan; 50 years in the Gladwin City; and

WHEREAS volunteers for Meals on Wheels programs in Gladwin, Michigan are the backbone of the program, and they not only deliver nutritious meals to seniors and individuals with disabilities who are at significant risk of hunger and isolation, but also caring concern and attention to their welfare; and

WHEREAS Meals on Wheels programs in Gladwin, Michigan provide nutritious meals to seniors throughout Gladwin, Michigan that help them maintain their health and independence, thereby helping to prevent unnecessary falls, hospitalizations and/or premature institutionalization; and

WHEREAS Meals on Wheels programs in Gladwin, Michigan provide a powerful opportunity for social connection for many of seniors to help combat the negative health effects and economic consequences of loneliness and isolation; and

WHEREAS Meals on Wheels programs in Gladwin, Michigan deserve recognition for the heroic contributions and essential services they have provided amid the COVID-19 pandemic, inclement weather, and other emergencies.

WHEREAS, the senior population is increasing substantially, and action is needed now to support local Meals on Wheels programs through federal, state and local funding; volunteering; donations; and raising awareness to ensure these vital services can continue to be delivered for years to come.

NOW, THEREFORE, I SARAH KILE, as Mayor of the City of Gladwin Michigan do hereby proclaim March 2023 as a month celebrating Meals on Wheels and urge every community member to take this month to honor our senior nutrition programs, the individuals they serve and the volunteers who care for them. Our recognition of, and involvement in, the national March for Meals celebration can enrich our entire community and help combat senior hunger and isolation in America.

Dated this 20th day of February 2023

Mayor Sarah Kile

- b. Police Department Elevator. City Administrator Christopher Shannon gave information to remove the police department elevator. Asked Council to approve spending twenty-five percent (25%) of the cost out of the general fund. Stated the Downtown Development Authority (DDA) supports paying the remaining balance of seventy-five percent (75%). Motion by Council Member Smith to approve the 25% cost. Council Member Darlington voiced concerns and stated shouldn't the motion be on the contingency of the DDA approval. Council Member Smith amended his motion and made the motion to approve with the contingency that the DDA approves the remaining balance of 75% for the removal of the elevator at the police department. All ayes. Motion carried.
- c. Fleis & Vanderbrink Proposal Design & Construction Engineering Services-DRN Grant-City Park. City Administrator Christopher Shannon stated this was before you on Thursday COW meeting. Found a way to fund the rest of project with APRA money to come up with the city's two hundred and ninety-three thousand dollar (\$293,000.00). This is engineering and topical survey to help with the bidding process The fees are about sixteen percent (16%) of the total project, which is typical, could be as high as twenty-five percent (%25). Member Gutierrez inquired on where the remaining dollars would come from. City Administrator Christopher Shannon stated from the FEMA flood dollars. There should be plenty to cover the cost. Motion by Council Member Caffrey, supported by Council Member Crawford. All ayes. Motion carried.
- d. Approval-Place Making Grant. City Administrator Christopher Shannon, you may recall, about three (3) years ago the City was looking at a project at the Farmer's Market and merging it with the Historical Village. It got held up by the pandemic when the MEDC closed some of these grant opportunities and shifted their focus on pandemic needs. The Place Making Grant has opened again, just bringing it forward to you again. Don't have specifics on cost, have engaged Kathy Methner to help us with grants who we have an open agreement with. She has agreed to help with this grant. Most things are in place, just need some updated information. Need a decision to move forward with the application. Could provide up to one million dollars. (\$1,000,000.00). Motion by Council Member Caffrey, supported by Council Member Darlington to approve moving forward with the grant application. All ayes. Motion carried.

Mayor Comments: Mayor Sarah Kile stated the DPW did a great job clearing the streets last week. Thanked all those who attended. Thanked Counseling of the Aging for all they do. Encouraged the group to volunteer and help with the program.

Council Member Comments: Council Member Winarski read a prepared statement on the Planning Commission and the service they provide to the city. After the meeting the statement was given to the clerk, to keep as a part of the record. Statement is Attachment A

Council Member Bodnar commented on the removal of a dead tree in the cemetery, hope they are making progress on removing dead trees. Also noticed the winter banners are still up and thought it was about time to take them down.

Council Member Caffrey gave an update on the Airport runway lights and informed the group the airport conference was cancelled due to the tragedy at Michigan State University.

Mayor Sarah Kile spoke on the award she was presenting to MyMichigan Health for their excellent in healthcare.

Council Member Smith spoke on the great program Counseling on Aging and Meals on Wheels was and stated services are available in several counties in the area. Also stated they did not shut down during the pandemic and gave kudos to Gladwin for staying open.

Council Member Darlington stated Meal on Wheels do a great job and she respects the drivers. Glad they are here in Gladwin.

Council Member Crawford stated he served on the Housing Commission for twenty-eight (28) years and said they have very good programs. His mother lives in the high rise, is ninety-four (94) and they took very good care of her.

Council Member Gutierrez responded to Council Member Winarski' s statement. Informed the Council she had reached out to the Planning Commission Chair, Co-Chair, Mayor, Mayor Pro Tem and the City Administrator questioning the process and received zero response. Consulted with two attorneys, gave the evidence she had and was told it was a clear violation of the OMA. Read a letter from one of the two attorneys and went over the steps she had taken. Read the letter from attorney Aleck & Jenkins and submitted the letter to keep as a part of the record. The letter is Attachment B.

Administration Reports/ Comments: Treasurer Bigham reminded everyone of the Legislative Breakfast this Friday, February 10, 2023. Clerk Andrist let everyone know she would be gone the remainder of the week.

Administration Reports/ Comments: City Administrator Christopher Shannon congratulated Justin Thorington for completing the Leadership Program. Gave an update on the electronic sign. Thanked the DDA for the contributions toward the cost of the sign. Spoke with Sergeant Richards from the Michigan State Police on the Open Meetings Act violation. He relayed to me, holding meetings that were not public would be a violation, the meetings were held in public. Relayed nothing was in violation.

Motion by Council Member Caffrey, supported by Council Member Bodnar to adjourn. All ayes. Motion carried. Meeting ended at 7:12p.m.

Mayor Sarah Kile

Marietta Andrist, Clerk

