

April 3, 2023

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was held in person at Gladwin City Hall located at 1000 W. Cedar Ave. in Gladwin Michigan. The meeting was called to order by Mayor Sarah Kile at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Esiline, Gutierrez, Smith, Winarski

Absent: None

Staff Present: Marietta Andrist, Eric Killian, Karen SeKrenes, Christopher Shannon

Others Present: Mayor Sarah Kile, Chamber Director Carrie Will, County Commissioner Rick Grove, Dr. Richard Bratton, Veterans Affairs Director Ken Roberts, Pastor Brad Withrow, Star and Jason Gust, Daniel Svetcos

Mayor Kile led the Pledge of Allegiance and Pastor Brad Withrow gave the invocation.

Approval of Minutes: Motion by Council Member Caffrey, supported by Council Member Bodnar to approve the Committee of the Whole (COW) meeting minutes on March 16, 2023 and the Regular Council meeting minutes on March 20, 2023 as presented. All Ayes. Motion carried.

Approval of Warrants: Motion by Council Member Gutierrez, supported by Council Member Crawford to approve warrant #23-025 in the amount of thirty-eight thousand, eighty dollars and twenty-three cents (\$38,080.23), payroll ending 03/019/2023 in the amount of twenty-eight thousand two hundred fifty-five dollars and thirty-five cents. (\$28,255.35), warrant #23-026 in the amount of eight-nine thousand one hundred ninety-three dollars and nineteen cents (\$89,193.19) All ayes. Motion carried.

Hearing of Delegations: Chamber Director Carrie Will reminded everyone of the Legislative Breakfast on Friday, April 14, 2023 and stated the guest speakers are Chris Shannon, Mike Ridley and Mike Hargrave. All are speaking on different areas in the city.

Dr. Richard Bratton spoke for the American Legion, in the absent of the Commander Jim Volant. Spoke on the veteran's recognition ceremony at the Church of God. Certificates and pins were passed out to veterans who were active during the Vietnam War. There was a ceremony for the Thread of Honor, who are a group of ladies who sew quilts. Three quilts were handed out. Also gave a brief history on the cannons in the war memorial and express the American Legion would be willing to build a holder for the cannons.

County Commissioner Rick Grove stated an RFP was sent out for the County Medical Examiner. Received three bids and choose to keep the same one the county has been using. It will be for a five (5) year contract.

Establish Agenda: Mayor Kile informed the Council there are (3) additions to the agenda. Please add under New Business H. FED Community Center, I. Set Joint Meeting and J. Closed Session-Attorney/Client Privileged Item J will be placed after the Administration Report/Comments. Motion by Council Member Caffrey, supported by Council Member Darlington to approve the agenda with the additions. All ayes. Motion carried.

Consent Agenda: Motion by Council Member Crawford, supported by Council Member Winarski to approve the consent agenda as follows:

Communications: Council of Local Government
Gladwin County District Library Director, John Clextan March 2023 Report
Gladwin County Historical Society

Gladwin Conservation District

Meetings: Gladwin County Fair Board Meeting Minutes-February 21, 2023
Gladwin Airport Commission Meeting Minutes-March 9,2023
Gladwin Planning Commission Meeting Minutes-March 22, 2023
Gladwin Park Commission Meeting Minutes-March 27, 2023

All ayes. Motion carried.

Public Comment: None

Old Business: Cannons-Veterans Memorial. Veterans Affairs Director Ken Roberts stated there was information on the cannons at their place and apologized for the misinformation that was happening about the cannons, that is what happens when you hear things through the grapevine. I appreciate you taking the time to look into information on the cannons. I encourage people to show up at the meetings and get the correct information. I believe there is interest on both sides in preserving and protecting. There is a letter to the editor to clear up and misinformation.

Council Member Winarski thanked Ken Roberts for bringing accurate information. Showed a picture of her great grandfather who served in the Civil War and stated there was no way she would ever want to part with the cannons. We are privileged to have them. Referred to a book, "One Country, Many Stories" which has history on the many who served and were born and died during the war.

New Business:

- a. Match on Main Presentation. Mayor Sarah Kile presented Star Gust with a twenty-five-thousand-dollar (\$25,000.00) check from the Match on Main Grant program through the Michigan Economic Development Corporation for completing her project. The city is eligible for the grant due to being a Redevelopment Ready Community (RRC).
- b. Melonie Bell-MMCAA. Did not show.
- c. Sale of Land. City Administrator Christopher Shannon gave information on the site of the old water tower land and had asked Century 21 to get involved to value the parcel of property. Sandy Meyer from Century 21 information sheet stated the Net value was five thousand dollars (\$5000.00) and also attached was a breakdown sheet of the cost. The Estimated total expenses at fourteen hundred eighteen dollars (\$1418.00) and the net profit would be three thousand five hundred eighty-two dollars (\$3,582.00) to the city. There is interest in the property from Mr. Mansfield and Mr. Mienk, the owners on both sides of the parcel. With an affirmative vote tonight, an offer would be made to both owners. Discussion on expenses took place. Motion by Council Member Smith, supported by Council Member Darlington to approve the sale of land based the value from Century 21. All ayes. Motion carried.
- d. Resolution-May Street. City Administrator Christopher Shannon stated every year, I as the street administrator need to certify the MDOT mileage. I identified two streets, May and June Street, and worked with ROWE Professional Services to identify the center of the streets. This is required to get the streets certified on the city's MDOT map and have them recognized to receive ACT 51 revenue. The deadline to submit these is the end of April. Motion by Council Member Crawford, supported by Council Member Caffrey to approve the resolution for May Street.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Esiline, Gutierrez, Smith, Winarski
Nays: None
Absent: None
Abstain: None

Motion Carried.

**CITY OF GLADWIN
RESOLUTION FOR STREET
ADD CERTIFICATION – MAY STREET**

At a regular meeting of the Gladwin City Council, Gladwin, MI held at the Gladwin City Hall, 1000 W. Cedar Ave, Gladwin, MI on April 3, 2023.

The following resolution was offered by Council Member Crawford and supported by Council Member Caffrey. Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Esiline, Gutierrez, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Whereas the City of Gladwin did on February 1, 2007 acquire title to May Street (from Townsend Street to Clark Street),

Whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED

1. That the center line of said street is described as:

The centerline of May Street located in the NW ¼ of the SW ¼ of Section 6, T18N-R1W, City of Gladwin, Gladwin County, Michigan, described as beginning at the point of intersection of the southerly line of the plat of Townsend and Clark's Addition to the Village of Cedar (now City of Gladwin) as recorded in Liber 1 of plats, Page 2, Gladwin County Records and the centerline of Townsend Street as platted in said plat, which is S89°00'00"E, along said southerly plat line, 33.00 feet from the Southeast corner of Block 12 of said plat; thence S00°40'00"E, along the southerly extension of said centerline of Townsend Street, 33.00 feet; thence S89°00'00"E, along the centerline of May Street, 330 feet; thence N00°40'00"W, along the southerly extension of the centerline of Clark Street as platted in said plat, 33.00 feet to a point on said southerly plat line and the terminus point of said centerline. Total length of centerline being 396 feet.

2. That said street is located within a city right-of-way and is under the control of the City of Gladwin.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the municipal street system and is open to the public for public use on or before December 31, 2022.

Resolution duly adopted on April 3, 2023

By: _____

Marietta Andrist, City Clerk

Certified to be a true copy, _____

Date: _____

5. Resolution-June Street. City Administrator Christopher Shannon stated the resolution for June Street is the same as May Street and needs to be adopted to certify June Street on the MDOT milage to receive Act 51 revenue. Motion by Council Member Crawford, supported by Council Member Caffrey to approve the resolution for June Street.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Esiline, Gutierrez, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

**CITY OF GLADWIN
RESOLUTION FOR STREET
ADD CERTIFICATION – JUNE STREET**

At a regular meeting of the Gladwin City Council, Gladwin, MI held at the Gladwin City Hall, 1000 W. Cedar Ave, Gladwin, MI on April 3, 2023.

The following resolution was offered by Council Member Crawford and supported by Council Member Caffrey. Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Esiline, Gutierrez, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Whereas the City of Gladwin has clear title to June Street from Silverleaf Street to State Street,

Whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED

1. That the center line of said street is described as:
The centerline of June Street located in the SW ¼ of Section 6, T18N-R1W, City of Gladwin, Gladwin County, Michigan, described as beginning at the point of intersection of the east line of the plat of C.C. Fouch Addition to the Village (now City) of Gladwin (as recorded in Liber 7 of plats, Page 6, Gladwin County Records) and the centerline of June Street as platted in said plat of C.C. Fouch Addition; thence Easterly, along the centerline of June Street, 1115 feet more or less to the centerline of State Street and the point of terminus of said centerline. Total length of centerline being 1115 feet.
2. That said street is located within a city right-of-way and is under the control of the City of Gladwin.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the municipal street system and is open to the public for public use on or before December 31, 2022.

Resolution duly adopted on April 3, 2023

By: _____

Marietta Andrist, City Clerk

Certified to be a true copy, _____

Date: _____

5. Resolution-Interlocal Agreement. City Administrator Christopher Shannon stated this is an agreement that needs to be concluded for the City to capture our cost. The Downtown Development Authority (DDA) has already approved the agreement. It will now go to Brownfield on April 12, 2023. This does not approve the Brownfield Plan. The agreement is with all three (3) parties. The money comes from the developer. Council Member Darlington questioned has the property has ever been Brownfield Redevelopment approved. If we approve the agreement, are we saying that is a Brownfield property. City Administrator Christopher Shannon stated, if you look at the agreement number four (4) speaks about the city's expenses. The Council voiced concerns on signing the agreement would establish the property as a Brownfield property. Motion by Council Member Smith, supported by Council Member Esiline to approve the signing to the Interlocal Agreement.
6. Roll Call Vote:
 - Ayes: Caffrey, Crawford, Darlington, Esiline, Smith, Winarski
 - Nays: Bodnar, Gutierrez
 - Absent: None
 - Abstain: NoneMotion Carried.

**INTERLOCAL AGREEMENT
TO USE LOCAL TAX INCREMENT REVENUES FOR
PROJECT VAULT
BROWNFIELD REDEVELOPMENT PROJECT
PHEASANT RUN DRIVE
GLADWIN, MICHIGAN**

WHEREAS, the Urban Cooperation Act, PA7 of 1967, Extra Session (Act 7), provides that a public agency may enter into interlocal agreements with other public agencies to exercise jointly any power, privilege, or authority that the agencies share to in common and that each might exercise separately; and

WHEREAS, the City of Gladwin Downtown Development Authority ("DDA") was duly established pursuant to PA 381 of 1980, as amended (Act 450); and

WHEREAS, the Gladwin County Brownfield Redevelopment Authority ("BRA") was duly established pursuant to PA 381, 1996, as amended (Act 381); and

WHEREAS, the City of Gladwin is a public body corporate established pursuant to the Michigan Home Rules City Act, PA 279 of 1909 ("City"); and

WHEREAS, the City's concurrence resolution is required to authorize the adoption of a brownfield plan by Gladwin County within the City's corporate boundaries; and

WHEREAS, the BRA, DDA and the City are each considered a "public agency" under Act 7; and

WHEREAS, the BRA has the authority to pay for "Eligible Activities" and capture tax increment revenues generated by the levy of certain taxes via approved brownfield plans pursuant to and as described in Act 381; and

WHEREAS, the DDA has the authority to pay certain activities and capture tax increment revenues generated by the levy of certain taxes on the property pursuant to the

Downtown Development Authority Tax Increment Financing and Development Plan, as amended (the "DDA Plan"), and

WHEREAS, the DDA and the BRA now wish to enter into this Interlocal Agreement to transfer the DDA tax increment revenues generated by the redevelopment of the property located at the 1000, 1004, 1104, 1108, 1200, 1201, 1109, 1101, 1009, and 1005 Pheasant Run Dr. identification numbers 170-280-000-004-00, 170-280-000-005-00, 170-280-000-008-00, 170-280-000-009-00, 170-280-000-010-00, 170-280-000-016-00, 170-280-000-017-00, 170-280-000-019-00, 170-280-000-020-00, and 170-280-000-021-00 and any future assigned property identification numbers associated with this parcel ("Eligible Property") to the BRA to reimburse the Act 381 "Eligible Activities" pursuant to the Deshano Homes Attainable Housing Brownfield Redevelopment Plan ("Plan"); and

WHEREAS, the Brownfield Plan is being proposed by, and primarily benefits, DeShano Homes, Inc., 325 Commerce Court, Gladwin, Michigan 48624 ("Developer").

THEREFORE, the DDA, BRA and City agree as follows:

1. **Transfer and Use of Tax Increment Revenues.** Only upon affirmative vote by the BRA, and the City concurring by resolution in the adoption of the Plan, shall the tax increment revenues captured by the DDA generated by the eligible property be transferred to the BRA to reimburse approved eligible activities, BRA administration fees and the Local Brownfield Revolving Fund.
2. **Limitation on Tax Increment Revenues from Eligible Property.** The DDA shall only transfer to the BRA the tax increment revenues generated by the eligible property to reimburse approved eligible activity costs identified in Summary of Eligible Activities and Description of Costs as given in the approved Plan, where applicable, and authorized by Act 381. Upon conclusion or dissolution of the brownfield plan, all tax increment revenues generated by the eligible property shall be captured by the DDA as stated in the DDA Plan.
3. **BRA as Agent under This Agreement.** The parties designate the BRA as the agent to receive and disburse all tax increment revenues generated by the eligible properties until such time as all obligations of the approved Plan have been satisfied.
4. **City Expenses.** The parties to this agreement acknowledge and agree that the City will incur expenses, including professional and legal fees, in evaluating the Developer, DDA and BRA's request to include parcels within the City's corporate boundaries in the Brownfield Plan and that the City will forego certain taxes attributable to those parcels. In exchange for the City approving the concurrence resolution, the BRA agrees to pay, or require the Developer to pay such invoice, the City's fees incurred in reviewing, approving, and documenting such approval. The total costs shall not exceed \$10,000 and shall be due and payable in full no later than thirty (30) days after receipt of the City's invoice, without regard to whether the Brownfield Plan is approved or whether such fees are eligible for reimbursement under Act 381. In the event the invoice is not paid in full, the City may elect to rescind its concurrence resolution.
5. **Effective Date.** The Agreement shall commence upon its approval by the legislative bodies of the DDA and BRA, duly executed by their authorized representatives and filed with the City Clerk and Secretary of State of the State of Michigan as required by Act 7.
6. **Severability.** To the extent that any provisions contained in this Agreement is deemed unenforceable, to the extent possible, the remaining terms shall remain in effect.

7. **Term.** The parties agree that the transfer of tax increment revenue from the eligible property to reimburse eligible activities, BRA administration fees and the Local Brownfield Revolving Fund shall begin once tax increment revenues are collected from the eligible property for taxes levied after January 1, 2023, which will occur after the official approval of the Plan by the City Council. This contract extends until all obligations under this contract are met.

The DDA and BRA, by their authorized representatives, have executed this Agreement as indicated on the attached signature page:

This agreement was approved by the City of Gladwin Downtown Development Authority. The Chairperson and Secretary were authorized to sign this Agreement on the ____ day of _____, 2023 and was signed by the Chairperson and Secretary on the ____ day of _____, 2023.

Witnesses

CITY OF GLADWIN DDA

Chairperson

Secretary

Subscribed and sworn to before me on this ____ day of _____ 2023

Notary Public, Gladwin County

My commission expires:

This agreement was approved by the Gladwin County Brownfield Redevelopment Authority. The Chairperson and Secretary were authorized to sign this Agreement on the ____ day of _____, 202_ and was signed by the Chairperson and Secretary on the ____ day of _____, 202_.

Witnesses

GLADWIN COUNTY BROWNFIELD
REDEVELOPMENT AUTHORITY

Chairperson

Secretary

Subscribed and sworn to before me on this _____ day of _____, 202_

Notary Public, Gladwin County

My commission expires:

This agreement was approved by the City of Gladwin. The Mayor and Clerk were authorized to sign this Agreement on the 3rd day of April, 2023 and was signed by the Chairperson and Secretary on the ____ day of _____, 2023.

Witnesses

THE CITY OF GLADWIN

Mayor

Clerk

Subscribed and sworn to before me on this _____ day of _____, 202_

Notary Public, Gladwin County

My commission expires:

- 7. Resolution-Revised Schedule of Fees & Charges. City Administrator Christopher Shannon stated this is before you to adjust the Schedule of Fees & Charges. The recommendation from the Parks Commission to approve the increase for camping and park entry. Did research with comparables for the increase. There are five (5) new rustic sites, and those rates are included. Currently there is no camp host. Council Member Bodnar stated the park has been cheaper than a lot of other places. The park needs a lot of repairs, and the new rates are not unreasonable. Mayor Kile spoke on the park entrance fees and stated she would love to see the park entrance be free. Another change was on the Peddlers Permits for a day. It was changed from Per Day to Per Day/ Per Event. This would cover an event occurring, such as, the Art & Crafts. One area was an addition to the cemetery.

**RESOLUTION
RESOLUTION TO AMEND CITY OF GLADWIN
SCHEDULE OF FEES AND CHARGES**

WHEREAS, the City Council of the City of Gladwin established a Schedule of Fees and Charges for the City of Gladwin at a regular meeting held March 2, 1998; and

WHEREAS, any changes or additions to this Schedule require a resolution; and

WHEREAS, the rising costs of providing services has made it necessary to increase rates as authorized by resolution adopted June 6, 2022; and

WHEREAS, other fees and charges have been reviewed and adjusted as needed.

NOW, THEREFORE, BE IT RESOLVED, the City of Gladwin Schedule of Fees and Charges be adopted in its entirety, as attached.

The foregoing resolution was offered by Council Member Darlington, seconded by Council Member Smith.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Esiline, Gutierrez, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Resolution declared adopted this 3rd day of April 2023.

Marietta Andrist, City Clerk

CERTIFICATE

I, Marietta Andrist, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held April 3, 2023.

Marietta Andrist, City Clerk

CITY OF GLADWIN	
2023-2024 SCHEDULE OF FEES AND CHARGES	
Adopted by resolution of the City Council on April 3, 2023	
RATES - EFFECTIVE: APRIL 3, 2023	
WATER RATES	
Monthly Base Rate	
Non-metered service	13.00
Less than 1" meter	9.00
1" meter	13.00
1.5" meter	17.00
2" meter	26.00

3" meter	94.00
4" meter	121.00
6" meter	159.00
Fire suppression - 4" service	19.00
Fire suppression - 6" service	25.00
Fire suppression - 8" service	37.00
Bulk 25.00/Tank + Volume/1,000 gal	
Other Charges	
17,000 gallon or less (per thousand gallons)	5.00
Over 17,000 gallons (per thousand gallons)	4.00
Turn on fee	25.00
Turn off fee	25.00
Turn on or off fee - after regular business hours Plus applicable employee hourly rate	75.00
Thawing frozen water service	150.00
Water meter removal	150.00
Re-install water meter	65.00
Tap Fees - Additional connection fees may apply as established by City Council	
Less than 1"	600.00
1"	725.00
1.5"	950.00
2"	1,750.00
3"	2,100.00
4"	2,450.00
6"	3,550.00
8"	4,650.00
For all services over 1" pipe, property owner furnishes meter to City specifications	
Additional fee for water connection that crosses street	750.00
SEWER RATES	
Monthly Sewer Base Rate	12.00
Per Thousand Usage	7.00
Sewer Flat Rate - Laundromats	480.00
Sewer Non-Metered	31.00
Pre-Treatment	82.00
Tap Fees - Additional connection fees may apply as established by City Council	
In Assessed District 4"	1,000.00
6"	2,000.00
8"	3,000.00

	Lennon Lane	
	Other Areas	
	4"	1,800.00
	6"	2,800.00
	8"	3,800.00
Additional fee for sewer connection that crosses street		750.00
GARBAGE		
Monthly Garbage Fee		22.00
Extra Carts	2nd 7.00 / 3rd 9.00 / 4th 11.00/ 5th 15.00	7.00 - 15.00
Code of Ordinances '52.14 states "shall be established from time to time by resolution of the City Council"		
WASTEWATER CONTRIBUTION PERMITS		
Residential		100.00
Commercial or Industrial		500.00
IPP		250.00
As established by ordinance [see Code of Ordinances '51.076(B)]		
<p>In addition, as stated in '51.125 of the Code of Ordinances, "The POTW may adopt charges and fees which may include:</p> <p>(a) Fees for reimbursement of costs of setting up and operating the POTW pretreatment program;</p> <p>(b) Fees for monitoring, inspection and surveillance procedures including the cost of reviewing monitoring reports submitted by the IU;</p> <p>(c) Fees for reviewing accidental discharge procedures and construction;</p> <p>(d) Fees for permit applications including the cost of processing such applications;</p> <p>(e) Fees for filing appeals;</p> <p>(f) Other fees as the POTW may deem necessary to carry out the requirements contained herein. The fees relate solely to the matters covered by this chapter and are separate from all other fee chargeable by the POTW.</p>		
At the current time, no record has been found adopting any charges or fees for the pretreatment program.		
STREET OPENINGS		
Permit for Individual Street Opening		25.00
GENERAL REGULATIONS		
Abandoned and Junked Vehicles (Code of Ordinances "90.04) permit required		20.00
Animals (Code of Ordinances '91.09) license required		10.00
PARKS AND RECREATION(Code of Ordinances '95.25)		
Pet Fee-Per stay/ no more than 2 pets		5.00
Dumping Fee (Non-Camping)		10.00
Camping per night - Rustic site		25.00
Camping per night - Water & Electric site		38.00
Camping per night - sanitary site (2 sites available)		42.00
Camping per week-Water & Electric (50% paid at reservation)		228.00
Camping per week - Sanitary (50% paid at reservation)		252.00

Camping per month - Water & Electric (50% paid at reservation)	912.00
Camping per month - Sanitary (50% paid at reservation)	1008.00
Camp Host monthly	700.00
Cancelations - 1 week prior 100% refund	
2 to 6 days 50% refund	
Less than 24 hours or no contact	
\$0	
Wilderness Cabin Rental - Daily	50.00
Weekly	300.00
* Maximum rental is 14 consecutive days.	
Pavilion Reservations (non-refundable) Entry Fee into Park Required	70.00
NorthPark Pavilion - Deposit (currently unavailable)	
NorthPark Pavilion - Rental (Non-Refundable) (currently unavailable)	
Park Entry - Annual	20.00
Park Entry - Daily	5.00
BUSINESS REGULATIONS	
Used Auto Dealers (Code of Ordinances '111.04) license required	No fee established
Peddlers (Code of Ordinances '112.03) license required By motion of City Council on March 17, 1997	
Per day / Per Event	25.00
Per Week	50.00
Per Month	100.00
Per Quarter	150.00
Per Annum	250.00
Junk Yards (Code of Ordinance '113.02) license required	No fee established
YARD SALES AND LICENSE FEES	
Yard Sale Permit (Code of Ordinances '114.03) permit required	3.00
Failure to remove yard sale signs (Code of Ordinances '114.07(b))	10.00
Liquor License - Police Investigation/Resolution	50.00
Farmer's Market Per Day	15.00
Seasonal	90.00
Community Garden Per Plot	20.00
Precious Gem License (annual fee)	50.00
Pawnbrokers License (annual fee)	100.00
OTHER MISCELLANEOUS CHARGES AND FEES NOT ESTABLISHED BY ORDINANCE	
HIGHLAND CEMETERY	
Lot Prices (Includes \$250.00 for perpetual care)	
Resident	400.00
Non - Resident	550.00

Non - Resident Taxpayer	450.00
Grave Openings	
Adults (effective 10/1/02 resolution)	450.00
Infants (under 1 year of age)	300.00
Saturdays and Weekdays after 3:00 PM	650.00
Sundays and Paid Holidays	750.00
Rush Service Fee	150.00
Creamation Interment	150.00
Saturdays and Weekdays after 3:00 PM	450.00
Sundays and Paid Holidays	550.00
Disinterment	750.00
Cremation Disinterment	200.00
Foundations	
Veteran Marker	50.00
Marker size 24" and under	75.00
Over 24" but less than 48"	100.00
48" and over	150.00
Use of Chapel	No charge
Crypt Opening	225.00
Crypt Lettering (per letter)	10.00
Bar for Crypt Lettering	36.00
Perpetual Care (lots sold before perpetual care was included)	150.00
ADMINISTRATIVE CHARGES AND FEES	
Code of Ordinances Book	75.00
Zoning Board of Appeals Publication Fee	250.00
Zoning Ordinance Book	35.00
Zoning Permit Fee	25.00
Zoning Change	250.00
Site Plan Review Requiring Review by Engineer/Professional Planner	Fees as charged to applicant
Sign Permit - Temporary	10.00
Sign Permit - Permanent	100.00 plus any add'l enforcement fees
Master Plan Change Filing Fee	250.00
Master Plan Copy	25.00
Special Use Request Filing Fee / Public Hearing	250.00
Planning Unit Development / Subdivision / Application Fee / Public Hearing	250.00
Police Reports - Accident Report	Per FOIA
Police Reports - Incident Report	Per FOIA
Notary Fee - Non-Residents	5.00

Copy of Tax Receipt	2.00
Copies - Each	0.50
Returned Check or ACH Charge	36.00
Fax - First Page	3.00
Fax - Each Additional Page	1.00
Charter Booklet	3.00
Gladwin County Maps	1.50
Freedom of Information Act - Requests for information may be charged According to the statutes under the Freedom of Information Act.	
Amphitheater - Rental	75.00

8. FED-Community Center. City Administrator Christopher Shannon stated the city has been working with FED. FED has completed the preliminary plans, we have ironed out all the details and identified FED as the project manager. We need to move on, or we will lose the FEMA dollars. The application for the flood relief dollars opens in May, closes in July. FED is here to answer any questions you may have and to let you know the Community Center is a shovel ready project. Council Member Winarski asked if the parking issue was addressed and voiced concerns about the traffic with the new Dollar General going in. Discussion took place on the potential uses of the Community Center.
9. Set Joint Meeting. Mayor Kile stated we would like to set the Joint meeting of the Planning Commission, Parks Commission and City Council for April 26, 2023 at 5:00pm at city hall. Council Member Darlington gave information on the joint meeting, stated the meeting is the night of our normal Planning Commission meeting and is chaired by the Planning Commission. We invited the DDA, Parks Commission and Council. The meeting is to give updates and report on what has taken place and plans moving forward. Motion by Council Member Gutierrez, supported by Council Member Caffery to set the Joint Meeting for April 26, 2023 at 5:00pm. All ayes

Mayor Comments: Mayor Sarah Kile thanked John Rhode for finding out the city's birthday and had a gift certificate for him. Reminded everyone of the Easter Egg Hunt this Saturday, which is sponsored by the Gladwin Business and Professional Association. Thank the American Legion and stated their event was phenomenal. Mention the quilts for veterans and stated you can sponsor a quilt for one hundred and fifty dollars (\$150.00). They are looking for volunteers. Thank you to Council Member Bodnar for attending the event. Congratulated Jason to Star Gust and thanked them for investing in the community. Happy Easter to everyone.

Council Member Comments: Council Member Smith inquired on the status of the friendly wager with Frankenmuth.

Council Member Gutierrez gave congratulation to Star Gust.

Council Member Esiline wished everyone a Happy Easter.

Council Member Darlington spoke on the fabulous program of Meals on Wheels and the awesome job to those involved. A lot of ours is due to the health of our residents.

Council Member Crawford congratulated Star Gust and her spouse, Jason Gust. Asked City Administrator Christopher Shannon to give an update on the Silverleaf Street project. A misunderstanding was mentioned, and City Administrator Christopher Shannon stated he would speak on the matter.

Council Member Caffrey passed out an evaluation for City Administrators Christopher Shannon to council members and asked them to complete the document and turned it back into him by the first meeting in May for tabulation.

Council Member Bodnar asked City Administrators Christopher Shannon to talk about the Ranger Station.

Administration Reports/ Comments: Chief Killian stated the police department has been busy. To date they have received fifty-one (51) more complaints this year over last year.

City Administrator Christopher Shannon, the Silverleaf Street project is three (3) blocks, looking to rebuild with an MDOT grant, is moving forward. It is close to going out to bid. What Council Member Crawford may be referring to is communities are having a difficult time in getting contractors to bid on projects. Clarified the contractor who bid on the first block of Silverleaf, has taken a larger project in St. Louis. The concern is they were the sole bidders for that project. A new park manager has been hired. His name is Michael Murphy. Reviewed his credentials with Council. He will start April 10, 2023. Applications are being picked up for park rangers. Two have been returned. The ranger station has some flood relief funding to spend. The ranger station needs to be something memorable for visitors. Still working through the details. The Parks Commission made the decision to go with the log cabin.

10. Closed Session Attorney Client Privileged Information. Motion by Council Member Darlington, supported by Council Member Caffrey to enter into closed session for an update from the attorney.

Roll Call Vote

Ayes: Bodnar, Caffrey, Crawford, Darlington, Esiline, Smith, Winarski

Nays: Gutierrez

Absent: None

Abstain: None

Motion Carried.

Entered in to closed session at 6:30p.m.

IN CLOSED SESSION

Motion by Council Member Caffrey, supported by Council Member Gutierrez to end the closed session and return to the regular council meeting at 6:45p.m.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Esiline, Gutierrez, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Returned to regular session at 6:45p.m

Motion by Council Member Gutierrez, supported by Council Member Bodnar to adjourn. All ayes. Motion carried. Meeting ended at 6:46p.m.

Mayor Sarah Kile

Marietta Andrist, Clerk

