

May 3, 2021

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was held in person at the Gladwin County Road Commission board room located at 301 S. State Rd. in Gladwin, MI 48624 The meeting was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Absent: None

Staff Present: Marietta Andrist, Angela Bigham, Eric Killian, Christopher Shannon

Others Present: Commissioner Ron Taylor, Ken Roberts

Mayor Jungman led the Pledge of Allegiance and Council Member Sarah Kile gave the invocation.

Approval of Minutes. Motion by Council Member Caffrey, supported by Council Member Gardner to approve the minutes of the Regular Council meeting on April 19, 2021 and the Committee of the Whole meeting on April 22, 2021 as presented. All ayes. Motion carried.

Approval of Warrant. Motion by Council Member Darlington, supported by Council Member Bodnar to approve warrant #21-029 in the amount of \$11,027.16, payroll ending 04/04/2021 in the amount of \$29,447.63 and payroll ending 04/18/2021 in the amount of \$30,426.23. Warrant #21-030 in the amount of \$15,967.01 All ayes. Motion carried.

Hearing of Delegations: County Commissioner Ron Taylor stated there will be a meeting on the 14<sup>th</sup> of the month to vet the eight (8) applicants for the County Administrator position. Will probably narrow it down to four (4) people. May have third party help to with the process. The new drain commissioner is seeing a lot of headaches. The Four Lakes Task Force will hold a joint meeting at the end of the month. Took bids for the front steps, should see things start to happen shortly.

Establish Agenda: Motion by Council Member Kile, supported by Council Member Caffrey to approve the agenda with the addition of item i.) Watersolve proposal and to move item a.) under old business to item j.) under new business. All ayes. Motion Carried.

Consent Agenda: Motion by Council Member Crawford, supported by Council Member Gardner to approve the consent agenda as follows: a. Communications: i.) Consumer Energy Company Case No. U-20984 & U-20526, ii.) Mid-Michigan College Annual Report Letter, iii.) March Gladwin County Library Statistic Usage & Letter from the Friends of the Libraries. iv.) Memorial Day Parade Request b. Meetings: Gladwin County Fair-March 16, 2021 Meeting Minutes, Gladwin County Fair-April 20, 2021 Meeting Minutes, iii.) Joint Meeting Planning Commission, Parks Commission & City Council-April 27, 2021 All ayes. Motion Carried.

Public Comment: None

Old Business:

City Administrator's Evaluation. Moved to letter j.) under new business.

New Business:

Ordinance Amendment-2<sup>nd</sup> Reading. City Administrator Christopher Shannon stated Chief Killian is here to answer questions. Chief Killian and I have discussed the ordinance. Chief Killian stated, you can walk down Cedar Ave. with a drink, it is not illegal, but you cannot drink in North Park. Council Member Gardner commented, you cannot be intoxicated or endangering others. Chief Killian questioned if a one-year trial could be done. Council Member Winarski stated part A is fine, part B should be left to the Council. Would take part B out. City Administrator Christopher

Shannon stated part A is a permit for events, part B grants permission for alcohol in certain areas, for a longer amount of time. If you take out part B, you would not be allowing alcohol at disc golf. Council Member Winarski stated that is what she wanted. Council Member Crawford agreed. Should only allow a one-day permit for tournaments. We do for other events. Council Member Bodnar agreed, part B should be removed, disc gold was not a part of the request. Council Member Smith stated it was going to come up. Discussion continued. Motion by Council Member Darlington, supported by Council Member Smith to send ordinance back to the attorney to remove part B and move this resolution forward as presented.

Roll Call vote:

Ayes: Bodnar, Caffrey, Darlington, Gardner, Smith, Winarski

Nays: Crawford, Kile

Absent: None

Abstain: None

Motion Carried.

#### ORDINANCE NUMBER 346

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GLADWIN AMENDING CITY CODE ARTICLE IX CHAPTER 95. SECTION 95-12 IS HEREBY RESTATED AS FOLLOWS:

Section 95.12 Alcohol use in parks.

In general, the use of alcohol in the North Park Recreation Area is prohibited, except as follows:

- (A) The City Council, may, upon application by a responsible organization, issue a permit for events, at which alcohol is permitted or served. The issuance of permits within this subsection are with the sole discretion of City Council. City Council may adopt policies or conditions for granting permits under this section, related to insurance or any other matter, as it deems expedient from time to time.
- (B) The Parks and Recreation Commission may, by regularly adopted rule, permit or prohibit the use of alcohol in any defined area of the North Recreation Area. Rules adopted pursuant to this subsection maybe amended or rescinded by either The Parks and Recreation Commission, or City Council, with the sole discretion of either. Should the two bodies come into conflict on the rules adopted under this section, the City Council's decision shall prevail. The Parks and Recreation Commission may adopt policies or conditions for the use and possession of alcohol when permitted, as it deems expedient from time to time.

#### **Effective Date.**

This ordinance shall take effect thirty (30) days following date of publication as required by law. All Ordinances or part Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

Adopted by the City Council of the City of Gladwin this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
MARIETTA ANDRIST, Clerk

American Legion Ladies Auxiliary Request. The Council received a request from the Ladies Auxiliary for the American Legion to allow serving of alcohol for a corn hole tournament fund raiser on Jun 26, 2021. Motion by Council Member Kile, supported by Council Member Gardner to grant the request. All ayes. Motion carried.

Veteran's Project Request- Ken Roberts. Director of Veteran Affairs for Gladwin County Ken Roberts presented a request to allow the use of the City's light post and the DPW employees to hang banners, which would display veterans. The program is based on donations. The cost is two hundred dollars (\$200.00) for each banner. Any extra funds would go to the veteran's relief fund. Would like to see become an annual event. No vote needed. Discussion with the City Administrator has taken place.

Mayor Appointment. Mayor Darlene Jungman appointed Deb Platt to the Parks Commission to fill the remaining term of vacated seat of Don Kehoe. Motion by Council Member Bodnar, supported by Council Member Caffery. All ayes. Motion Carried

Resolution-Special Assessment for Annual Maintenance of Cedar Court Parking Area.

City Administrator Christopher Shannon stated this resolution was routine business and done annually. Motion by Council Member Caffrey, supported by Council Member Kile to approve the resolution as presented.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays:

Absent:

Abstain:

Motion Carried.

### **Special Assessment for Annual Maintenance of Cedar Court Parking Area**

WHEREAS, the City of Gladwin, hereinafter CITY, and Members First Credit Union, hereinafter CREDIT UNION, have entered into an Agreement dated, September 4, 2018 regarding the construction by CREDIT UNION of certain parking spaces upon Cedar Court in the City of Gladwin, at the expense of CREDIT UNION, and

WHEREAS, the Agreement provides that a special assessment will be levied as against adjacent lands of CREDIT UNION for the purpose of maintenance of said parking area, and

WHEREAS, the Agreement further provides that the parking area is for public purposes, and is not reserved for the exclusive use of CREDIT UNION employees, customers or invitees, and maintenance will be in the usual course of the CITY's streets and parking program, and

WHEREAS, the CITY determines that the annual maintenance assessment will be as follows: \$ 500.00, payable on the Summer tax billing, commencing with the 2019 Summer billing, and

WHERE AS, the lands subject to the assessment are described by parcel number 170-601-300-017-01 and

WHEREAS, the maintenance assessment may be adjusted up to ten (10%) percent annually without further hearing, however the CITY will reasonably provide information to CREDIT UNION as to the reasons for any increases, and

WHEREAS, this Special Assessment is by consent of the CREDIT UNION and governs the successors and assigns of the CREDIT UNION with respect to the subject lands.

NOW THEREFORE, IT IS RESOLVED that the City Assessor is authorized and directed to

spread upon the July 2021 tax roll a special assessment in the sum of \$500.00 for the annual maintenance fee on the above-described parcel. The foregoing resolution was offered by Council Member John Caffrey and supported by Council Member Kile.

Roll call vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski  
Nays: None  
Absent: None  
Abstain: None

Resolution adopted on May 3, 2021.

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Marietta Andrist, Clerk

Resolution-Special Assessment for Mosquito Abatement. City Administrator Christopher Shannon stated this resolution is also routine business and done annually. Motion by Council Member Darlington to approve the resolution as presented, supported by Council Member Gardner.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski  
Nays:  
Absent:  
Abstain:  
Motion Carried.

**SPECIAL ASSESSMENT FOR MOSQUITO ABATEMENT**

**WHEREAS**, the City Council of the City of Gladwin did approve the placement of ballot language regarding Mosquito Abatement on the November 5, 2019 General Election ballot and

**WHEREAS**, an annual assessment of Twenty (\$20.00) is to be levied upon each parcel within the corporate limits of the City of Gladwin commencing with the 2020 roll and

**WHEREAS**, the voters of the City of Gladwin on November 5, 2019 did approve a Mosquito Abatement Proposal

**NOW THEREFORE, BE IT RESOLVED** that the City Assessor is authorized and directed to spread upon the July 2021 tax roll a special assessment in the sum of \$20.00 per parcel upon each parcel in the City of Gladwin.

The foregoing resolution was offered by Council Member Darlington and supported by Council Member Gardner

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski  
Nays: None  
Absent: None  
Abstain: None

RESOLUTION DECLARED ADOPTED this 3<sup>rd</sup> day of May, 2021

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Marietta Andrist, City Clerk

**CERTIFICATE**

I, Marietta Andrist, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 3, 2021

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Marietta Andrist, City Clerk

Resolution-Professional Development. City Administrator Christopher Shannon stated most of you have spoken with me about this at some point, it needs to be brought forward to the Council in the form of a resolution. Council Member Gardner presented the resolution. Would be up to you to decide whether to move forward with the resolution or not. Motion by Council Member Caffrey, supported by Council Member Gardner to proceed with the professional development with Dr. Lewis Bender. Council Member Kile asked the cost and if it was mandatory to attend. City Administrator Christopher Shannon stated the cost is twenty-five hundred (\$2500.00). Member Darlington asked if they would work with staff. City Administrator stated there would be two (2) sessions. One (1) for staff and one (1) for Council.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Smith, Winarski

Nays: Kile

Absent: None

Abstain: None

Motion Carried.

**City of Gladwin  
Professional Development**

**WHEREAS**, the Council acts on behalf of the citizens of the City of Gladwin and

**WHEREAS**, the Council strives to offer the best for its residents and conduct business in a professional manner,

**NOW, THEREFORE BE IT RESOLVED**, the Gladwin City Council will engage in professional development with Dr. Lewis Bender.

Dr. Lewis Bender has researched and taught a wide variety of courses related to management and supervision. His primary research focus has been on organizational teams and the myriad factors and variables that impact team processes and effectiveness.

He is a specialist in helping teams and organizations to become more effective and efficient.

The foregoing resolution was offered by Council Member John Caffrey and seconded by Council Member Roger Gardner.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Smith, Winarski

Nays: Kile

Absent: None

Abstain: None

Resolution declared adopted this 3<sup>rd</sup> day of May, 2021.

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Marietta Andrist, City Clerk

**CERTIFICATE**

I, Marietta Andrist, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 03, 2021 at 5:00 PM.

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Marietta Andrist, City Clerk

Parks Commission Recommendation: City Administrator Christopher Shannon stated The Parks Commission is giving their recommendation to proceed with the proposal for the signs for disc golf. There were some concerns about the proposal. Council Member Bodnar stated there were no minutes for the Parks Commission meeting. Member Darlington asked who was their secretary? Council Member Kile asked if the Parks Commission did their diligence on the proposal? Discussion on the length of the contract, if there is a clause to get out of the contract, if there were other bids, and if any references were available. Motion by Council Member Kile to go with the recommendation from the Parks Commission, supported by Council Member Smith. Vote: seven (7) ayes, one (1) nay. Motion carried.

Watersolve Proposal. Clerk Andrist stated this was a sales proposal from Watersolve. DPW Supervisor Tom Molski had turned in the request after the packet was sent out. It was a yearly purchase for product needed at the waste water treatment plant. Motion by Council Member Darlington to approve the sales proposal, supported by Council Member Kile. All ayes. Motion carried.

Mayor Comments: Please shop local. Some businesses are struggling.

Council Member Comments: Council Member Winarski informed everyone the Beaverton Schools bond passed. She witnessed a traffic stop involving Officer Day and three sheriff personnel. All acted respectfully and conduct themselves professionally. Also, Council Member Smith daughter, Molly Smith received the outstanding student award for Northern Michigan University. Council Member Kile stated the City does have a great police department. It is teacher appreciation week. Give a call or write a letter. God Bless our teachers. Council Member Smith stated his daughter will have a master's degree in education and is specializing in reading. Council Member Darlington commented spring sports have started and is thrilled they are back.

Administration Reports/Comments: Chief Killian commented he thought in-car cameras would be on the agenda. This would allow them not have to rely on dispatch. Motion by Caffrey to approve the purchase of the in-car cameras, supported by Crawford. All ayes. Motion carried.

City Administrator Christopher Shannon inquired if Treasurer Bigham budgeted for Chief Killian in-car cameras. Treasure Bigham stated it did not. City Administrator Christopher Shannon stated the budget had some minor adjustments. The street project for Buzzell Road came in higher than expected. Added fifty thousand (\$50,000.00). The end of general fund still the same. Expenses up a little. Changes reflected on page sixteen. The public budget hearing is set for May 17, 2021. The campground opened successfully. Still have problem with the electrical, out of compliance.

Motion by Council Member Caffrey, supported by Council Member Gardner to go into closed session for the evaluation of the City Administrator at 6:15p.m.

Roll Call Vote:

Ayes:	Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski
Nays:	None
Absent	None
Abstain:	None

Motion Carried.

All Council Members were given a compiled evaluation for review.

Motion by Council Member Caffrey, supported by Council Member Bodnar to go back into open session at 7:04p.m..

Roll Call Vote:

Ayes:	Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski
Nays:	None
Absent	None
Abstain:	None

Motion Carried.

Motion by Council Member Caffrey, supported by Council Member Smith to adjourn. All ayes.

Motion Carried.

Meeting ended at 7:05p.m.

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Mayor Darlene Jungman

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Marietta Andrist, City Clerk

