

June 30, 2021

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was held in person at the Gladwin City Hall located at 1000 W. Cedar Ave in Gladwin Michigan. The meeting was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Absent: Caffrey

Staff Present: Marietta Andrist, Angela Bigham, Christopher Shannon

Others Present: Mayor Darlene Jungman

Mayor Jungman led the Pledge of Allegiance and Council Member Kile gave the invocation.

Approval of Minutes. Motion by Council Member Bodnar, supported by Council Member Darlington to approve the minutes, as corrected, of the Regular Council meeting on June 21, 2021 All ayes. Motion carried.

Approval of Warrant. No Warrant

Hearing of Delegations: None

Establish Agenda: Motion by Council Member Gardner, supported by Council Member Crawford to approve the agenda as presented. All ayes. Motion carried.

Consent Agenda: Motion by Council Member Crawford, supported by Council Member Bodnar to approve the consent agenda as follows: a. Communications: i.) Consumers Energy Company Case No. U-21080 b. Meetings: i.) Gladwin Airport Meeting Minutes- June 10, 2021 ii.) Gladwin City Planning Commission Meeting Minutes-June 22, 2021. All ayes. Motion Carried.

Public Comment: None

Old Business:

- a. Resolution-2020-2021 Budget Amendments. City Treasurer Angela Bigham presented budget amendments for the 2020-2021 budget. The areas amended were due to a property tax check from the county came in, there was an update to park revenue, State revenue came in higher than expected and an adjustment to the DPW salaries in the cemetery line item.

RESOLUTION

2020-2021 Budget Amendment

WHEREAS, the City Council adopted a budget for the 2020-2021 fiscal year on May 18, 2020 as required by Article XIV, Section 14.2 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

WHEREAS, the City Council in accordance with Act 2 Michigan Public Acts of 1968, as amended, held a public hearing at 5:00 o'clock PM, on that date to receive citizen comment on the proposed budget. The notice of public hearing was published in a newspaper of general circulation on May 18, 2020. A copy of the affidavits of publication of said public hearing are on file with the City Clerk, and

WHEREAS, the City of Gladwin adopts the 2020-2021 fiscal year budgets for the various funds by Activity/Department. City officials responsible for the expenditures authorized in the budget may expend city funds up to, but not to exceed, the total appropriation authorized for each Activity/Department, and

WHEREAS, the City Council, after such hearing thereon and consideration thereof, did adopt said budget as represented herein and fixed the tax of 14.4845 mills for general operating purposes, and 1.8000 mills for Sewer Debt, to be raised by a general ad valorem tax upon owners of Real and Personal Property in the City, by the authority granted, and in accordance with the Michigan Constitution, the General Property Tax Act 206, Michigan Public Acts of 1893, as amended, and City Charter, Article XIV, and

WHEREAS, all claims (bills) against the City shall be approved by the Gladwin City Council prior to being paid, with the exception of certain bills approved by the Gladwin City Council to avoid late penalties, service charges and interest and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The City Council shall receive a list of claims (bills) paid prior to approval for approval at the next Council meeting, and

WHEREAS, the City Treasurer was authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget as follows, and

WHEREAS, the City Administrator was authorized to transfer up to \$5,000.00 from any function of this budget to any other function of the budget within the same fund without further approval.

NOW, THEREFORE, BE IS RESOLVED, that the following amendment be adopted to correct some clerical errors that were discovered subsequent to the adoption of the original 2020-2021 fiscal year budget.

GENERAL FUND	2020-2021 Original Adopted	2020-2021 Actual YTD as of 6/18/21	2020-2021 Yr End Final Adoption
REVENUE			
Taxes	881,322	884,473	884,473
Licenses	46,950	38,077	48,707
Federal Grants	0	104,350	104,350
State Grants	293,806	318,033	432,549
Local Unit Contributions	17,000	19,092	19,092
Charges for Services	2,040	2,651	2,651
Interest and Rents	12,500	1,052	1,085
Other Revenues	6,300	116,127	117,159
Department Revenues	302,850	345,308	364,481
Other Financing Sources	116,076	116,076	116,076
Total Revenue and Other Sources	1,678,844	1,945,239	2,090,623
EXPENDITURES			
101 General Government	582,497	628,692	634,714
272 Code Enforcement	8,265	8,707	8,835
276 Cemetery	39,511	53,018	54,528
301 Public Safety	515,558	534,009	539,863
441 Public Works	372,562	373,282	376,784
751 Parks and Recreation	161,351	176,082	179,415
Debt Service	20,576	20,575	20,575
Other Financing Uses	43,700	43,700	43,700

Total Expenditures and Other Uses	1,744,020	1,838,065	1,858,414
Net Revenues (Expenditures)	(65,176)	107,174	232,209
Beginning Fund Balance	1,350,362	1,350,362	1,350,362
Ending Fund Balance	1,285,186	1,457,536	1,582,571

MAJOR STREET FUND	2020-2021 Original Adopted	2020-2021 Actual YTD as of 6/18/2021	2020-2021 Yr End Final Adoption
REVENUE			
Federal Grants	0	0	0
State Grants	310,125	270,592	324,750
Interest	3,500	133	143
Other Revenues	0	0	0
Other Financing Sources	25,000	25,000	25,000
Total Revenues and Other Sources	338,625	295,725	349,893
EXPENDITURES			
Highways, Streets and Bridges	161,909	80,209	81,014
Other Financing Uses	100,000	100,000	100,000
Total Expenditures and Other Uses	261,909	180,209	181,014
Net Revenues (Expenditures)	76,716	115,516	168,879
Beginning Fund Balance	879,778	879,778	879,778
Ending Fund Balance	956,494	995,294	1,048,657

LOCAL STREET FUND	2020-2021 Original Adopted	2020-2021 Actual YTD as of 6/18/2021	2020-2021 Yr End Final Adoption
REVENUE			
State Grants/Misc Revenue	122,256	109,724	122,256
Interest	240	156	161
Other Financing Sources	260,000	260,000	260,000
Total Revenues and Other Sources	382,496	369,880	382,417
EXPENDITURES			
Highways, Streets and Bridges	329,164	361,791	364,711
Other Financing Uses	0	0	0
Total Expenditures and Other Uses	329,164	361,791	364,711

Net Revenues (Expenditures)	53,332	8,089	17,706
Beginning Fund Balance	139,323	139,323	139,323
Ending Fund Balance	192,655	147,412	157,029

MUNICIPAL STREET FUND

	2020-2021 Original Adopted	2020-2021 Actual YTD as of 6/18/2021	2020-2021 Yr End Final Adoption
REVENUE			
Taxes	113,830	119,292	119,292
Interest	1,800	180	185
Other Financing sources	0	0	0
Total Revenues and Other Sources	115,630	119,472	119,477
EXPENDITURES			
Highways, Streets and Bridges	0	0	0
Other Financing Uses	115,500	115,500	115,500
Total Expenditures and Other Uses	115,500	115,500	115,500
Net Revenues (Expenditures)	130	3,972	3,977
Beginning Fund Balance	204,670	204,670	204,670
Ending Fund Balance	204,800	208,642	208,647

PUBLIC SAFETY FUND

	2020-2021 Original Adopted	2020-2021 Actual YTD as of 6/18/21	2020-2021 Yr End Final Adoption
REVENUE			
Taxes	0	130,097	130,097
Interest	0	8	10
Total Revenues and Other Sources	0	130,105	130,107
EXPENDITURES			
Personnel Services	0	25,460	26,400
Equipment	0	1,880	1900
Total Expenditures and Other Sources	0	27,340	28,300
Net Revenues (Expenditures)	0	102,765	101,807
Beginning Fund Balance	0	0	0

Ending Fund Balance	0	102,765	101,807
LIQUOR LAW ENFORCEMENT FUND	2020-2021 Original Adopted	2020-2021 Actual YTD as of 6/18/2021	2020-2021 Yr End Final Adoption
REVENUE			
State Grants/ license	5,000	5,124	5,124
Interest	40	2	2
Total Revenues and Other Sources	5,040	5,126	5,126
EXPENDITURES			
Personnel Services	5,000	3,499	3,499
Miscellaneous expenses	0	0	0
Total Expenditures and Other Uses	5,000	3,499	3,499
Net Revenues (Expenditures)	40	1,627	1,627
Beginning Fund Balance	590	590	590
Ending Fund Balance	630	2,217	2,217

DOWNTOWN DEVELOPMENT AUTHORITY	2020-2021 Original Adopted	2020-2021 Actual YTD as of 6/18/2021	2020-2021 Yr End Final Adoption
REVENUE			
Taxes	233,128	196,177	196,177
Interest Earnings	1,350	237	244
Other Revenues	0	51,743	51,743
Total Revenues and Other Sources	234,478	248,157	248,164
EXPENDITURES			
Personnel Services	12,923	18,134	18,250
Supplies and Materials	3,000	3,603	3,800
Services	83,950	57,896	58,180
Capital Outlay	0	0	0
Other Expenses	3,000	4,452	4,460
Other Financing Uses	131,076	131,076	131,076
Total Expenditures and Other Uses	233,949	215,161	215,766
Net Revenues (Expenditures)	529	32,996	32,398
Beginning Fund Balance	256,824	256,824	256,824
Ending Fund Balance	257,353	289,820	289,222

DRUG LAW ENFORCEMENT FUND	2020-2021 Original Adopted	2020-2021 Actual YTD as of 6/18/2021	2020-2021 Yr End Final Adoption
REVENUE			
Federal Grants	0	0	0
Drug Forfeitures	31,100	1,100	1,150
Interest	1,350	165	168
Other Revenues	45,960	33,121	35,120
Reimbursements	0	0	0
Total Revenues and Other Sources	78,410	34,386	36,438
EXPENDITURES			
Personnel Services	51,556	77,553	77,560
Services	1,500	0	0
Other Expenditures	3,000	0	0
Capital Outlay	0	0	0
Total Expenditures and Other Uses	56,056	77,553	77,560
Net Revenues (Expenditures)	22,354	(43,167)	(41,122)
Beginning Fund Balance	187,529	187,529	187,529
Ending Fund Balance	209,883	144,362	146,407

The foregoing resolution was offered by Council Member Winarski, seconded by Council Member Gardner.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Abstain: None

Resolution declared adopted this 30th day of June, 2021.

Marietta Andrist, City Clerk

CERTIFICATE

I, Marietta Andrist, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held June 30, 2021 at 5:30 PM.

Marietta Andrist, City Clerk

New Business:

- a. Approval for Fun Days Street Closure. LaVel Smith from the Gladwin Business & Professional Association requested street closures and use of the Farmer's Market. The first request was for the closure of Arcade and Antler Street for the first block north and south off of Cedar Avenue for Fun Days on July 10, 2021. The second request was for the closure of Arcade Street for the first block to the north between Piper's Pub and Genesis Computers from 5:30pm-8:30pm on July 29, 2021 for Thursdays in the City Summer Sounds. The third request was to use the Farmer's Market as a rain site for the summer concerts. Motion by Council Member Kile, supported by Council Member Bodnar to approve the requests. All ayes. Motion carried.
- b. Remote Access Equipment Update. City Administrator Christopher Shannon asked the Council for their input on continuing with the ability to remote in for meetings. The consensus was to have regular meetings at city hall. No voted needed.
- c. Approval to dispose of City Vehicles. City Administrator Christopher Shannon asked for approval to dispose of five (5) vehicles and to be allowed to spend up to six thousand (\$6000.00) towards the purchase of a new/used vehicle for the DPW department. The five vehicles are a 1990 GMC Sierra pick-up, a Dodge Caravan, a 2000 Chevrolet S10 pick-up, a 2009 Crown Victoria, and a 2009 Ford Explorer. Motion by Council Member Smith, supported by Council Member Winarski to approval and disposal of the vehicles and spend up to the six thousand (\$6000.00) dollars towards the purchase of a vehicle. All ayes. Motion carried.

Mayor Comments: Wished everyone a nice and safe Fourth of July.

Council Member Comments: Council Member Kile wished everyone a nice Fourth of July, received a good letter from the GBPA requesting for the murals to be re-addressed, commented on the weeds on the sidewalks and asked who was responsible was maintaining. Council Member Bodnar inquired on the use of the pavilion at the airport, thought it was not available for rent for private parties, Council Member Gardner stated it was for the Pilot's Association. Council Member Bodnar asked if it was possible to use the pavilion when the city is short on pavilions, Council Member Gardner commented, not sure if the federal aviation would allow. Council Member Smith stated he was officially retired from the State after thirty-five (35) years. Council Member Gardner informed everyone the cornhole tournament went well. Groups who won money donated it back. Also stated there was information at their place from the Council on Local Government on blight from their recent meeting. Council Member Crawford congratulated Council Member Smith on his retirements. Council Member Darlington responded to the letter from GBPA and stated the Planning Commission was gathering information, working on goals and has given information to the attorney. She has spoken with LaVel Smith about the murals.

Administrator Reports: City Clerk Marietta Andrist reminded everyone that city hall would be closed on Monday, July 5, 2021.

City Administrator Christopher Shannon informed the Council the water tower has been cleaned.

Motion by Council Member Bodnar supported by Council Member Darlington to adjourn. All ayes. Motion Carried.

Meeting ended at 5:21p.m.

Mayor Darlene Jungman

Marietta Andrist, City Clerk

