

October 4, 2021

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was held in person at the Gladwin City Hall located at 1000 W. Cedar Ave in Gladwin Michigan. The meeting was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Absent: None

Staff Present: Marietta Andrist, Christopher Shannon, Karen SeKrenes

Others Present: Mayor Darlene Jungman, Commissioner Ron Taylor, Pastor Phil Hortop, Lori Stout

Mayor Jungman led the Pledge of Allegiance and Pastor Phil Hortop gave the invocation.

Approval of Minutes. Motion by Council Member Caffrey, supported by Council Member Gardner to approve the minutes of the Regular Council meeting on September 20, 2021 as corrected. All ayes. Motion carried.

Approval of Warrants. Motion by Council Member Darlington, supported by Council Member Crawford to approve warrant #22-008 in the amount of sixty-nine thousand ninety-five dollars and forty-one cents (\$69,095.41), payroll ending 09/19/2021 in the amount of thirty-five thousand seven hundred thirty-one and thirteen cents. (\$35,731.13) Warrant #22-009 in the amount of one hundred forty-nine thousand five hundred forty-four dollars and forty-seven cents (\$149,544.47) City Administrator Christopher Shannon pointed out the invoice from Whitey's for the masonry work for the City signs that project was granted funded and this invoice should be the final payment. The Labor Law Poster warrant is being pulled. Found a cheaper place to purchase the posters. Council Member Darlington asked if the warrants for tree removal was for the cemetery. City Administrator Christopher Shannon said no, it was for the airport. Airport Manager Mike Hargrave stated the cost was an installment payment for a project at the airport. County Commissioner Ron Taylor stated a meeting was held and a formula was created to work with the cost for the tree removal. Council Member Bodnar stated there were several payments for tree removal. City Administrator Christopher Shannon stated the Everything Outdoors invoices are related to the airport. The airport will be fifty percent (50%), the county twenty-five percent (25%) and the city twenty-five percent (25%). All ayes. Motion carried.

Hearing of Delegations: County Commissioner Ron Taylor gave an update on ARPA funds and the process in which the county would be dispersing the available dollars. Also stated, since Terry Walters took over the drain commission position, there was a pending lawsuit against the county. Terry, along with some state officials were able to attain two million (\$2,000,000.00) in the budget to take care of the lawsuit cost. It will not need to be assessed. There will be a press release. Currently taking bids for the front steps at the court house. Looking to have it done before cold weather.

Establish Agenda: Motion by Council Member Gardner, supported by Council Member Caffrey to approve the agenda as presented. All ayes. Motion carried.

Consent Agenda: Motion by Council Member Darlington, supported by Council Member Bodnar to approve the consent agenda as follows: a. Communications b. Meetings: i. Gladwin County Library August Usage Statistics 2021 ii. GCHA Meeting Minutes-August 10, 2021. All Ayes. Motion Carried.

Public Comment: None

Old Business: None

New Business:

- a. Res-Dedication of Road Right-of-Way & Utility Right-of-Way for Wentz Court. Motion by Council Member Caffery and supported by Council Member Smith to approve the resolution.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

RESOLUTION
**DEDICATION OF ROAD RIGHT-OF-WAY AND UTILITY RIGHT-OF-WAY FOR A
PORTION OF WENTZ COURT**

At a regular meeting of the City Council of Gladwin, Michigan, held at the City Hall on October 4, 2021, the following resolution was offered by Council Member Caffrey and supported by Council Member Smith.

WHEREAS, the City of Gladwin did on September 24, 2021 acquire title to Wentz Court; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE BE IT RESOLVED:

1. That the center line of said street is described as:

Part of the Northwest One-quarter of the Northeast One-quarter of section 12, T18N R02W, City of Gladwin, Gladwin County, Michigan being a 50.00 foot wide strip of land with centerline described as: beginning 501 °03'35"W, along the North-south One-quarter line of said section 12, 413.20 feet and 588°44'38"E 33.00 feet to the East right-of-way line of Stickel Road, from the North One-quarter corner of said section 12; thence S88°44'38"E 139.27 feet; thence 51.86 feet, along a 200.00 feet radius curve to the right, with a long chord of 581°18'57"E 51.73 feet; thence 573°53'15"E 6.03 feet; thence 74.65 feet, along a 150.00 feet radius curve to the left, with a long chord of 588°08'13"E 73.88 feet; thence N77°36'00"E 36.92 feet, to the West right-of-way line of Kemp Court and the Point of Ending, said easement extending west to the East right -of-w ay line of Stickel Road and east to the West right-of-way line of Kemp Court. Said land being subject to restrictions, reservations, easements, rights-of-way, governmental regulations and matters visible, if any, upon or affecting said lands.

2. That said street is located within a city right-of-way and is under the control of the City of Gladwin.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the public on September 24, 2021.

Resolution declared adopted this 4th day of October,2021.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski
Nays: None
Absent: None
Abstain: None

Marietta Andrist, City Clerk

CERTIFICATION

I, Marietta Andrist, City Clerk of the City of Gladwin, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Gladwin City Council at a regular meeting held on October 4, 2021 at 5:00 PM.

Marietta Andrist, City Clerk

- b. Res-Special Assessment for Delinquent Utility Accounts. Motion by Council Member Crawford and supported by Council Member Caffery to approve the resolution.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski
Nays: None
Absent: None
Abstain: None

Motion Carried.

**RESOLUTION
SPECIAL ASSESSMENT FOR REMOVAL OF WEEDS**

WHEREAS, the City of Gladwin has attempted without success to collect certain delinquent accounts receivable for removal of noxious weeds per Ordinance 290 and

WHEREAS, section 94.38 of the Code of Ordinances of the City of Gladwin provides that such delinquent accounts shall be returned to the Assessor of the City, and the same, together with the interest at the rate of 6% per annum, shall be placed upon the tax roll next in course of preparation as a charge against the property upon which such order was carried out, and the same shall become a lien upon the land and shall be assessed and collected in the same manner as a special assessment of the City, and

WHEREAS, a Special Assessment to the tax roll is necessary to place this delinquent account receivable on the City tax roll;

NOW, THEREFORE, BE IT RESOLVED, that the City Assessor is hereby authorized and instructed to spread upon the December 2021 tax roll, Special Assessments in the amounts indicated herein plus interest at 6% annum calculated to July 1, 2022:

<u>Parcel #</u>	<u>Owner</u>	<u>Address</u>	<u>Amount Owed</u>
170-070-003-001-00	Howard James & Amy Emeott	300 W Fourth St	\$75.00
170-080-073-007-00	Marilea Levine & Patsy Coker	208 N Erie St	<u>\$75.00</u>
Total due to be placed on taxes			\$150.00

The foregoing resolution was offered by Council Member _____ , seconded by Council Member _____ .

Roll Call Vote:

Ayes:

Nays:

Absent:

Abstain:

Resolution declared adopted this 18th day of October 2021.

Marietta Andrist, City Clerk

CERTIFICATE

I, Marietta Andrist, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held October 18, 2021 at 5:00 PM.

Marietta Andrist, City Clerk

- c. Vector Firewall Contract. City Administrator Christopher Shannon recommended two firewalls, one for city hall and the other for the police department. The current firewalls, particularly at the police station are no longer supported. This will help protect the city. City hall firewall is still supported, we will update city halls firewall and move the current one to the DPW. Council Member Darlington inquired on the Campspot software. Council Member Kile inquired on the annual cost. Council Member Smith asked if the quote included installation. City Administrator Christopher Shannon stated Vector Tech will install the firewall at the DPW. May have extra charge.
- d. Lori Stout-Shine Bid. Lori Stout proposed a bid from Shine, a company out of Midland for Christmas Light decorations for the trees in town on Cedar Ave. Lori Stout stated, we need to make it look nicer. The bid included light decorations for fourteen (14) trees with different color lights. The company would put the lights up, take them down, and store the lights for the City. The bid is for this year. They then would come back for the next two years and put the lights back up for the labor cost. The lights are to last for four years. Discussion followed. Council Member Darlington asked who was bringing this to the Council. Lori Stout stated she was as a citizen. Council Member Darlington stated this needs to go to the DDA. City Administrator Christopher Shannon will take it to the DDA.
- e. November 2, 2021 Election Inspector Appointments. City Clerk Andrist presented a list of election inspectors for the November 2, 2021 election. Debbie Valko was added to the list. She is the only new election inspector. Motion by Council Member Kile, supported by Council Member Caffrey to approve the election inspectors for the November 2, 2021 election All ayes. Motion carried.
- f. Appointments. Mayor Darlene Jungman stated she would like to make the following appointment: Kevin Brott to the Board of Review. Three (3) year term. Term would end 12/31/2024. Motion by Council Member Caffrey, supported by Council Member Crawford to approve the appointment of Kevin Brott to the Board of Review. All ayes. Motion carried. John Clayton to the Housing Commission. Five (5) year term. Term end 11/4/2026. Motion by Council Member Darlington, supported by Council Member Crawford to approve the appointment of John Clayton to the Housing Commission. All ayes. Motion carried. Housing Development Corporation. Motion was made, then rescinded. Members are appointed by the City Housing Commission. Planning Commission. Council Member Darlington/ Chair of the Planning Commission stated the recommendation comes from the Planning Commission. Library Board. Nancy Bodnar appointed to the Library Board. Two (2) year term. Term would end 12/21/23. Motion by Council Member Caffrey, supported by Council Member

Gardner to approve the appointment of Nancy Bodnar to the Library Board. All ayes. Motion carried. Discussion on appointments and the procedures took place.

- g. Trick or Treat Date. The traditional date of October 31, 2021 from six o'clock (6:00) to eight o'clock (8:00) in the evening will be trick or treat for the City of Gladwin. City Administrator Christopher Shannon also informed the Council of the Truck or Treat and hay ride in the City Park and Campground on October 30, 2021. The City will rent a hay wagon for the hay ride to have it covered under the City's liability insurance.
- h. Airport Manager Mike Hargrave gave a report on the tree removal at the airport. A recent inspection did not fare well. Trees in the cone that lead planes to the runway are higher than allowable. The Airport did not meet FFA requirements. Currently have a provisional license until the violations are taken care of. A few trees ended up being twenty (20) trees. The walk path and the river created concerns. The estimated cost for the tree removal is fifteen thousand (\$15,000.00) dollars. Airport Manager Mike Hargrave also gave an update on the accident at the airport involving a Freemont ultralight. The Airport has no liability.

Mayor Comments: October is breast cancer awareness month. Cancer is serious thing. Keep those with cancer is your prayers.

Council Member Comments: Council Member Darlington thanked Ron Taylor and Mike Hargrave for their reports. Screening for cancer is extremely important. Council Member Winarski passed out an updated example to the council on the expense policy. Need to follow what Lew Bender told us. The meeting pay expense was created 2000. That was 21 years ago. Take this. Look at it and make notes. It is good to do a clean-up. Council Member Kile stated the art walk was phenomenal. There were well over one hundred (100) people out in the City. Falls Days went good as well. Home coming is next week. The Park event is cool and I have the RESD information on their code of conduct available if anyone was interested. Council Member Bodnar informed the Council she was five (5) years clear of breast cancer. The Chamber After Hours event was very nice. Council Member Smith stated he attended the MML conference in Grand Rapids. Received good information on the ARPA funds.

Administration Reports/ Comments: City Administrator Christopher Shannon stated the Library put up a new sign. The City sidewalk had a portion crushed while boring to add electric to the sign. Working with the company to fix. There was vandalism to a sign at the disc golf. Working to get a new sign put up. Consumers Energy is doing gas line replacements. Working to identify our infrastructure to avoid hitting it. Have asked for a press release to inform people.

Motion by Council Member Caffrey, supported by Council Member Gardner to adjourn. All ayes. Motion Carried.

Meeting ended at 6:15p.m.

Mayor Darlene Jungman

Marietta Andrist, City Clerk

