

November 1, 2021

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was held in person at the Gladwin City Hall located at 1000 W. Cedar Ave in Gladwin Michigan. The meeting was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Winarski

Absent: Kile and Smith

Staff Present: Bernadette Weaver, Christopher Shannon, Eric Killian

Others Present: Mayor Darlene Jungman, Commissioner Ron Taylor, Maureen Myslock

Mayor Jungman led the Pledge of Allegiance and Councilperson Darlington gave the invocation.

Approval of Minutes. Motion by Council Member Caffrey, supported by Council Member Gardner to approve the minutes of the Regular Council meeting on October 4 (as corrected) & October 18, 2021 and the Committee of the Whole (COW) meeting minutes of October 21. All ayes. Motion carried.

Approval of Warrants. Motion by Council Member Crawford, supported by Council Member Bodnar to approve warrant #22-011 in the amount of nineteen thousand twenty-three and sixty-five cents (\$19,023.65) payroll ending 10/17/2021 in the amount of thirty-two thousand two hundred seventy dollars and ninety-one cents (\$32,270.91), and #22-012 in the amount of forty-nine thousand four hundred seventy-four dollars and seventy-four cents. (\$49,474.74) All ayes. Motion carried.

Hearing of Delegations: County Commissioner Ron Taylor stated the work on the front steps of the court house is continuing and work on the budget and ARPA applications continues.

Establish Agenda: Motion by Council Member Caffrey, supported by Council Member Darlington to approve the agenda with the addition of: d. Festival of Lights and e. Indemnity Agreement to Old Business. All ayes. Motion carried.

Consent Agenda: Motion by Council Member Gardner, supported by Council Member Winarski to approve the consent agenda as follows: a. Communications i. Charter Communication ii. Gladwin County Library September Usage Statistics b. Meetings: i. Election Commission Meeting Minutes-September 28,2021 ii. Gladwin Airport Meeting Minutes-October 14,2021 iii. Gladwin County Trail Authority Meeting Minutes-October 14, 2021 iv. Park Commission Meeting Minutes-October 25, 2021 v. Gladwin City Planning Commission Joint Meeting Minutes-October 26, 2021. All Ayes. Motion Carried.

Public Comment: None

Old Business:

- a. Planning Commission Recommendations were presented as to re-appointments to the City Planning Commission. Commissioners John Clayton, Joan David and Pattie Wendell's terms were ending 12/31/21 and the Commission is making a recommendation they all are re-appointed for another term ending 12/31/24. Motion by Councilmember Caffrey, supported by Council Member Crawford, to re-appoint John Clayton, Pattie Wendell and Joan David for a three-year term to the Planning Commission ending 12/31/2024. All ayes. Motion carried.
- b. The Library pointed out that terms on the Library Board were for four (4) years, rather than two. Therefore, a motion was made by Councilmember Darlington, supported by Councilmember Caffrey to correct the recently made re-appointment of Nancy Bodnar to the Library Board for a four-year term ending 12/31/2025. All ayes. Motion carried.

- c. Information was reviewed from Chief Eric Killian regarding the replacement of two patrol vehicles. Chief Killian asked for permission to file two separate USDA grants for two patrol vehicles. He also updated the Council on training one of the officers was attending. Motion by Councilmember Caffrey, supported by Councilmember Gardner to grant permission for the police chief to seek grant funding. All ayes. Motion carried.
- d. Festival of Lights Parade committee met with Administrator Shannon, Council Member Winarski, Weaver and DPW Foreman Tom Molski regarding the installation of lights on additional trees. A lack of communication from the committee appeared to lead to a great deal of misunderstanding as to the city's commitment to the event and confusion as to roles. Festival of Lights was purchasing the services of 'Shine' Lighting. It was decided that the extra lights the city purchased previously would be utilized and Shannon asked if the city would allow lights to be installed on fourteen (14) additional trees and the city bear the cost of any additional power costs and repairs if the DDA (who normally paid those bills) opted out of participating in the endeavor. He was bringing it to the Council in the interest of time. Discussion. Darlington noted that the use of LED lights could possibly lessen the cost of electricity and if power receptacle repairs were incurred, they would have been repaired and costs absorbed by the city anyway, so she did not see the harm. Bodnar stated that the Council voted on it once, why was it being discussed again? Winarski responded that early discussion, following the proper channels, would eliminate these last-minute issues in the future and she had conveyed that to the committee members. Motion by Council Member Darlington, supported by Council Member Crawford to allow the installation of lights on additional trees and pay for any additional power used or repairs made to those electrical receptacles if not paid by the DDA. All ayes. Motion carried.
- e. An Indemnity Agreement from Consumers Energy regarding the Festival of Lights was presented by Shannon. This yearly agreement was also provided by Lori Stout at the afternoon's meeting. As the parade takes place on city property (right-of-way's) which involve Consumers Energy power lines, the city needs to approve and sign in order for the parade to proceed. The document will be forwarded to the city's insurance carrier. Motion by Council Member Caffrey, supported by Council Member Winarski to allow the city administrator to sign the indemnity agreement. All ayes. Motion carried.

New Business:

- a. Revised Resolution-Special Assessment for Delinquent Utilities. The previous resolution was being presented to correct an incorrect parcel number. Motion by Council Member Crawford and supported by Council Member Caffrey to approve the resolution as revised.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Winarski

Nays: None

Absent: Kile and Smith

Abstain: None

Motion Carried.

RESOLUTION
SPECIAL ASSESSMENT FOR
DELINQUENT UTILITY ACCOUNTS

WHEREAS, the City of Gladwin has attempted without success to collect certain delinquent utility accounts receivable, and

WHEREAS, a Special Assessment to the tax roll is necessary to place these delinquent utility accounts on the City tax roll;

NOW, THEREFORE, BE IT RESOLVED, that the City Assessor is hereby authorized and instructed to spread upon the Winter 2021 tax roll, Special Assessments in the amounts as indicated herein:

TAX ROLL WINTER

2021

Letters Mailed 9/2/2021

<u>Parcel #</u>	<u>Customer Name</u>	<u>Address</u>	<u>Amount</u>	<u>Owner Name</u>
170-130-000-007-00	Angie Priemer	908 W First	536.83	Patti Priemer
170-110-000-016-00	Jon Smith	605 Parkway	385.90	Jon Smith
170-155-000-025-00	Richard Chojnacki	1125 Maryetta	72.49	Richard Chojnacki Jennifer Cole & John A Stansfield
170-100-011-001-00	Jennifer Kish	240 Lumm	208.26	& Betty R
170-636-300-013-02	Chad Auxier	1056 W Frist	125.80	Chad Auxier
170-080-022-004-00	Kim Holtz	445 N Silverleaf 715 N Silverleaf	316.99	Kim Holtz
170-080-029-002-00	Diana Owen	B 715 N Silverleaf	361.29	Diana Owen
170-080-029-002-00	Diana Owen	A	135.48	Diana Owen
170-155-000-004-00	Donald Sparks Melissa Kladder	213 Buckeye	404.60	Donald Sparks
170-060-004-002-02	Casey Ross	317 W Cedar	381.42	Casey Ross
		TOTAL	2929.06	

The foregoing resolution was offered by Council Member Crawford, supported by Council Member Caffrey.
Roll Call Vote

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Winarski
Nays: None
Absent: Kile, Smith
Abstain: None

Resolution declared adopted this 1st day of November 2021.

Marietta Andrist, City Clerk

CERTIFICATE

I, Marietta Andrist, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held November 1, 2021 at 5:00 PM.

Marietta Andrist, City Clerk

- b. Approval-Distribution of the 2021-2026 Parks & Recreation Plan for Public Review. City Administrator Christopher Shannon stated this was required as a necessary step in order to obtain grant funding for the City Park. It had not been done previously, so this was a "housekeeping" detail. Motion by Council Member Caffrey, supported Council Member Darlington to approve the document distribution.

RESOLUTION
CITY OF GLADWIN, GLADWIN COUNTY, MICHIGAN
PUBLIC REVIEW OF DRAFT PARKS & RECREATION PLAN 2021 - 2026

WHEREAS, the Parks & Recreation Commission has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2021 through 2026, and

WHEREAS, the Parks & Recreation Commission is made up of representatives of City Residents, and

WHEREAS, the Parks & Recreation Commission began the process of developing an updated Parks & Recreation Plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, The City Council of Gladwin authorizes the distribution of the draft Parks & Recreation Plan to the general public and the various entities for review and comment purposes; and

WHEREAS, once the distribution period of 30 days has expired the Parks & Recreation Commission will convene a final planning session to review, analyze, and incorporate additional residents' comments into the plan, and

NOW, THEREFORE, be it resolved that the Gladwin City Council hereby authorizes the distribution of the draft Park & Recreation Plan to the public.

The foregoing resolution was offered by City Council Member Caffrey and seconded by Council Member Darlington.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Winarski
Nays: None
Absent: Kile, Smith
Abstain: None

Resolution declared adopted this 1st day of November, 2021.

Marietta Andrist, City Clerk

CERTIFICATE

I, Marietta Andrist, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held November 1, 2021 at 5:00p.m.

Marietta Andrist, City Clerk

- c. Approval-Housing Commission appointment. Housing Commissioner John Clayton's term expires 11/4/21. Motion by Council Member Crawford, supported by Council Member Gardner to re-appoint Commissioner Clayton to a 5-year term; term ends 11/4/2026. All ayes. Motion carried

Mayor Comments: Noted there were a large number of trick-or-treaters last night.

Council Member Comments: Council Member Winarski asked that the meeting and expense policy be put on the next City Council or C.O.W. agenda. Council Members Bodnar, Caffrey, Crawford and Darlington had no comments. Council Member Gardner stated that if a C.O.W. meeting date was established, it should not be changed.

Administration Reports/ Comments: City Administrator Christopher Shannon informed the Council that solar powered lights were installed at the new 'Welcome to Gladwin' sign on South M-18. As they seem to be working well, the other three signs may be lit by solar in the future. He reminded all of the election tomorrow, November 2nd. City residents' polling place was at the former Sacred

Heart School as the parish activity center was being used during the parish church remodeling project. He addressed some residents' comments regarding the separation of Church and State.

Motion by Council Member Caffrey, supported by Council Member Bodnar to adjourn. All ayes.
Motion carried. Meeting ended at 5:35 p.m.

Mayor Darlene Jungman

Bernadette L. Weaver, Recording Secretary

