

JOINT MEETING OF PLANNING COMMISSION, PARKS COMMISSION & CITY COUNCIL
March 22, 2022

The annual joint meeting of the Gladwin City Planning Commission, Parks Commission and City Council was held at the City Of Gladwin's meeting chambers March 22, 2022 and was called to order at 5:15 p.m. by Chairperson Carol Darlington followed by the Pledge of Allegiance. Chair Darlington stated the joint meeting happens once a year to encourage communication between the three boards and to provide updates regarding various projects.

Mayor Darlene Jungman called the City Council meeting to order at 5:15 p.m.

Chairman Donaldson called the Parks Commission to order at 5:16 pm.

Planning Commissioners present: Darlington, Czape, David, English, Gutierrez, and King.

Absent: Clayton, English, Mienk and Wendell.

Park Commissioners present: Donaldson, Bodnar and Platt.

Absent: Brewer and Withrow.

City Council members present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith and Winarski.

Absent: Caffrey.

Also present: City Administrator Christopher Shannon, Zoning Administrator Bernadette Weaver, Mayor Darlene Jungman, Treasurer Angela Bigham, DDA Chairman Jeff Zettel, Housing Director Lori Stout, Kim Bruner and Brad Butcher.

Zoning Administrator Bernadette Weaver re-capped the last Planning Commission meeting minutes. Motion by Commissioner David, supported by Commissioner Gutierrez to approve the minutes from January 31, 2022. All ayes. Motion carried.

Review of Site plans for City-County Transit. Brad Butcher address questions and comments. Sets back were good. Motion by Commissioner Gutierrez to approve Site Plan as presented, supported by Commissioner David. All ayes. Motion carried.

Rugged Den Outfitters is relocating from basement of Redeemed Marketplace to previously owned Rediscovered Treasures building. Seeking approval for multiple wall signs on building. Motion by Commissioner Guterrez, supported by Commissioner Czape to allow signage on both the south and west side of building. All ayes. Motion carried.

Zoning Administrator Weaver presented the 2022 Annual Report. (see Attachments)

The 2022 Annual Report was reviewed which summarized Planning Commission/zoning activities in 2021 such as the number of meetings, site plans and planning and zoning issues such as special uses and violations that were addressed.

Discussing 2022 Planning & Zoning Goals, the Commission will continue to review re-zoning requests, special use and site plans as needed. Currently working on clean up and clarification of zoning ordinances. Meets are 3rd Wednesday of each month at 5:00 pm thru September, those interested are invited to attend.

Park Commission Chair Donaldson updated the boards on disc golf success, site plan review and review of upcoming budget.

DDA Chair Zettel updated boards on DDA activity and several potential large projects in the future. Currently working on updating 5 yr. plan. Had 3 façade grants in 2021-2022.

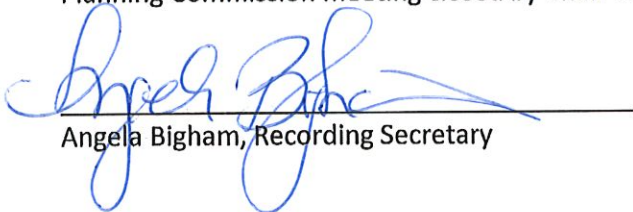
City Council updates provided by Administrator Shannon. Updated CIP was provided and will be presented to Council for approval on April 4, 2022. Discussion on need for new waste water treatment plant and rebuild of Silverleaf St.

Chair Darlington thanked everyone for coming and appreciated them being here tonight.

Parks Commission meeting adjourned by Chair Donaldson at 5:49pm.

City Council meeting adjourned by Mayor Jungman at 5:49 pm.

Planning Commission meeting closed by Chair Darlington at 5:50pm



Angela Bigham, Recording Secretary

**2022 ANNUAL REPORT
GLADWIN CITY PLANNING COMMISSION**

Section 19 of the Michigan Planning Enabling Act requires the Planning Commission to submit a report annually to its' legislative body on "...its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development." This report represents the Planning Commission's 2022 annual report to the Gladwin City Council.

Planning and Zoning Activities – 2021

The Planning Commission held seven (7) meetings in 2021. During those meetings, it reviewed:

Zero(0) site plans (Approved):

One (1) Additional Wall Sign Consideration

Zero (0) Re-zoning

One (1) Special Use (Sacred Heart Church Addition in the R1-B zoning district.)

Eight (8) Zoning violations addressed

- Signs (2)
- Canvas Carports (6)

One (1) Public Hearings:

- Special Use (Sacred Heart)

One (1) Parcel Split request reviewed

Other Planning / Zoning Matters Researched / Discussed:

- Zoning Ordinance Review began
- Mural Signs (Awaiting Proposal)

Completed Internal Review Process document for RRC

Completed Marketing Plan for RRC

2022 Planning & Zoning Goals

The Planning Commission will continue to review re-zoning, special use and site plan review requests as provided for in the Zoning Ordinance. The list of goals for the Commission in 2021 includes:

- Complete Zoning Ordinance Update
- Identify possible training topics and continue training for the Planning Commission and Zoning Board of Appeals members
- Complete Property Information Packages for website (RRC)