

CHARTER TOWNSHIP OF GRAND RAPIDS
GRAND RAPIDS, MICHIGAN
OFFICE OF THE TOWNSHIP ASSESSOR

APPLICATION FOR EXEMPTION OF REAL ESTATE
(MSA7.7, Act 206 of Public Acts of 1893, as amended)

INSTRUCTIONS TO THE APPLICANT:

1. To be eligible for exemption, the property must be owned and occupied by the organization requesting the exemption as of December 31-Tax Day.
2. Application for exemption must be filed not earlier than December 31st and not later than the second Monday in March. (all sections of this application must be completed).
3. Please submit with the Application the following:
 - a) Copy of the Deed or Land Contract by which the property was acquired.
 - b) Copies of Leases, if any portion of the premises is leased to others.
 - c) Copy of Articles of Incorporation or copy of Trust Instrument.
 - d) Copy of Bylaws.
4. The Assessor's Office must be notified immediately of the sale or lease of this or any other property belonging to your organization which is now exempt.

TO THE TOWNSHIP ASSESSOR:

The undersigned organization requests the exemption of the following real property located in the Charter Township of Grand Rapids, Grand Rapids, Michigan, beginning with the assessment year of _____.

ADDRESS: _____

PERMANENT PARCEL #: _____

- 1) Name of the Organization claiming exemption for real property.

- 2) Name of the Organization or individual owning the real property.

- 3) Please list and describe in detail all uses to which the property are/will be put (use additional sheets, if necessary)

- 4) List the Section of MCL 211.7, of the General Property Tax Act, that would apply to this Exemption.

- 5) Is any of the property used by any individual or organization not listed in Answer #1? Yes _____ No _____

- 6) If the answer to Question #5 is “Yes”, please list the names and addresses of all such individuals and organizations (Use additional sheets, if necessary).

- 7) Please furnish the name, address, and telephone number of a representative of the organization listed in Answer #1, Page 1, who can be contacted for further information.

Name _____

Address _____

Telephone # _____

- 8) Has the Assessor been furnished with a copy of the current Bylaws and Articles of Incorporation for the organization claiming the exemption? Yes _____ No _____
If the answer is “No”, please attach a copy to this application.

- 9) What is the date that the organization claiming the exemption acquired the property? _____

- 10) By what type of instrument was the property acquired? (e.g. Warranty Deed, Quit Claim Deed, Land Contract) _____

