

**BOROUGH OF JAMESBURG**  
**GOVERNING BODY MEETING**  
**MINUTES**  
**December 21, 2022**  
**7:00 PM**

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**CALL TO ORDER:** This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

**ROLL CALL:**

Mayor Lowande  
Council President Rampacek  
Council Member Czarneski  
Council Member Rutsky  
Council Member Spillane  
Council Member Taylor  
Administrator Capabianco  
Borough Attorney – Raffetto- *ABSENT*

**MOTION TO OPEN TO PUBLIC COMMENT:**

Proposed By: Rampacek  
Seconded By: Taylor

Rosemarie Spillane – 29 A Lincoln Avenue – Ms. Spillane thanked Mayor and Council for all their hard work. Wished everyone Happy Holidays.

**MOTION TO CLOSE TO PUBLIC COMMENT:**

Proposed By: Rampacek  
Seconded By: Spillane

Resolution #240-12-21-22

Appoint Councilmember To Fill Unexpired Term

Councilmember Rampacek nominated Thomas Goletz with a second by Councilmember Taylor.  
Councilmember Czarneski nominated Sandy Sussman with a second by Councilmember Rutsky.

Vote for Thomas Goletz.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski				X		
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

Borough Clerk Boulogne swore in newly elected Councilmember Goletz.

**CONSENT AGENDA:**

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with \*\* next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

**RESOLUTION #223-12-21-22\*\***

**RESOLUTION ACCEPTING MEETING MINUTES**

October 19, 2022

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #224-12-21-22\*\***

**RESOLUTION ACCEPTING EXECUTIVE SESSION MEETING MINUTES**

October 19, 2022

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #225-12-21-22\*\***

**RESOLUTION ACCEPTING MONTHLY REPORTS**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #226-12-21-22\*\***

**APPROVE PAYMENT OF VOUCHERS**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #230-12-21-22\*\***

**AUTHORIZE REFUND OF ESCROW**

<b>COUNCIL MEMBER</b>	<b>MOTION</b>	<b>2nd</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #231-12-21-22\*\***

**AUTHORIZE REFUND OF ESCROW**

<b>COUNCIL MEMBER</b>	<b>MOTION</b>	<b>2nd</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**NON-CONSENT AGENDA RESOLUTIONS**

**RESOLUTION #227-12-21-22**

**RESOLUTION AWARDING A TWO (2) YEAR CONTRACT TO AUTO  
AUTHORITY LLC, FOR BID # 3R-2022 AUTO REPAIR AND UPFITTING**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		x	X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #228-12-21-22**

**RESOLUTION AUTHORIZING THE**

**PURCHASE OF ONE VEHICLE LIFT FOR THE DEPARTMENT OF PUBLIC WORKS OFF OF THE ESCNJ  
21/22-17 CONTRACT**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #229-12-21-22**

**AWARDING OF CONTRACT REMINGTON & VERNICK ENGINEERS FOR PROFESSIONAL  
SERVICES ASSOCIATED WITH THE FY2022 NJDOT MUNICIPAL AID GRANT PROGRAM**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION # 232-12-21-22**

**RESOLUTION REQUESTING THE FOLLOWING CERTIFICATES OF INSURANCE BE**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky		X	X			
Council Member Spillane			X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION # 233-12-21-22**

**RESOLUTION AUTHORIZING AN ANNUAL SALARY INCREASE FOR**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #234-12-21-22**

**RESOLUTION OF THE BOROUGH OF JAMESBURG AUTHORIZING CHANGE ORDER #1  
FOR THE 2020 NJDOT ROAD IMPROVEMENTS PROJECT**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor	X		X			
Council President Rampacek		X	X			
Mayor Lowande						

**RESOLUTION #235-12-21-22**

**RESOLUTION AUTHORIZING NEGOTIATIONS  
FOR EMERGENCY SANITARY SEWER CONTRACTOR**

<b>COUNCIL MEMBER</b>	<b>MOTION</b>	<b>2nd</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #236-12-21-22**

**APPOINT PART-TIME CROSSING GUARD**

DIANE LAGUARDIA

<b>COUNCIL MEMBER</b>	<b>MOTION</b>	<b>2nd</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #237-12-21-22**

**A RESOLUTION OF THE BOROUGH OF JAMESBURG AUTHORIZING THE BOROUGH ATTORNEY  
TO BEGIN IN REM FORECLOSURE PROCEEDINGS  
RELATING TO CERTAIN PROPERTIES**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #239-12-21-22**

**A RESOLUTION APPOINTING FUND COMMISSIONER FOR THE GARDEN STATE  
MUNICIPAL JOINT INSURANCE FUND**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council member Goletz					X	
Council Member Rutsky		X	X			
Council Member Spillane			X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #241-12-21-22**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH CLARKE  
CATON HINTZ FOR DESIGN OF THE POLICE DEPARTMENT**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski					X	
Council member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Taylor	X		X			
Council President Rampacek		X	X			
Mayor Lowande						



**Discussion of Resolution #241-12-21-22:**

Mayor Lowande asked the Councilmembers for a consensus for the best option for the Police Department.

Councilmember Taylor – The parking at the First Aid building is bad. There is too much separation for the court or when PO’s are needed, not to mention maintenance cost for two buildings. All being under one roof would serve the public better.

Council President Rampacek - Agrees with everything Councilmember Taylor said.

Councilmember Rutsky – Has concerns over the cost of the addition to the existing Municipal building. There is a drastic difference between both buildings. Administrator Capabianco explained the cost with Bond Ordinances being paid over 30 years. From an Administration standpoint it is recommended to put the addition on the current Municipal building.

Councilmember Spillane – What is wrong with the area in the basement where the Police used to be? Administrator Capabianco explained the duct work not up to date, the area is too tight and there is no office space. We will use that area for more storage. She also has concerns about flooding again in the future, It was explained the parking lot would be redone to keep the water away from the building.

Mayor Lowande – Agrees having the Police back in the Borough Hall would benefit all. The Court would flow better. FEMA will be paying for 90% of the work and that will never happen again. It makes sense to move the Police back to 131Perrineville Rd.

**#RESOLUTION #242-12-22-22**

**RESOLUTION AUTHORIZING TRANSFERS IN THE 2022 MUNICIPAL BUDGET**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky		X	X			
Council Member Spillane			X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #243-12-21-22**

**APPLYING FOR A LEAP IMPLEMENTATION GRANT**

<b>COUNCIL MEMBER</b>	<b>MOTION</b>	<b>2nd</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Taylor			X			
Council President Rampacek	X		X			
Mayor Lowande						

- Administrator Capabianco explained this is a State Grant for further shared services. The amount increased this year with a local match. It could be used for new patrol cars, body worn cameras and additional storage.

**RESOLUTION #244-12-21-22**

**PURCHASE OF NEW ZONING VEHICLE**

<b>COUNCIL MEMBER</b>	<b>MOTION</b>	<b>2nd</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Council Member Czarneski			X			
Council Member Goletz					X	
Council Member Rutsky	X		X			
Council Member Spillane			X			
Council Member Taylor			X			
Council President Rampacek		X	X			
Mayor Lowande						

**COUNCILMATIC COMMITTEE REPORTS:**

- **FINANCE COMMITTEE**  
Council President Rampacek

Finance Report:

The budget transfers were approved tonight and the Borough has the ability to transfer for the next 3 months for the fiscal year 2022. We have started the 2023 roll-over and are ahead of schedule

with the end-of year closeout. There will also be a Note Sale in early January for the Bond Ordinance approved last year that is paying for the new police cars and the lift for public works. As required by statute, the CFO will provide a report when the sale is completed.

#### Library Report:

Registration for library cards is up, and we hope to register at least 10% more patrons by spring. There is no longer a fee for non-resident library cards. We have seen many residents from Helmetta sign up for library cards. It has been a year since passing the library's new policies and bylaws. There has been significantly more productivity, transparency and efficiency since then. The Board of Trustees will welcome three new members in 2024. There will be a book sale beginning in January. The library now has the youngest and most diverse staff it ever has had. We thank them for all of their hard work this year. In 2024, the library will focus on continuing renovation work on the building, rolling out new programs, curating the book collection, and building a partnership with the Jamesburg schools. The library hopes to have a grand re-opening upon the successful completion of renovation work. The library thanks the Borough for all of their support in 2022. We look forward to working with all of our community partners to build a bright future for the library. I would like to thank the library for welcoming me as a trustee for the last six years. It has been an honor and I will miss working with all of you.

I would like to wish everyone a wonderful holiday season and a happy, healthy 2023.

- EDUCATION COMMITTEE  
Council Member Czarneski

JFK highlights include the school participated in a School Holiday Gift Collection coordinated by Ms. Probert, the School Counselor. Ms. Probert worked with a number of local organizations, and she was able to collect approximately \$6,000 in donations for families in Jamesburg. The JFK Chorus kicked off the tree lighting ceremony on December 9th with two songs and they did an outstanding job!

JFK's third grade students learned about the history of the balloons at the Macy's Thanksgiving Day Parade. Each student then had an opportunity to design and create their own balloons. On November 23rd the students and staff hosted a Balloon Parade to show off their creations and join in the tradition of the Thanksgiving Day Parade.

GMB highlights included the Athletic Director and Coach presenting the boys and girls soccer players to the Board and community for recognition and shared the statistics about the season and information about each player. This winter, GMB will have a wrestling team that will compete throughout the County and an intramural basketball team. Their first meet of the wrestling team took place on December 15th.

Both grades at GMB are seeking various community service activities and have been participating in these activities within GMB and the greater Jamesburg community. District highlights include all students being invited to participate in academic programs before and after school to support learning and development during the months of November and December.

Programs included mathematics, adaptive physical education, Newcomer support and support for English Learners. The next round of after school programs will begin in late February and run until Spring Break.

Upcoming events include a Special Education Parent Advisory Group Meeting which is scheduled to be held on January 11th at 7:00 p.m. along with a Parent Academy Session 2, The Impact of Social Media which is scheduled for January 18th at 6:30 p.m.

Finally, the next Board of Ed meeting will be the reorg meeting which will be held on Monday, January 2nd at 6:00 p.m. in the JFK gymnasium.

In closing I would like to say it has been both an honor and a privilege to serve in my capacity as a Councilwoman. I appreciate all the hard work of my colleagues on the dais, especially those that I have built a strong relationship with. I would like to personally thank Councilwoman Rutsky for all her tireless efforts and my dear friend and mentor Daria Ludas. I hope everyone remembers the endless time and effort Daria put into our town. I can only hope that we all are able to take a page from her book, put aside any differences and realize that we were elected to do one thing, which is make our town better for our residents.

Serving the Borough is a privilege, an honor and is challenging as well. The hardest part and best part of this job is working with the residents and the Administration of Middlesex County. Our residents face some real challenges and to be able to help them overcome some of these challenges while making things better for them makes it all worthwhile

- POLICE COMMITTEE  
Council Member Taylor

The Jamesburg Police Dept. had 1498 calls for service in the month of November. 108 motor vehicle summonses were issued on 217 motor vehicle stops. 5 Criminal Complaints as well as 18 motor vehicle accidents were also noted for November.

The Police Dept. wished to share with the public that there was an attempted carjacking on Foresgate Dr. On November 30, 2022. 2 suspects were arrested and charged.

The Jamesburg Police Department wished to thank ADP for assisting with the Police Toy Drive. Police will also be at JFK School on December 23, 2022 to hand out candy canes before winter break.

- PERSONNEL COMMITTEE  
Council Member Spillane

Personnel: Police and DPW negotiations are ongoing

Landuse: We approved a few extensions. Smart Lincoln to appear January 12<sup>th</sup>.

- PUBLIC WORKS COMMITTEE  
Council Member Rutsky

Christmas decorations were put up around town and DPW assisted with town events. Leaf schedule is up to date.

- CHIEF OF POLICE  
Chief Craparotta

Happy New Year to all. I echo Councilmember Czarneski regarding Councilmember Daria Ludas.

- ADMINISTRATOR'S REPORT  
Michael Capabianco

No report.

- PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:  
Mayor Marlene Lowande

DPW did a great job putting up new snowflakes. We will also be adding banners. Thank you to all for coming to the tree lighting and Menorah Lighting. Thank you to all who participated, Eric, JFK choir.

Daria Ludas will be missed. She was a friend to everyone. I started my Mayor career with her. She has taught us all many things. Keep her and her family in your prayers.

**MOTION TO ADJOURN:**

Proposed By: Rampacek

Seconded By: Spillane

**TIME OF ADJOURNMENT:** 7:55 PM