

VILLAGE OF JUSTICE
PRESIDENT AND BOARD OF TRUSTEES
7800 ARCHER ROAD, JUSTICE, IL
SECOND REGULAR BOARD MEETING OF JANUARY
Monday, January 22, 2018
President Wasowicz called the meeting to order at 7:30 pm

ROLL CALL:

Clerk Suzanne Small called the roll. Present are Mayor Kris Wasowicz, Trustees: Rich Sparr, Ed Rusch, Melanie Kuban, Hank Oszakiewski and Karen Warner. Trustee Symonds is absent with notice. Attorney Michael Cainkar of the firm of Louis F. Cainkar Ltd. is present.

PLEDGE: President Wasowicz lead in reciting the Pledge of Allegiance.

APPROVAL OF MINUTES:

The Chair will entertain a Motion: To approve the minutes of the January 8, 2018 board meeting as submitted, or if necessary as corrected.

MOTION: Trustee Sparr Moves: To approve the minutes as submitted.

SECOND: Trustee Rusch

VOTE: Trustees Sparr, Rusch, Kuban, Oszakiewski and Warner, aye. All ayes. Motion passed.

VILLAGE PRESIDENT'S REPORT:

President Wasowicz had no formal report. He added that he hopes all of us do not become affected by recent flu issues. Please remember to wash your hands and avoid crowded rooms.

VILLAGE CLERK'S REPORT:

Clerk Small is awaiting the completion of the annual employee review forms from trustees and department heads. She has provided forms

COMMITTEE REPORTS:

PUBLIC UTILITIES: Trustee Warner for Trustee Symonds

Trustee Warner reported on the Public Works Work Schedule from January 8 to January 19, 2018.

Public Works plowed and salted streets and the Village Hall parking lot on Sunday 1/7, Monday 1/8, Thursday 1/11, Monday 1/15 and on Tuesday 1/16. The Lipinski Center parking area and front apron was plowed and salted as well.

Ninety-Two Senior Driveways were plowed on Monday 1/15/18 and on Tuesday 1/16/18. The Lipinski Center walking path was plowed as well as around the Village Hall.

A sinkhole at 86th Court and 71st Street was temporarily repaired.

George and Kevin repaired the muffler and hydraulics on truck #5 and George replaced a leaking radiator on truck #2.

Christmas trees and other decorations were removed from the Village Hall and stored at the Public Works building.

BUILDING, ZONING AND ORDINANCES:

Trustee Sparr reported that progress continues streamlining the procedures for invoicing and creating liens on properties not currently owned by the village.

He is anxiously awaiting the Frontage Road sidewalks. It becomes increasingly dangerous to walk along Frontage Road, especially in inclement weather.

FINANCE AND INSURANCE - Trustee Karen Warner

MOTION: Trustee Warner Moves: To approve posted payables 1-44 of \$47,057.87, Recurring Expenses of \$150,220.24 and MFT expenses of \$14,631.96, for a total of \$211,910.07.

SECOND: Trustee Sparr

VOTE: Trustees Rusch, Kuban, Oszakiewski, Warner and Sparr, aye. All ayes. Motion passed.

MOTION: Trustee Warner Moves: To approve the final check of \$8,400.00 for retired employee Ken White. This check is payment for accumulated time from his 36 years as a village employee.

SECOND: Trustee Kuban

VOTE: Trustees Kuban, Oszakiewski, Warner, Sparr and Rusch, aye. All ayes. Motion passed.

Trustee Warner continues work on a schedule for budget workshops and hopes to have dates and times formalized by the next committee meeting.

ADMINISTRATION, COMMUNICATIONS & RECREATION –Trustee Rusch

MOTION: Trustee Rusch Moves: To approve waiving the fee for rental of the Lipinski Center for the Justice Chamber of Commerce annual picnic scheduled for July 6, 2018.

SECOND: Trustee Kuban

VOTE: Trustees Oszakiewski Warner, Sparr, Rusch and Kuban, aye. All ayes. Motion passed.

MOTION: Trustee Rusch Moves: To approve an expense not to exceed \$800.00 to host the Southwest Conference of Mayors meeting scheduled for Wednesday, January 31 at the Lipinski Center.

SECOND: Trustee

VOTE: Trustees Warner, Sparr, Kuban, Oszakiewski and Rusch, aye. All ayes. Motion passed.

Trustee Rusch asked Clerk Small to preface his next motion with a brief explanation. Clerk Small stated that since our last part-time hire in the Finance Department in being considered to replace the full-time position open in the Economic Development Department, we will likely need two part-time workers. One for regular part time hours

and another for vehicle tag season. We still have applications recently submitted for the last part-time position.

MOTION: Trustee Rusch Moves: To approve the hire of up to two, temporary part-time employees to work in the finance office. These employees will be paid at the rate of \$15.00 per hour. This expense has been budgeted for in the administrative budget. They will not qualify for benefits.

SECOND: Sparr

VOTE: Trustees Sparr, Rusch, Kuban, Oszakiewski and Warner, aye. All ayes. Motion passed.

PUBLIC SAFETY AND HUMAN SERVICES: Trustee Kuban

MOTION: Trustee Kuban Moves: To approve the hire of a full-time Police Officer.

SECOND: Trustee Sparr

VOTE: Trustees Rusch, Kuban, Oszakiewski Warner and Sparr, aye. Motion passed.

Trustee Kuban read a letter from Manager Fran Mills of the Chief Mobile Home Park complimenting the outstanding performance of Detective John Murray and the Justice Police Department. Confronted with a recent situation regarding both civil and criminal matters, Detective Murray and several officers went above and beyond the call of duty to handle the situation and to assist with the filing of several forms and reports necessary to the conclusion of the situation.

Ms. Mills sincerely thanked Chief McDermott, Detective Murray and the entire Justice Police Department.

ECONOMIC DEVELOPMENT AND BUSINESS LICENSES: Trustee Oszakiewski

MOTION: Trustee Oszakiewski Moves: To approve the business license for Mazen Atieh Agency d/b/a Insurance 1 2 3 to operate as an insurance office at 8001 W. 84th Street in Justice. This license is contingent on the passing of all inspections

SECOND: Trustee Rusch

VOTE: Trustees Kuban, Oszakiewski Warner, Sparr and Rusch, aye. All ayes. Motion passed.

MOTION: Trustee Oszakiewski Moves: To approve the home occupation license for Babel Electric Company operating a home office for an electrical contractor business located at 8108 S. 85th Avenue, Justice.

SECOND: Trustee Rusch

VOTE: Trustees Oszakiewski Warner, Sparr and Rusch and Kuban, aye. All ayes. Motion passed.

MOTION: Trustee Oszakiewski Moves: To approve the hire or promotion of an employee to fill the position of Economic Planning Coordinator.

SECOND: Trustee Rusch

VOTE: Trustees Warner, Sparr, Rusch, Kuban and Oszakiewski, aye. All ayes. Motion passed.

Matt Zarebczan reported that the Economic Planning Board and the Zoning Board of Appeals conducted a joint learning session on January 18th to discuss zoning and planning issues with each other. They enjoyed some very interesting conversation

regarding cooperation, beautification and upcoming developments. The meeting was well attended by the public.

Trustee Oszakiewski reminded all that the Chamber of Commerce regular meeting will resume in February on February 8th at 6:00 pm at the Justice Public Library. The next Park District meeting is at 5:00 pm on Thursday, January 25th and the Justice Senior Club meets tomorrow at noon. Joe Shue, the Senior Programs Coordinator, will be speaking to the Senior Club.

If anyone wants to sign the card for Lt. Clint Sanders, it is available.

ATTORNEY'S REPORT:

Attorney Michael Cankar had no formal report.

CORRESPONDENCE:

None of note.

OLD BUSINESS:

None

NEW BUSINESS:

SCHEDULE OF COMMITTEE MEETINGS:

Wednesday, February 7, 2018 (7:00 pm)

BUILDINGS, ZONING AND ORDINANCES: Trustee Sparr

Any matters before the committee including the procedure for handling invoices in the Building Department.

FINANCE & INSURANCE: Trustee Warner

Any matters before the committee including posted payables and a budget date.

ADMINISTRATION, COMMUNICATIONS & RECREATION: Trustee Rusch

Any matters before the committee including employee reviews and training on the new government operating software.

PUBLIC SAFETY AND HUMAN SERVICES: Trustee Kuban

Any matters before the committee.

ECONOMIC DEV. & BUSINESS LICENSES: Trustee Oszakiewski

Any matters before the committee including a liquor license request.

PUBLIC UTILITIES: Trustee Rick Symonds

Any matters before the committee.

PUBLIC COMMENTS:

There were none.

ADJOURN to EXECUTIVE SESSION:

The Chair will entertain a Motion: To Adjourn to Executive Session to discuss issues relating to the appointment, employment, compensation, discipline or performance of one or more employees.

MOTION: Trustee Sparr so Moves:

SECOND: Trustee Warner

VOTE: All ayes.

Meeting Adjourned to Executive Session at 7:49 pm

MEETING RECONVENED: At 8:50 pm

ADJOURN:

The Chair will entertain a Motion: To Adjourn

MOTION: Trustee Warner so Moves:

SECOND: Trustee Oszakiewski

VOTE: All ayes.

Respectfully Submitted,

Kathleen M. Svoboda,
Deputy Village Clerk