

VILLAGE OF JUSTICE
PRESIDENT AND BOARD OF TRUSTEES
7800 ARCHER ROAD, JUSTICE, IL
FIRST REGULAR BOARD MEETING OF FEBRUARY
Minutes of Monday, February 13, 2017

President Wasowicz called the meeting to order at 7:30 pm

ROLL CALL:

Clerk Kathy Svoboda called the roll. Present are Mayor Kris Wasowicz, Trustees: Rich Sparr, Rick Symonds, Ed Rusch, Melanie Kuban, Hank Oszakiewski and Sue Small. Attorney Vincent Cainkar of the firm of Louis F. Cainkar Ltd. is present.

PLEDGE:

Village President Kris Wasowicz led the reciting of the Pledge of Allegiance.

APPROVAL OF MINUTES:

The Chair will entertain a Motion: To approve the minutes of the January 23, 2017 Regular Board Meeting as submitted, or if necessary as corrected.

MOTION: Trustee Oszakiewski Moves: To approve the minutes as submitted.

SECOND: Trustee Sparr

VOTE: Trustees Sparr, Symonds, Rusch, Kuban, Oszakiewski and Small, aye. All ayes.
Motion passed.

VILLAGE PRESIDENT'S REPORT:

Mayor Wasowicz had no formal report.

VILLAGE CLERK'S REPORT:

Clerk Kathy Svoboda had no formal report.

COMMITTEE REPORTS:

PUBLIC SAFETY AND HUMAN SERVICES – Trustee Melanie Kuban

MOTION: Trustee Kuban Moves: To approve Ordinance 2017-07, AN ORDINANCE AMENDING CHAPTER 3, BUSINESS REGULATIONS, ARTICLE IV, ALCOHOLIC LIQUOR, BY AMENDING SECTION 3-88, NUMBER OF LICENSES, AND SECTION 3-89, LICENSES, OF THE JUSTICE MUNICIPAL CODE.

SECOND: Trustee Small

Trustee Kuban explained that this legislation will correct the number of licenses in each class and revise the definition of Class B licenses to allow serving of food with consumption on premises along with retail sales.

VOTE: Trustees Symonds, Rusch, Kuban, Oszakiewski, Small and Sparr, aye. All ayes.
Motion passed.

Trustee Kuban commented that the first Employee Appreciation Luncheon was held on Friday, February 10th for village employees who work in the 7800 Archer building. The Finance Department, Police Department and members of the Roberts Park Fire Protection District on duty at Station 2 were all included. The luncheon was enjoyed by all.

Another luncheon for Public Works employees, the Economic Development team and the Building Department will be held on Friday, February 17th at the Public Works/Building Department Building.

BUILDINGS, ZONING AND ORDINANCES – Trustee Rich Sparr

It has come to Trustee Sparr’s attention that there are a few properties located in the TIF Districts that need to be reviewed for appropriate zoning classifications in order to agree with the village’s comprehensive plans for future development. Trustee Sparr will be reviewing those classifications with the assistance of Building Commissioner Ed Shilka so action may be taken to correct the zoning.

We are applying for a grant to reimburse expenses for work performed to remediate blighted properties. Obtaining this grant would help with the initiative to assist property owners who are unable to afford to bring their properties into compliance.

ECONOMIC DEVELOPMENT AND BUSINESS LICENSES: Trustee Oszakiewski

MOTION: Trustee Oszakiewski Moves: To approve the business license of X5 Cuts Co., a Barber Shop at 8403 S. Roberts Road in Justice, having passed all inspections and being in compliance with all codes and ordinances.

SECOND: Trustee Kuban

VOTE: Trustees Rusch, Kuban, Oszakiewski, Small, Sparr and Symonds, aye. All ayes. Motion passed.

Trustee Oszakiewski provided Economic Development Updates:

Since 2014, The Economic Development Planning Board members, including Matt Zarebczan, our Economic Development Director, Brittany Abrams, our Economic Development Coordinator, and I have been visiting business owners and business managers in town to help us better understand their particular business situations and needs and for us to share our economic development plans with them.

The purpose of our visits is to provide two-way, face-to-face communication with as many businesses as we can. Suburbs like Tinley Park, Orland Park, Oak Lawn, Countryside and many others have been doing this same thing for years, and we know how successful their economic development efforts have been. As we continue to focus our efforts on Building Justice Together, we look to you as resources to support both our local businesses and our communication efforts to our valued businesses owners and managers.

In 2014, we began our visits to village businesses, but never logged them in. So in 2015, we launched the Synchronist System from ComEd, that many villages use to record their business visits and that year, we logged 60 visits. In 2016, we logged an additional 21 new visits. In 2017, we plan to schedule both new and follow-up visits and have already started the process.

Our next Economic Development Planning Board Meeting is scheduled for Thursday, February 16, 2017 at 7:00 pm in the Village Hall Board Room. All are welcome.

Also, please Save the Date; the Justice Chamber of Commerce Rib Fest is scheduled this year on Saturday, July 22, 2017 at the Lipinski Community Center.

PUBLIC UTILITIES AND INFRASTRUCTURE–Trustee Richard Symonds

Public Works Work Schedule for weeks of: January 23 to February 10, 2017

Work performed includes:

Salted all village streets on the snowy day of Wednesday, January 25th

Continued upgrading all stop signs throughout the village to the new, reflective signs

Checked sewer mains and performed jet-rodding at several locations

Cut and trimmed foliage along the back fence at the Lipinski Center

Performed scheduled maintenance on police and public works vehicles

Performed major repair to the salt-truck dumping mechanism.

Completed numerous resident request items

Mr. Walter Vielman has been hired as a full- time, probationary maintenance worker.

MOTION: Trustee Symonds Moves: To accept the proposal from Twin Supplies, LTD, 1010 Jorie Boulevard, Oak Brook, IL 60523 to provide high-efficiency LED Lighting fixtures and lamps for a cost of \$81,179.00 that will be fully funded through the DCEO Rebate Program, and further to entertain proposals from qualified contractors for the labor required to install the fixtures and lamps.

SECOND: Trustee Sparr

VOTE: Trustees Kuban, Oszakiewski, Small, Sparr, Symonds and Rusch, aye. All ayes.
Motion passed.

FINANCE AND INSURANCE – Trustee Ed Rusch Jr.

Trustee Rusch commented that Trustees, Department Heads and Kelly Zabinski met on Wednesday, February 8th from 5:00 until 9:00 pm to commence preparing the 2017 budget. Outstanding progress was made at that time but there is still work to do. Non-union salaries must be determined and revenues and expenses need to be fine-tuned. One more meeting will likely be required.

Trustee Rusch explained that \$287,000.00 of the total in our payables being approved this evening are expenses for capital projects. Close to \$17,000.00 of that amount will be reimbursed at 80% for the Tollway Engineering and the balance of \$260,000.00 will be fully reimbursed by the IL Jobs Now Project. These expenses must be paid first, before they can be submitted for reimbursement.

MOTION: Trustee Rusch Moves: To approve payables numbers 1-42 in the amount of \$43,380.59, recurring expenses of \$181,243.36, TIF #2 expenses of \$5,500.00, TIF #3 expenses of \$210.00, MFT expenses of \$6,035.58 and Capital Projects Fund expense of \$287,377.88 for a total of \$523,747.41.

SECOND: Trustee Kuban

VOTE: Trustees Symonds, Rusch, Kuban, Oszakiewski, Small and Sparr, aye. All ayes.
Motion passed.

Trustee Rusch added that the DCEO Rebate Program grant for LED Lighting is doubly effective since not only will all but the labor cost be reimbursed by the rebate, but the energy savings alone will pay for the cost of labor and begin generating unobligated savings to the village within a projected 18 months.

ADMINISTRATION, COMMUNICATIONS & RECREATION – Trustee Sue Small

Trustee Small will table the motion to purchase a laptop computer until she has obtained additional specs and pricing.

MOTION: Trustee Small Moves: To approve a donation to the Argo Band & Orchestra Fundraiser in the amount of \$200.00.
SECOND: Trustee Sparr
VOTE: Trustees Sparr, Symonds, Rusch, Kuban, Oszakiewski and Small, aye. All ayes. Motion passed.

Trustee Small reminded all that due to the short month of February, the second committee meeting of February usually occurring on the Wednesday before the second board meeting will be held at 6:30 pm prior to the regularly scheduled board meeting of February 27th, 2017, due to a conflict with police court. Both board and committee meetings will be back at the village hall.

We will be distributing Scholarship Applications to the schools for use by graduating seniors who reside in Justice and will attend college in the fall who wish to apply. Applications will also be available on the website.

The Argo HS Higher Education Foundation will host a Casino Night on Friday, March 3rd at Toyota Park. It promises to be an entertaining fundraiser for a great cause.

ATTORNEY'S REPORT:

Attorney Vince Cainkar had no report.

CORRESPONDENCE:

Matt Zarebczan announced that we have received the Notice to Proceed on the CDBG award.

OLD BUSINESS:

There was none.

NEW BUSINESS:

**Village of Justice
President and Board of Trustees
SCHEDULE OF COMMITTEE MEETINGS:
Monday February 27, 2017, 6:30pm**

PUBLIC SAFETY AND HUMAN SERVICES: Trustee Kuban
Any matters before the committee including travel expense legislation.

BUILDINGS, ZONING AND ORDINANCES: Trustee Sparr
Any matters before the committee.

ECONOMIC DEVELOPMENT AND BUSINESS LICENSES: Trustee Oszakiewski
Any new business licenses or home occupation applications available for review and any other matters before the committee.

PUBLIC UTILITIES AND INFRASTRUCTURE: Trustee Symonds
Any matters before the committee.

FINANCE & INSURANCE: Trustee Rusch
Posted payables, update on the budget process and any other matters before the committee.

ADMINISTRATION, COMMUNICATIONS & RECREATION: Trustee Small
Any matters before the committee including progress of the employee evaluation process.

Possible Executive Session:

PUBLIC COMMENTS:

Mr. Jim Lurquin asked for the date of the Argo Higher Foundation Casino Night.
The event will be held at Toyota Park on Friday, March 3rd at 6:30 pm. It promises to be a good time for all to benefit a great cause.

ADJOURNMENT:

The Chair will entertain a Motion: To Adjourn.

MOTION: Trustee Sparr so Moves.

SECOND: Trustee Symonds

VOICE VOTE: All ayes.

Meeting adjourned at 7:55 pm.

Respectfully Submitted,

Kathleen M. Svoboda, Village Clerk