

VILLAGE OF JUSTICE  
PRESIDENT AND BOARD OF TRUSTEES  
7800 ARCHER ROAD, JUSTICE, IL  
FIRST REGULAR BOARD MEETING  
OF AUGUST  
Minutes of Monday, August 10, 2015

The Meeting was called to order at 7:30 pm. by Mayor Kris Wasowicz.

**ROLL CALL:**

Clerk Kathy Svoboda called the roll. Present are Village President Kris Wasowicz, Trustees: Rich Sparr, Rick Symonds, Ed Rusch, Melanie Kuban, Hank Oszakiewski and Sue Small. Attorney Joseph Cainkar of the firm of Louis F. Cainkar Ltd. is also present.

**PLEDGE:**

Village President Kris Wasowicz led the reciting of the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

The Chair will entertain a Motion: To approve the Minutes of the July 27<sup>th</sup>, 2015 Board Meeting as submitted, or if necessary, as corrected.

MOTION: Trustee Oszakiewski so Moves.

SECOND: Trustee Sparr

VOTE: Trustees Sparr, Symonds, Rusch, Kuban, Oszakiewski and Small, aye. All ayes. Motion passed.

**VILLAGE PRESIDENT'S REPORT:**

Village President Kris Wasowicz had no formal report.

**VILLAGE CLERK'S REPORT:**

Clerk Kathy Svoboda announced that she is in receipt of a letter from Mark Bosse, our Justice representative to the National Heritage Corridor Civic Center Authority. Mr. Bosse invited Mayor Wasowicz, Clerk Svoboda, the Board of Trustees and their families to be the guests of the Civic Center Authority for the upcoming, A River Through History, DesPlaines Valley Rendezvous. The event, being held on September 12<sup>th</sup> and 13<sup>th</sup> at Columbia Woods in Willow Springs, features a recreation of life in our area during the Fur Trade Era. Mr. Bosse sincerely thanked the Board for the donation to the event.

We are cordially invited by Mayor Dave Brady to attend the Bedford Park 75<sup>th</sup> Anniversary Celebration on August 15th at 3:00 pm at the Bedford Park District picnic area. Please RSVP if you will attend.

The Argo Band & Orchestra Car Wash fundraiser will be here, at the Justice Village Hall on Saturday, August 22, 2015.

**COMMITTEE REPORTS:**

**FINANCE AND INSURANCE –Trustee Ed Rusch Jr.**

MOTION: Trustee Rusch Moves: To approve payables 1-39 in the amount of \$21,985.29, recurring expenses of \$19,715.15, MFT expenses of \$8,109.85, TIF #2 expenses of \$7,450.00 and TIF #3 expenses of \$2,145.00 for a total of \$59,405.29.

SECOND: Trustee Kuban

VOTE: Trustees Symonds, Rusch, Kuban, Oszakiewski, Small and Sparr, aye. All ayes. Motion passed.

Trustee Rusch noted that while visiting the Finance Office this past Saturday, Monika spoke to him regarding the tendency of some people who have been contacted for a balance of more than \$500.00, to make a small payment to just put them below the collection threshold of \$500.00. In order to circumvent this delaying tactic, Monika will inform them that once the threshold has been met, agreement for a payment plan or full payment of the account is required. Partial payment is not acceptable without a payment plan in place.

- MOTION: Trustee Rusch Moves: To accept the 2014 Annual Financial Reports for the Village of Justice as submitted and to place on file.  
SECOND: Trustee Small  
VOTE: Trustees Rusch, Kuban, Oszakiewski, Small, Sparr and Symonds, aye. All ayes. Motion passed.

Trustee Rusch added that board members should read the Management Letter from the 2014 AFR. That is the “Cliff notes” of the report that highlight suggestions for improving our processes.

#### **ADMINISTRATION, COMMUNICATION & RECREATION – Trustee Sue Small**

- MOTION: Trustee Small Moves: To approve the purchase of various gift cards and certificates from businesses in Justice to create two raffle prize baskets for the SWCM Golf Outing on August 19, 2015  
SECOND: Trustee Oszakiewski  
VOTE: Trustees Kuban, Oszakiewski, Small, Sparr, Symonds and Rusch, aye. All ayes. Motion passed.
- MOTION: Trustee Small Moves: To reschedule the Regular Committee Meeting of August 19, 2015 to August 24, 2015 at 6:30 pm before the regular board meeting.  
SECOND: Trustee Kuban  
VOTE: Trustees Oszakiewski, Small, Sparr, Symonds, Rusch and Kuban, aye. All ayes. Motion passed.

Trustee Small issued a reminder about the next available Food Pantry. The next distribution is scheduled for August 18<sup>th</sup>. Volunteers are welcome. Please arrive at 2:30 pm; the distribution will begin at 3:30 pm.

On August 13<sup>th</sup> the village will conduct Workplace Sexual Harassment training for all non-police department employees. An attorney associated with our insurance carrier will conduct the training. The class will be in the courtroom at the village hall at 1:00 pm. The public is welcome to attend and to observe.

Trustee Small has placed in each trustee’s mailbox a design plan for an update to the Finance Office reception, front counter and cash register areas. Part of the upgrade is intended to provide ADA accessibility. Please take a look at the design so it may be explored at the next committee meeting. Funds for the upgrade are in most part those collected by Margaret through the American Express rewards program.

A Wellness Event is planned for Wednesday, September 16<sup>th</sup> in cooperation with SEIU Local 73 and United Healthcare. Free flu shots will be available for village employees and their families.

#### **ECONOMIC DEVELOPMENT AND BUSINESS LICENSES – Trustee Henry Oszakiewski**

- MOTION: Trustee Oszakiewski Moves: To approve the Business License for Nino’s Gyros, under new ownership at 8580 S. 88<sup>th</sup> Ave.in Justice, having passed all inspections and being in compliance with all codes and ordinances.  
SECOND: Trustee Kuban  
VOTE: Trustees Small, Sparr, Symonds, Rusch, Kuban and Oszakiewski, aye. All ayes. Motion passed.

**MOTION:** Trustee Oszakiewski Moves: To approve the Home Occupation License for Windy City Auto Sales to operate an office for auto sales at 8944 W. 83<sup>rd</sup> Place in Justice, having passed all inspections and being in compliance with all codes and ordinances. No vehicles will be shown or stored at the premises.

**SECOND:** Trustee Kuban

**VOTE:** Trustees Sparr, Symonds, Rusch, Kuban, Oszakiewski and Small, aye. All ayes. Motion passed.

**MOTION:** Trustee Oszakiewski Moves: To authorize administrative officials of the Village of Justice to register for and attend the Annual IML Conference being held in Chicago, September 17<sup>th</sup> through the 19<sup>th</sup>.

**SECOND:** Trustee Small

**VOTE:** Trustees Symonds, Rusch, Kuban, Oszakiewski, Small and Sparr, aye. All ayes. Motion passed.

Applications are now available for the MVCC Business Champions Award. Nominations are due by Tuesday, September 1st, 2015. Please go online to explore the categories and consider Justice nominees.

The Justice Chamber of Commerce will meet on Tuesday, August 13<sup>th</sup> at 6:00 pm at the Justice Public Library.

The Economic Planning Board Meeting will be held on Thursday, August 20<sup>th</sup> at 7:00 pm.

#### **PUBLIC SAFETY AND HUMAN SERVICES – Trustee Melanie Kuban**

Trustee Kuban had no formal report but cautioned all that the children will soon be back to school so please drive carefully.

#### **PUBLIC UTILITIES AND INFRASTRUCTURE –Trustee Rick Symonds**

Public Works Report from July 27 to August 7, 2015.

Street repaving on Blazer from 76<sup>th</sup> Place to 75<sup>th</sup> Street, Garden Lane from 76<sup>th</sup> Place to 75<sup>th</sup> Street, Willow Drive patching only and Cork Avenue from 75<sup>th</sup> to 76<sup>th</sup> Place are now completed. A full 981 tons of asphalt was expended.

Grass and landscape restoration was performed after a storm drain installation at 76<sup>th</sup> Place and Cronin and at 76<sup>th</sup> Place and Blazer. A stop sign was installed at 76<sup>th</sup> and Blazer as well and street signs at Murray Court and Garden Lane.

Truck #17 was in for warranty repair for the hinge on the back plate. This was the second instance of warranty repair for this particular truck.

**MOTION:** Trustee Symonds Moves: To hire up to two (2) part-time, temporary workers to continue seasonal maintenance duties to replace summer workers who left before the end of the season. (Salaries for the part-timers are within budget guidelines, and new hires will be subject to all necessary screenings.)

**SECOND:** Trustee Oszakiewski

**VOTE:** Trustees Rusch, Kuban, Oszakiewski, Small, Symonds and Sparr, aye. All ayes. Motion passed.

**MOTION:** Trustee Symonds Moves: To approve Resolution 2015-11, A Resolution Authorizing the Payment of Certain Expenditures for the South Justice Road Construction Project.

**SECOND:** Trustee Sparr

**VOTE:** Trustees Kuban, Oszakiewski, Small, Sparr, Symonds and Rusch, aye. All ayes. Motion passed.

**MOTION:** Trustee Symonds Moves: To approve a quote from American Sealcoating and Maintenance to furnish the materials and perform the labor to complete approximately 30,000 linear feet of crack-filling for the cost of \$15,000.00.

**SECOND:** Trustee Small

**VOTE:** Trustees Oszakiewski, Small, Sparr, Symonds, Rusch and Kuban, aye. All ayes. Motion passed.

**BUILDINGS, ZONING AND ORDINANCES – Trustee Rich Sparr**

Trustee Sparr commented that he is pleased to see the grass cutting crew being replenished. There is much of the season remaining and it is nice to see our skilled labor free for projects. Trustee Small commented that Trustee Sparr is seeking vendors of interest to the attendees. If anyone has any recommendations for possible vendors please let Rich know who to contact.

Plans for the Justice Car Show are coming along nicely. The Show, being held in cooperation with the Justice Park District, will be on Friday August 28, 2015 from 4:00 pm until 9:00 pm.

**ATTORNEY’S REPORT:** Attorney Joe Cainkar had no report.

**CORRESPONDENCE:**

There was none of note.

**OLD BUSINESS:**

Trustee Kuban noted that there is a mistake/typo in the amount of the posted payables we passed tonight. Numbers 1-39 in the amount of 21,985.29 is the correct amount. The inclusive total of \$59,405.29 was correct as initially quoted.

Trustee Rusch revisited the issue of the village entrance signs. The contributions made to sponsor the signs needs to cover maintaining the condition and landscaping at least to the degree that the signs are cleaned and tidy.

Trustee Oszakiewski commented that the Economic Planning Board is working on a process to insure the signs are presentable.

Trustee Small suggested that the seasonal workers should be tasked with keeping the signs free of weeds and debris at the very least.

Trustee Symonds stated that the manpower could be assigned to maintain the area around the signs. He in fact feels that the sign on Archer Avenue across from the village hall is redundant due to the new electronic sign.

Trustee Rusch questioned the attorney regarding whether a vote of abstain or present has a different effect or use.

Attorney Joe Cainkar stated that while the outcome is substantially the same, the use often differs as abstentions are commonly used when a voting member feels his vote might be construed as being influenced by personal interest.

**NEW BUSINESS:**

**SCHEDULE OF COMMITTEE MEETINGS:**

**Monday, August 24, 2015**

**6:30 pm**

**FINANCE & INSURANCE: Trustee Rusch**

Review of posted payables, discussion regarding the Management Letter from the audit and other matters before the committee.

**ADMINISTRATION, COMMUNICATIONS & RECREATION:** Trustee Small  
Any matters before the committee including the proposed design for the front office.

**PUBLIC SAFETY AND HUMAN SERVICES:** Trustee Kuban  
Updates regarding a potential Intergovernmental Agreement and other matters before the committee.

**ECONOMIC DEVELOPMENT AND BUSINESS LICENSES:** Trustee  
**Oszakiewski**  
Any matters before the committee including new businesses and Economic Development updates and options for the entrance signs.

**PUBLIC UTILITIES AND INFRASTRUCTURE:** Trustee Symonds  
Any matters before the committee.

**BUILDINGS, ZONING AND ORDINANCES:** Trustee Sparr  
Any matters before the committee including the progress of plans for the Car Show.

**Executive Session: If necessary.**

**PUBLIC COMMENTS:**

A member of the audience expressed his appreciation for the discussion surrounding the village signs. They indeed need attention to better reflect pride in our community.

**ADJOURNMENT:**

The Chair will entertain a Motion: To Adjourn.

MOTION: Trustee Rusch so Moves.

SECOND: Trustee Small

VOICE VOTE: All ayes.

Meeting Adjourned at 8:00 pm

Respectfully Submitted,

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Kathleen M. Svoboda  
Village Clerk